

Subject
Department
Department Head Name
Department Signature
Project Manager Name

Date
Vendor Name
Contract Number
Contract Manager Name
Table of Contents Ref#

Board Action					
Order	To	Date	Approval	Info	Other

Internal Approvals			
Order	Approval	Order	Approval

PURPOSE:

DISCUSSION:

LI Bus proposes to award Non-Competitive procurements in the following categories:

	# of Actions	Amount
SUBTOTAL	_____	_____

LI Bus proposes to award Competitive procurement in the following categories:

SUBTOTAL	_____	_____

LI Bus presents the following procurement actions for Ratification:

TOTAL	_____	_____

BUDGET IMPACT: _____

RECOMMENDATION: _____