

Subject						Date			
Department						Vendor Name			
Department Head Name						Contract Number			
Department Signature						Contract Manager Name			
Project Manager Name						Table of Contents Ref#			
Board Action						Internal Approvals			
Order	To	Date	Approval	Info	Other	Order	Approval	Order	Approval

PURPOSE:

DISCUSSION:

LI Bus proposes to award Non-Competitive procurements in the following categories:

	# of Actions	Amount

LI Bus proposes to award Competitive procurement in the following categories:

SUBTOTAL _____

LI Bus presents the following procurement actions for Ratification:

TOTAL _____

BUDGET IMPACT: _____

RECOMMENDATION: _____
