

User Guide

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About this Guide

Conventions

Typographical

The following table explains the typographical conventions used in this guide.

| Bold | User interface controls, commands, and keywords in body text. |
|--------|--|
| italic | Represents an input field where user input is expected. |
| <> | Generic parameters that must be replaced by specific code or text. |
| [] | Generic parameters that are replaced by dynamic text. |

Icons

The following table explains the icon conventions used in this guide.



Note:

This icon designates a note or helpful suggestion or reference relating to the surrounding text.



Best Practice:

This icon designates a suggestion for best practice relating to the surrounding text.



Alert:

This icon designates a warning or alert relating to the surrounding text. In this situation, the user should exercise caution to avoid an undesirable result.

1. About GlobalLink Connect

GlobalLink Connect serves as a bridge between your back-end systems and our industry-leading Globalization Management Suite, allowing you to use the full functionality of your CMS, DMS, e-commerce, PIM, and database platforms to manage multilingual content.

Globalization Management Suite

The GlobalLink Globalization Management Suite (GMS) is a modular set of translation technology products that provide enterprise solutions for organizations. It consists of the following server components:

- **GlobalLink Project Director**—An automated translation workflow system that leverages and communicates with the other GlobalLink products through a published Web services API
- GlobalLink TM Server—A robust, scalable server-based translation memory solution
- **GlobalLink Term Manager**—A web-based terminology management tool that allows any translation manager to modify, review, search, or delete existing terms
- GlobalLink TransStudio Online—A web-based translation tool that offers translators instant access to translation memories and terminology lists
- **GlobalLink TransStudio Review**—A web-based translation review tool with an intuitive user interface that allows translated content to be reviewed quickly and effectively
- GlobalLink Translation & Review Portal—A web-based, collaborative application that streamlines the linguistic review process

The integration with AEMPC involves Web services communication between AEMP Cloud Service and GlobalLinkProject Director (PD).

GlobalLink Connect for AEM

GlobalLink Connect for AEM, referred to as AEMPC, integrates seamlessly with AEM providing the following functions:

- Support of multiple configurations
- Integration with standard and non-standard languages and structure
- · Allowing synchronization of source and target
- Providing on-page review
- Allowing granular control of synchronization
- · Providing translation memory updating tools
- Sending pages, tags, and binaries for translation

AEMPC PD Localization Workflow

The AEM-as-a-Cloud, AEMPC, and Project Director (PD) interaction workflow:

- 1. A web page is created or updated in the AEM repository.
- 2. The web page is sent to PD manually from AEM using workflows through AEMPC.
- 3. The AEMPC integration sends the components configured on the selected page, as well as on all referenced pages. If a translation is to be embedded into a different workflow, contact your AEM support representative.

4. When the content is translated in PD, the AEMPC integration pulls the translation back into AEM-as-a-Cloud, creating the language copy and structure of your pages while updating the translations.

2. Get Started

This section describes the adaptor user interface and the AEMPC installation requirements.

Explore the User Interface

You can initiate and monitor content translation requests from within AEM using AEMPC. Access AEMPC by clicking the **GlobalLink** menu on the **AEM Navigation Pager**.

Adobe Experience Manager

You can access the **GlobalLink** menu from both the **AEM Navigation Pager—Adobe Experience Manager** and the **GlobalLink Translation** button.



GlobalLink Translation Menu



The available functions of the GlobalLink menu are:

• Templates—Create submission templates for reuse.

- **Configuration**—Enter a variety of adaptor settings.
- **Repositories**—Enter a variety of repository settings.
- Submissions—Manage your submissions.
- TM Updates—Create submissions with any translation updates.
- Synchronization Jobs—Align all of your non-translatable nodes.

