

# APPAREL SALES ORDER

## ORDER DATE

P.O. Number	Cust. P.O. Number	Salesperson
Due Date	Must Date?	Event Date
Customer Terms	CC #	Tax Exempt? <input type="checkbox"/>

Bill To		
Address		
City	State	Zip
Contact	Phone #	

Ship To		
Address		
City	State	Zip
Contact	Phone #	

Decorating Vendor
Garment Vendor(s)
Design Name
Design Number
New or Reorder
Decorating Method
Art Notes

Item #	Item Description	Color	XS	S	M	L	XL	2XL	3XL	4XL	5XL	<input type="checkbox"/>	Total Qty	Front	Back	Deco Cost	Garment Cost	Sell Price	Total Sale

General Notes
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	Quantity	Cost	Total Cost	Sell Price	Total Sale
Setup					
Art Fee					
Color Change					
Digitizing					
Rush Fee					

Total Cost

Total Sale

Margin %

# CUSTOMER ACKNOWLEDGEMENT

<b>ORDER DATE</b>	P.O. Number	Cust. P.O. Number
Due Date	Must Date?	Event Date
Customer Terms	CC #	Tax Exempt?

Design Name
Design Number
New or Reorder
Decorating Method
Art Notes

Bill To		
Address		
City	State	Zip
Contact	Phone #	

Ship To		
Address		
City	State	Zip
Contact	Phone #	

Item #	Item Description	Color	XS	S	M	L	XL	2XL	3XL	4XL	5XL		Total Qty	Sell Price	Total Sale

	Quantity	Cost	Total Cost	Sell Price	Total Sale
Setup					
Art Fee					
Color Change					
Digitizing					
Rush Fee					

Total Sale

# DECORATION ORDER

**ORDER DATE** \_\_\_\_\_

P.O. Number \_\_\_\_\_

Must Date? \_\_\_\_\_

Salesperson \_\_\_\_\_

Due Date \_\_\_\_\_

Event Date \_\_\_\_\_

Bill To	_____		
Address	_____		
City	State	Zip	
Contact	Phone #		

Ship To	_____		
Address	_____		
City	State	Zip	
Contact	Phone #		

Decorating Vendor	_____
Garment Vendor(s)	_____
Design Name	_____
Design Number	_____
New or Reorder	_____
Decorating Method	_____
Art Notes	<div style="border: 1px solid black; height: 100px; width: 100%;"></div>

Item #	Item Description	Color	XS	S	M	L	XL	2XL	3XL	4XL	5XL		Total Qty	Front	Back	Deco Cost

	Quantity	Cost	Total Cost	Sell Price	Total Sale
Setup					
Art Fee					
Color Change					
Digitizing					
Rush Fee					

**Total Cost**