



CORRECTIVE/PREVENTIVE ACTION REQUEST

Part I - Definition	C/PAR # <small>(C=CORRECTIVE P=PREVENTIVE)</small>					Issue Date:
	Procedure Affected (if applicable)					
	<input type="checkbox"/> Customer Complaint	<input type="checkbox"/> Supplier PO#	<input type="checkbox"/> Reject Material	<input type="checkbox"/> Audit No.	<input type="checkbox"/> Internal	Type of Action Request: (use drop down)
Description of nonconformance (CAR) or potential nonconformance (PAR): Originator (Typed or Digital Signature):						
Assignee(s):			Department Manager Sign-off:			
Root Cause: Containment: <i>Is there potential for additional nonconforming product to exist based on the cause of the nonconformity?</i> Action Taken: Results of Action Taken: <div style="display: flex; justify-content: space-between; margin-top: 20px;"> Date Action Taken: Assignee (Typed or Digital Signature): </div>						

Verification/Resolution

Target Date for Evaluation:

	Description	Comments
<input type="checkbox"/>	Did the actions address problem causes, instead of just symptoms?	
<input type="checkbox"/>	Are the actions fully implemented?	
<input type="checkbox"/>	Have procedures been revised or developed?	
<input type="checkbox"/>	Are employees aware of and knowledgeable about the changes?	
<input type="checkbox"/>	Are products or outcomes improved?	
<input type="checkbox"/>	Is there potential for additional nonconforming product to exist based on the cause of the nonconformity?	
<input type="checkbox"/>	Has measurement or monitoring been established?	
<input type="checkbox"/>	What is the customer's perception of an improvement?	
<input type="checkbox"/>	Has the problem recurred?	
<input type="checkbox"/>	Is top management aware of the corrective action?	

Evaluation Date

Evaluator (Typed or Digital Signature)