GlobalLink Translation Submissions Page

| Quic Navi Men | k gation u | | Actic | ns Bar | | | | Conte | nt List | | | | |
|--|----------------------|--|-----------------------|-----------------|------------------|--------------------|---------------------|----------------------|---------------------|-----------------|------------------------|------------------------|------------------------|
| <u>, </u> | dobe Experience I | Manager | | | | | | | | | ۵ | III () | 0 |
| | | | | | Subn | nissions | | | | | | | |
| Ø | Create | Create From CSV | 1 Detail 🕨 Start Subm | ission 🚷 Re-Ope | n 😽 Reim | port 🖋 Edit | 🗑 Delete | PD Statistics | O Cancel Submission | T Filter | | | |
| | SUBMISSION NAME 个 | ROOT PAGE PARENT | CONTENT STATUS | IMPORTED SU | IBMISSION /PE | SOURCE LANGUAGE | TARGET LANGUAGES | PROJECT SHORTCODE | PD SUBMISSION ID | INITIATOR | DATE CREATED | DUE DATE | RECEIVED |
| | aboutus | /content/we-retail- journal/angular/en/blog/aboutus | PAGE IMPORTED | 1/1 S | NGLE | en@en-US | fr@fr-FR | AEM000027 | 073263 | admin | Jan. 12, 2022 14:14 | Jan. 28, 2022 00:00 | Jan. 12, 2022 14:15 |

The actions on the GlobalLink Translation Submissions page are:

| Action | Explanation |
|-----------------------------|--|
| Quick Navigation Menu | Shortcuts to many of the functions. |
| Actions Bar | Create—Generate a submission. |
| | Create from CSV—Generate a submission from a CSV file. |
| | Clone Submission—Copy an existing submission to resend. |
| | • Detail —Display the generated XMLs and AEM paths from the source and target for the selected submission. This helps you to know the submission status per language and gives you an opportunity to review the translated pages. |
| | Start Submission—Export a submission to Project Director (PD). |
| | • Re-Open —Change the submission to Sent to enable for downloading again from PD. |
| | Reimport—Retry importing the files already downloaded from PD. |
| | Edit—Modify a submission in the Not Ready state. |
| | Delete—Remove a submission from the dashboard. |
| | PD Statistics—Retrieve your submission statistics from PD. |
| | Cancel Submission—Remove the selected submission from PD. |
| | Filter—Limit the list of submissions to a select criteria. |
| Content List | Display of all submissions. |

3. Translation with GlobalLink

You can submit content for translation through the **GlobalLink** dashboard using the **Create** option on the **Submissions** page. This content can include one or many items for translation along with child items.

Create Submission

You can submit content for translation by creating a submission.

To create a submission:

1. On the AEM Navigation Page dashboard, click GlobalLink Translation, and then click Submissions.

| Ø | | | Nevigation | | | Close |
|---|---------------|--------------|--------------------------|------------|----------------------|-------|
| ~ | | | < GlobalLink Translation | | | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | |
| | | | | | | |

2. Click Create.

| A | dobe Experience Ma | ager | | | | | | | | | | | | III 🛛 | ۰ | ٩ |
|---|----------------------|--|-----------------|----------|-----------|--------------------|--------------------|---------------------|----------------------|---------------------|-----------|------------------------|-----------|--------------------|------------------|---------|
| | | | | | | | Submissions | | | | | | | | | |
| Q | 🖨 Create | Create From CSV 🛛 📔 Clone Submissio | on 🚯 Detail | Start Su | ubmission | 🚱 Re-Open | 🔊 Reimport 🛛 | 🕈 Edit 🛛 🗑 Delete | PD Statistics | O Cancel Submis | sion 🍸 Fi | lter | | | | |
| | SUBMISSION NAME ↑ | ROOT PAGE PARENT | CONTENT TYPE | STATUS | IMPORTED | SUBMISSION TYPE | SOURCE LANGUAGE | TARGET LANGUAGES | PROJECT SHORTCODE | PD SUBMISSION ID | INITIATOR | DATE CREATED | DUE | DATE | RECEIV DATE | ED |
| | aboutus | /content/we-retail- journal/angular/en/blog/aboutus | PAGE | IMPORTED | 1/1 | SINGLE | en@en-US | de@de-DE | AEM000027 | 077187 | admin | Mar. 03, 2022 16:47 | Ma 202 | r. 24, 12 00:00 | Mar. 03 16:48 | 3, 2022 |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |

