

Subject					
Department					
Department Head Name					
Department Signature					
Project Manager Name					
Board Action					
Order	To	Date	Approval	Info	Other

Date			
Vendor Name			
Contract Number			
Contract Manager Name			
Table of Contents Ref#			
Internal Approvals			
Order	Approval	Order	Approval

PURPOSE:

DISCUSSION:

LI Bus proposes to award Non-Competitive procurements in the following categories:

# of Actions	Amount
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LI Bus proposes to award Competitive procurement in the following categories:

SUBTOTAL	
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LI Bus presents the following procurement actions for Ratification:

TOTAL	
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BUDGET IMPACT: _____

RECOMMENDATION: _____