

FCB & Resourcing

April 21, 2020

Intro



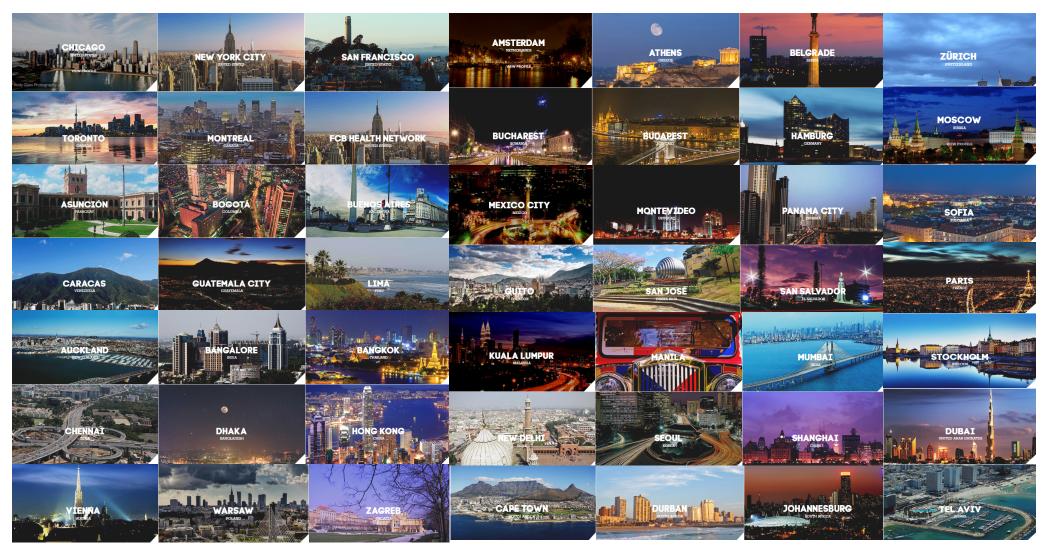
Anthony Imgrund Project Manager, FCB

For FCB: System Admin for Workfront, SharePoint 2013 environment, and custom New Business Tool

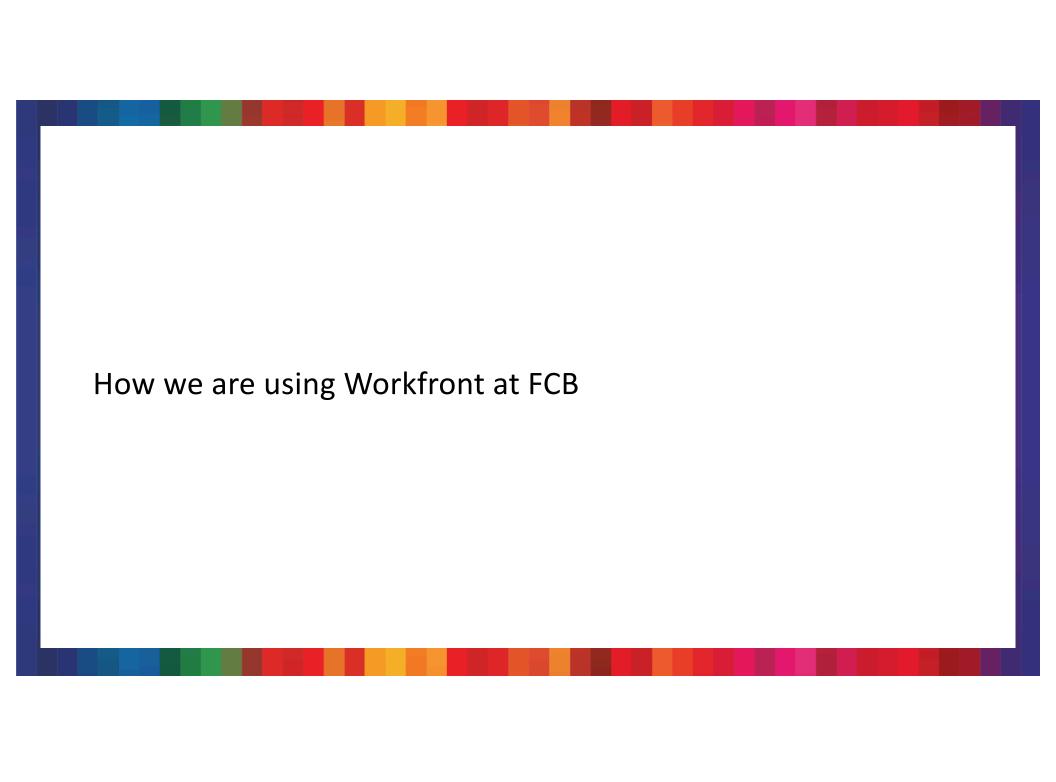
For IPG: National Chair of LGBTQ+ business resource group

Lives in NYC and loves theater & music





FCB



































How we are using Workfront

- Project Setup
- Assign Work
- Request Queues
- Resourcing
- Generate and route proofs
- Project Maintenance
- Monitor & Report







Solution: Fake People

We created users to act as "Unassigned" placeholders instead of just job roles.