3. Enter the information requested on the Create Submission dialog.

| Adobe Experience Manager | | |
|--------------------------|--|-------------|
| Create Submission | General (1/4) | |
| | Submission Name: Enter Submission nome Due Date: | 0 |
| | Choose a date Repository.* Choose repository | 6 |
| | Project name.* Choose project name Source Language.* | 0 2 0 |
| | Choose source languages* Target Languages* Choose target languages | Ŭ U U |

Required fields are marked with a red asterisk.

| Field | Action |
|-----------------|---|
| Submission Name | Enter a unique character string to identify the submission. |

| Field | Action |
|------------------|---|
| Due Date | Select a date for completion of this translation. |
| Repository | Select the repository path from the drop-down list. |
| Project Name | Select the project from the drop-down list. |
| Source Language | Select the originating language from the drop-down list where the default is English. |
| Target Languages | Add the required languages for this translation request. |

- 4. Click Next.
- 5. Select the items for this submission.

| Ad | obe Experience Manag | er | | | | Q | 0 | | ¢ | • |
|--------|----------------------|----------------|----------|--------------------------|----------------------|---|-----|---|------|----------|
| Create | Submission | | | 0 | Select Content (2/4) | | Bac | k | Next | ^ |
| + | Add Items + Inc | lude Sub Items | 🗑 Delete | Preview Source | | | | | | |
| | 1 | Item Name | | Path | | | | | | |
| | 1 | swiss | | /content/mam/offers/part | ner/Test/swiss | | | | | |
| | | | | | | | | | | |

| Options | Action |
|-------------------|---|
| Add Items | Click to select the pages for this submission. |
| Include Sub Items | Click to include sub items of the selected page in this submission. |
| Delete | Click to remove the selected item. |
| Properties | Click to view the translatable properties of the selected page. |
| Preview Source | Click to preview the source XML of the submission. |

6. Click Next

7. Enter the Submission Details.

| Adobe Experience Manager | | |
|--------------------------|---|----------------------------|
| Create Submission | Submission Details (3/4) | 0 |
| | Priority: High Split Submission Copy To Target Delivery Workflow: None | 0 ~ 0 0 0 0 |
| | PD Custom Attributes Select Attribute: Select Custom Attribute | Add/Update |
| | Saved Attributes Attribute Name Value | Remove |
| | Special Instructions: Special Instructions | θ |

| Field | Action | | | |
|--|--|--|--|--|
| Priority | Select a priority for this submission. | | | |
| Split Submission | Select Split Submission to separate a submission into discrete XML files. | | | |
| Copy to Target | Select to include the source content in the completed submission. | | | |
| Delivery Workflow Select to identify a specific workflow for the returned translation. | | | | |
| PD Custom Attributes | Click to select or enter the following Project Director (PD) attributes in the Custom Attributes dialog: | | | |
| | Combo—Select a combination option from the drop-down list. Colors—Enter a color for the custom attribute. Numbers—Select your numbers. | | | |
| Special Instructions | Enter any instructions to accompany the submission. | | | |

8. Click Next.

9. Review your submission, then click **Create Submission**.

| Adobe Experience | Manager | | 🌒 🧍 🏭 🛛 ح |
|-------------------|---------|--|--------------------------------|
| Create Submission | | | Back Create Submission |
| | | ltem | Source Language: English |
| | 1 | /content/mam/offers/partner/Test/swiss | Target Language: German |
| | | | Submission Name: dan |
| | | | Project Name: AEMP (AEM000027) |
| | | | Due Date: 2019-08-21 |
| | | | Priority: HIGH |
| | | | Copy To Target: Yes |
| | | | Split Submission: No |
| | | | Workflow On Delivery: None |
| | | | Custom Attributes: |
| | | | Special Instructions: |
| | | | |

Use the content picker

When you need to submit multiple items for a single submission, you can select these items from a column in the content tree with the content picker.

