VIRTUAL NETWORKING SESSION

Virtual User Group: All Things Reporting

Welcome!

We will begin shortly

Please ensure your microphones are muted.

Enable your camera, if possible.

Use the chat function if you have any questions.

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SESSION HOST

Bret Friedrich
Strategic Customer Success Manager
Workfront

AGENDA

8:00 a.m.	Welcome and Housekeeping
8:05 a.m.	Reporting Tips and Tricks Trevor Pierce, Workfront
8:20 a.m.	Group Discussion
8:55 a.m.	Wrap-up and Next Steps
9:00 a.m.	Session Concludes

USER GROUP SPEAKER

Trevor A Pierce

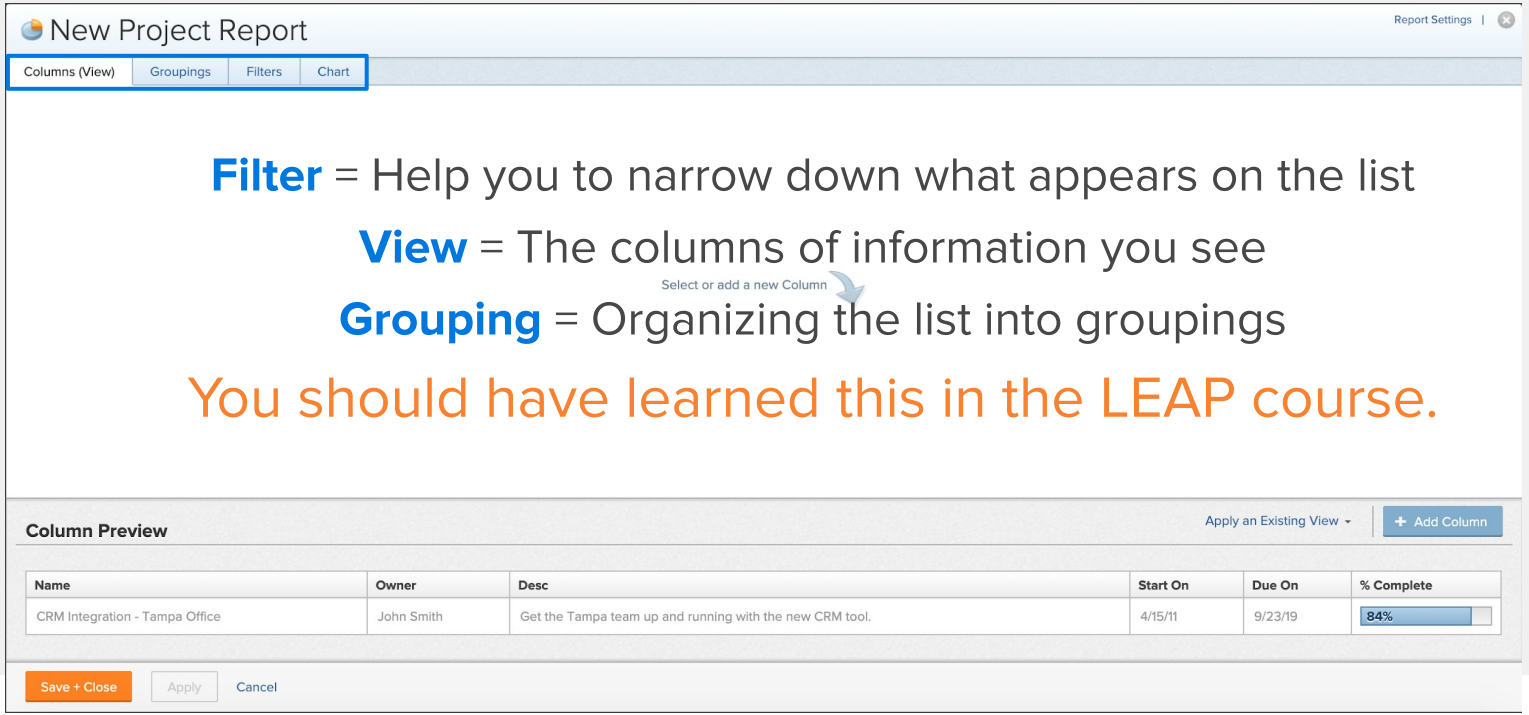
Training Specialist, Workfront

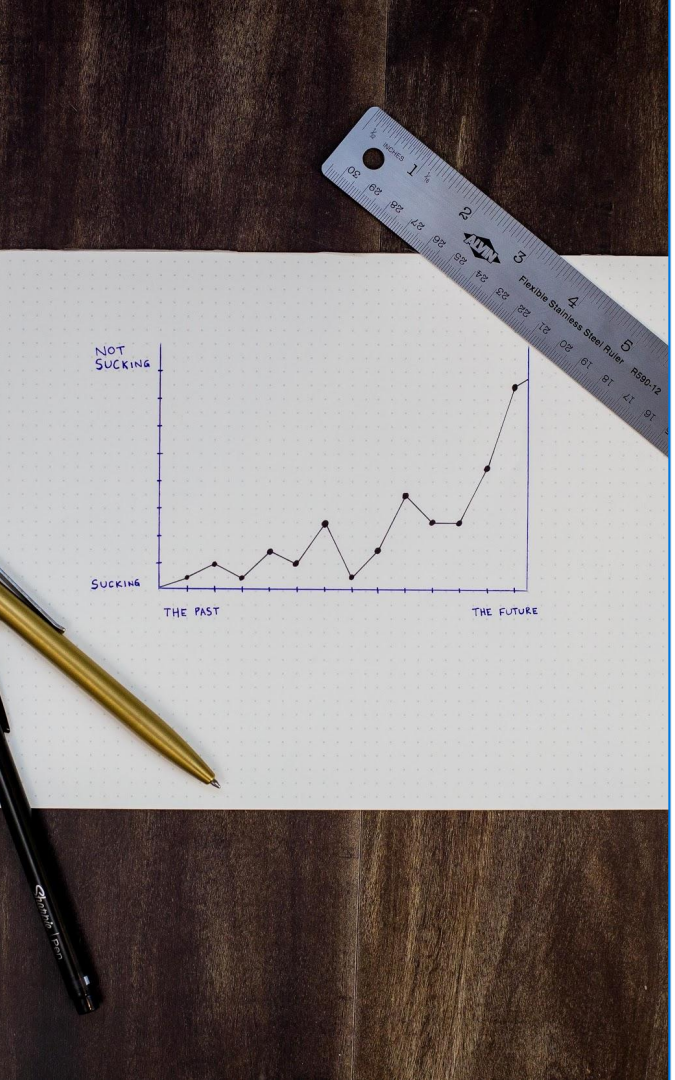
trevorpierce@workfront.com

My goal for the next 10 minutes is to share...

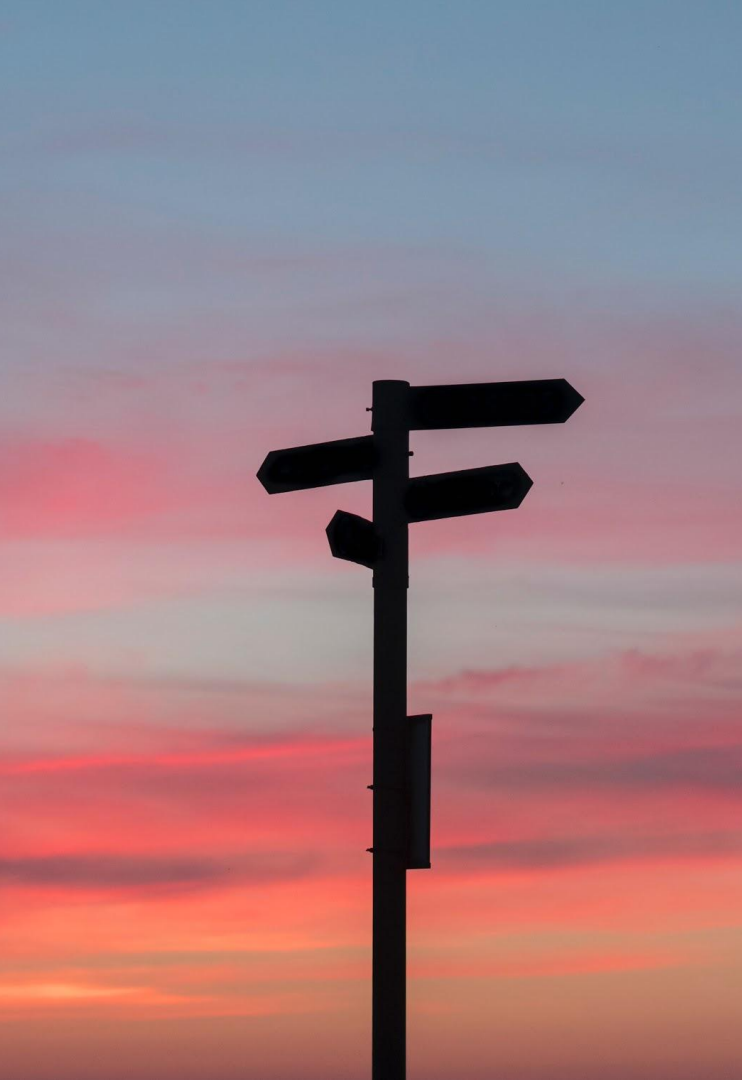
- Tips and tricks to configure reports to be useful for other users.
- Answers to frequently asked questions about peripheral functionalities of Reports.