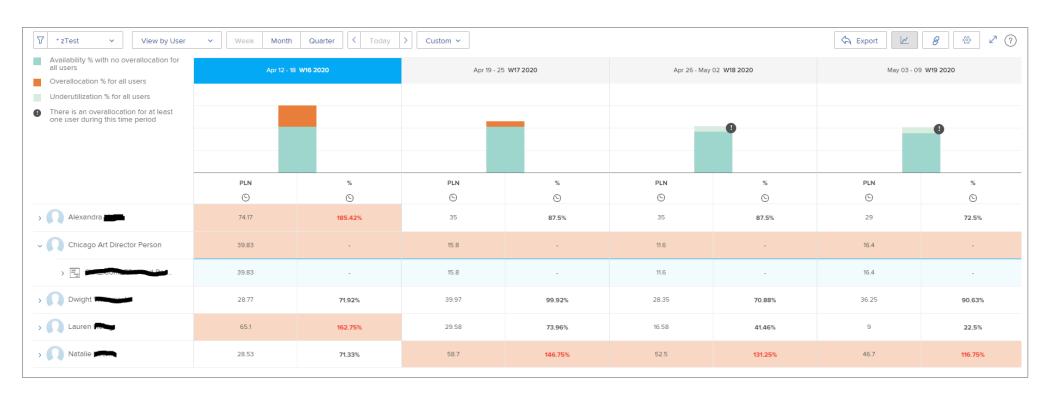




The Details

- First name is agency and basic job role
- Last Name is Person
 - Example: FCB Chicago Copywriter Person
- Fake email address
- Turn off all notifications
- Give them primary job role, schedule, and resource pool but leave FTE to 0







UNASSIGNED WORK			W16 - APR 2020							W17							W18 - MAY						W19						
ASSIGNED WORK		12 Sun	13 Mon	14 Tue	15 Wed	16 Thu	17 Fri	18 Sat	19 Sun	20 Mon	21 Tue	22 Wed	23 Thu	24 Fri	25 Sat	26 Sun	27 Mon	28 Tue	29 Wed	30 Thu	01 Fri	02 Sat	03 Sun	04 Mon	05 Tue	06 Wed	07 Thu	08 Fri	09 Sat
> AV Alexandra SENIOR ART DIRECTOR			18.23	17.23	16.9	9.9	11.9			7	7	7	7	7			7	7	7	7	7			5.8	5.8	5.8	5.8	5.8	
CP Chicago Art Director Person ART DIRECTOR			7	14	9	8.83	1			4	6	1.8	2	2			0.75	1.25	0	4.8	4.8			4.8	5.17	5.43	0.37	0.63	
V Concompanie	83 h		7	14	9	8.83	1			4	6	1.8	2	2			0.75	1.25		4.8	4.8	0	0	4.8	5.17	5.43	0.37	0.63	
Client Share Out	1h		1																										
Design	12h		6	6																									
Design	24h			8	8	8																							
Internal Review	1h				1																								
Client Review	0.83h					0.83																							
Internal Review	1h						1																						
Revisions	8h									4	4																		
Design & Copy Revisions	2h										2																		
Client Review	1h											1																	
Final Client Sign Off	0.8h											0.8																	
Show more tasks																													
DJ Dwight Hilliams Ir ART DIRECTOR			6.4	5.4	4.9	6.03	6.03			6.45	9.27	8.65	9.2	6.4			8	4.43	5.67	4	6.25			6.25	8.5	9	6.5	6	
> LH Lauren Ling JUNIOR ART DIRECTOR - 100	0171		8.73	9.23	22.6	12.93	11.6			3.48	5.37	6.37	7.67	6.7			4.5	4.42	2.67	4	1			4	2	1	1	3.67	
> NL Natalie Local SENIOR ART DIRECTOR			4.4	7.4	4.6	6.07	6.07			11.47	7.13	13.8	13.55	12.75			8.25	8.25	10	13	13			12.5	13	7.2	7	7	