To create a submission with the content picker:

- 1. On the AEM Navigation Pager dashboard, click GlobalLink Translation, then click Create Submission.
- 2. Within the content picker, select all the items to include in the submission from a column, then click **Add Items**.



A message displays confirming the additional items. Continue selecting more items from other columns until complete.



3. When your selection of items is complete, click **Close**.

The selected items are displayed in the submission list.

| Adobe Experience Manager | | | | | | | | | |
|--------------------------|---|---|--|--|--|--|--|--|--|
| Create Submiss | ion | Select Conterté (2/4) | | | | | | | |
| + Add tens | + Add including Sub Items () Delete Selected () | 🖀 Defete al fuit stretchel 🛛 🎤 Preview Source | | | | | | | |
| | Item Name | Path | | | | | | | |
| | Arctic Surfing in Lofoten | /content/we-retail/language-masterulen/experience/arctic-surfing-in-lobten | | | | | | | |
| | Fly lishing the Amazon | $\label{eq:loss_start} \end{tabular} t$ | | | | | | | |
| | 40 hours of Wilderness | /content/we-retail/language-marten/en/experience/hours-of-wilderness | | | | | | | |
| | | | | | | | | | |

Create Submission Using a CSV File

When you need to send a large number of unique submissions, you can create the submissions for Project Director (PD) using a CSV file containing those submissions.

To create a CSV submission:

- 1. On the AEM Navigation Pager dashboard, click GlobalLink Translation.
- 2. Click Submissions.

| | Adobe Experience Manager | | | | | Q | 0 ::: | P | | |
|---|--------------------------|--------------|--------------------------|------------|----------------------|---|-------|----------|--|--|
| Ø | Navigation | | | | | | | | | |
| ĸ | | | < GlobalLink Translation | | | | | | | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | | | | | |

3. Click Create from File.

| A | В | с | D | E | F | G | Н | 1 |
|---------------------|------------|--|-------------------|------------|-----------|------------------|----------------|-----------------|
| Repository | PD Project | Path | Submission Name | Туре | Source La | Target Languages | Copy to Target | DueDate |
| /content/geometrixx | AEM000200 | /content/geometrixx/en/products/triangle | Submission Test 1 | Recursive | en | de;fr | yes | 3/29/2018 17:10 |
| /content/geometrixx | AEM000200 | /content/geometrixx/en/products/square | Submission Test 2 | Recursive | en | de;fr | yes | 3/30/2018 17:10 |
| /content/geometrixx | AEM000200 | /content/geometrixx/en/services/banking | Submission Test 3 | Single | en | de;fr | yes | 3/31/2018 17:10 |
| /content/geometrixx | AEM000200 | /content/geometrixx/en/products/circle | Submission Test 4 | Recursive | en | de;fr | yes | 4/1/2018 17:10 |
| /content/geometrixx | AEM000200 | /content/geometrixx/en/toolbar/contacts | Submission Test 5 | Single | en | de;fr | yes | 4/2/2018 17:10 |
| /content/geometrixx | AEM000200 | /content/geometrixx/en/toolbar/feedback | Submission Test 6 | Single | en | de;fr | yes | 4/3/2018 17:10 |
| /content/geometrixx | AEM000200 | /content/geometrixx/en/company/news | Submission Test 7 | Recursive | en | de;fr | yes | 4/4/2018 17:10 |
| /content/geometrixx | AEM000200 | /content/geometrixx/en/support/customersurvey/thankyou | Submission Test 8 | Single | en | de;fr | yes | 4/5/2018 17:10 |
| /content/geometrixx | AEM000200 | /content/geometrixx/en/community | Submission Test 9 | Recursive | en | de;fr | yes | 4/6/2018 17:10 |
| /content/geometrixx | AEM000200 | /content/geometrixx/en/toolbar/account/register | Submission Test 1 | (Recursive | en | de;fr | yes | 4/7/2018 17:10 |
| /content/geometrixx | AEM000200 | /content/geometrixx/en/products/circle | Submission Test 1 | Single | en | de;fr | yes | 4/8/2018 17:10 |
| | | | | | | | | |