BASICS OF REPORT CREATION





Report Charts



Report Prompts

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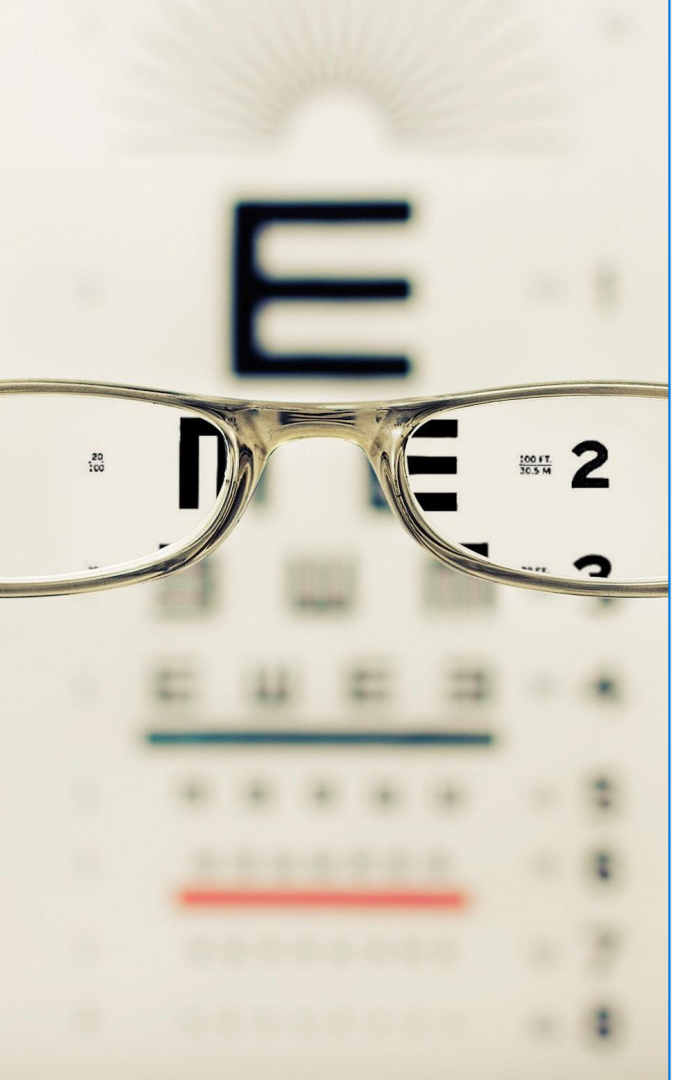
Report Actions

EDIT

SHARE

SEND



Changing IDs to Names

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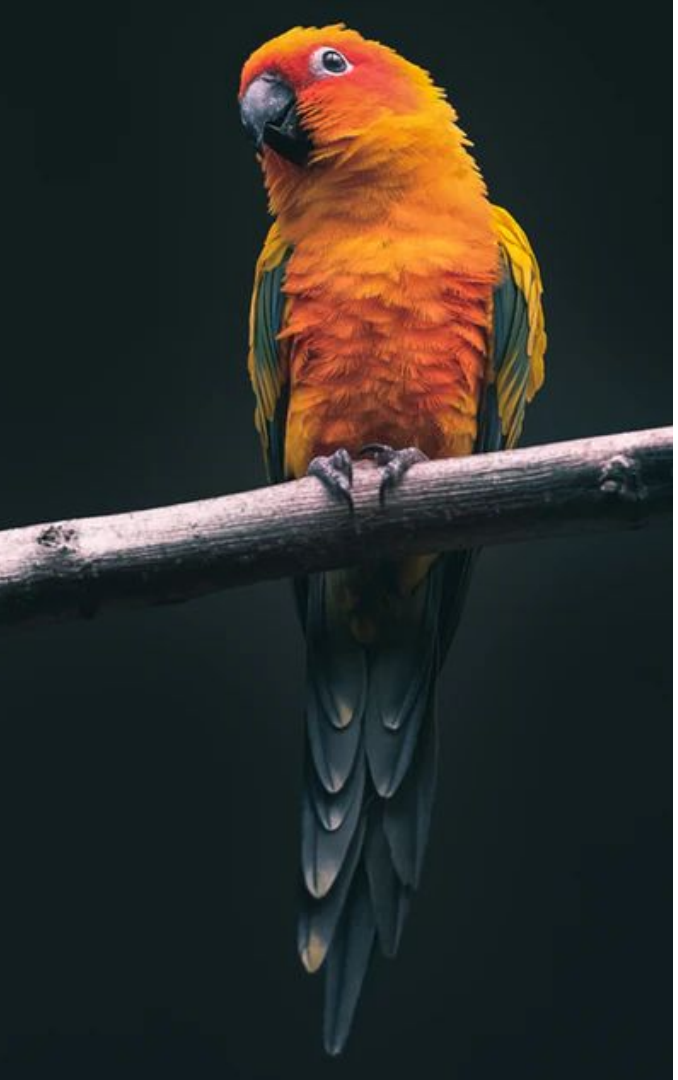
Questions?



BIRDS OF A FEATHER

Group Discussion

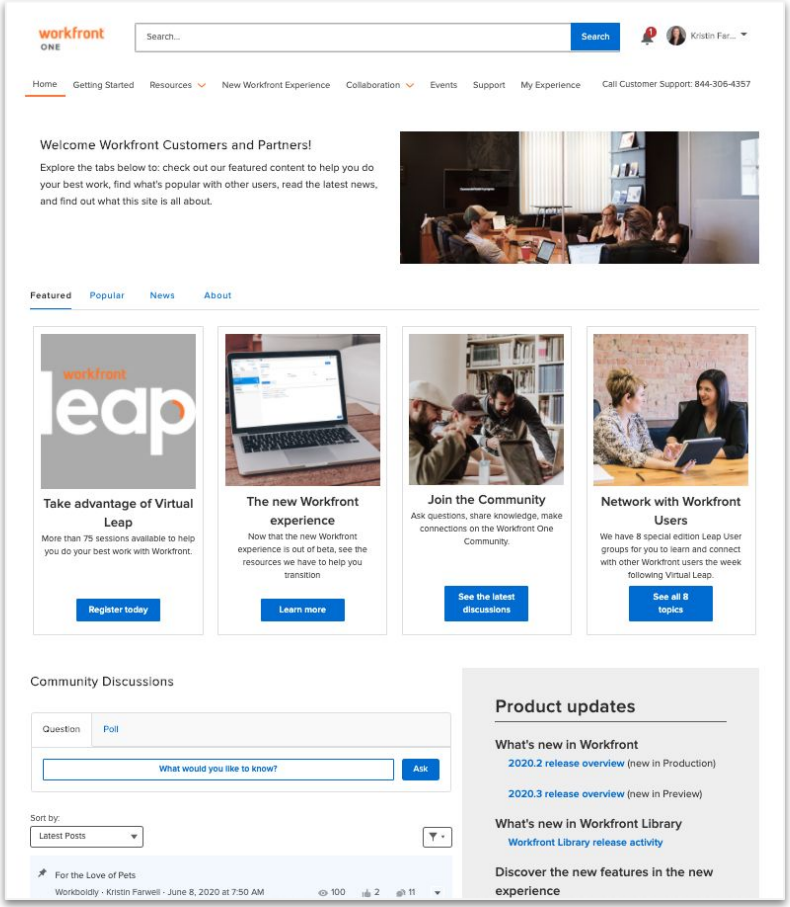
- Introductions - meet your group!
- What is your “must have”, can’t-live-without report?
- What’s working with regards to reporting? Where are you / your organization struggling?

30 MINUTES

Wrap-up and Next Steps

Continue the Conversation on Workfront One

- Collaborate with others in a similar industry or department
- Harness the power of your peers to crowdsource inspiration and solutions
- Learn about upcoming events



Leap Session Q&A

Dive deeper into Leap!

- Over the coming weeks many of our fantastic Leap speakers will be starting a thread on the Community where you can ask them any questions about their sessions.

- Visit the “All Discussions” group regularly over the coming weeks to see that latest conversations!

Thank you.

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