4. In the CSV file, provide the information in the following order:

| Column | Action |
|----------------------|--|
| Repository | Enter the repository path of the page. |
| PD Project | Enter the PD project short code, such as AEM0000200. |
| Path | Enter the full page or resource path. |
| Submission Name | Enter a unique name for the submission. |
| Source Language | Enter the original language of the submission. The default is English. |
| Target Language | Enter the required translation languages. |
| Copy to Target | Enter Yes to include or No to exclude source content in the target submission. |
| Due Date | Enter the date for submission completion. |
| Workflow on Delivery | Enter the workflow for the target after translation delivery. |
| Priority | Enter the order in which to process the submission. |
| Custom attributes | Enter any attributes from the list of unique submission settings configured in PD. |
| | |

You can obtain a sample CSV from your GlobalLink representative.

- 5. On the **Create Submission** dialog, enter the name of the CSV file for the submission.
- 6. Click OK.

The CSV submission is created.

4. Translation with AEM Touch Editor

You can submit the content of a single item or multiple items for translation through AEM Touch Editor.

Submit Content with Touch Editor

To submit a page for translation using the AEM Touch Editor:

- 1. Select a page in the **Touch Editor**.
- 2. Open the page information menu by clicking **and**, then select **GlobalLink: Translate Page**.



3. On **GlobalLink: Translate Page**, click the **General** tab, then provide the required information.

| lobalLink: Translate Page × | 5 |
|--------------------------------------|----|
| neral Properties Details | |
| GlobalLink - Single Page Translation | ~ |
| Project (*) | |
| AEMP | ~ |
| Submission Name (*) | |
| EMEA - German Submission | |
| Source Language (*) | |
| English | * |
| Target Languages (*) | |
| Select | ~ |
| × German | |
| Due Date | |
| 2020-11-11 00:00 | 98 |
| Instructions | |
| For Emea Translation | |
| | |

Required fields are marked with an asterisk.

| Field | Action | | | | | |
|--------------------------------------|--|--|--|--|--|--|
| GlobalLink - Single Page Translation | Accept the default or select Recursive Translation from the drop-down. | | | | | |
| Repository | Select the repository path from the drop-down list. | | | | | |
| Project | Select a project from the drop-down list. | | | | | |
| Submission Name | Enter a unique name for your submission. | | | | | |
| Source Language | Select the initial language from the drop-down list, or accept the default of English. | | | | | |
| Target Language | Select the required result languages for your translation. | | | | | |
| Due Date | Select the date for completion of your translation. | | | | | |
| Instructions | Enter instructions for the translator to consider for thesubmission. | | | | | |

4. On **GlobalLink: Translate Page**, click the **Properties** tab, then ensure that only the components you want to translate are selected.



5. On **GlobalLink: Translate Page**, click the **Details** tab, then provide the required information.



| Fields | Action |
|------------------------------|---|
| Copy To Target during import | Select if you want to have your translation copied to the target while importing it. |
| Priority | Select a priority for this submission from the drop- down list. |
| Workflow on Delivery | Select the workflow for the returned translation from the drop-down list. |
| Custom attributes | Enter any attributes from the list of unique submission settings configured in Project Director (PD). |

6. Click Create Submission.

The selected content is submitted for translation.

5. Translation with AEM DAM Assets

You can submit the content of a single item or multiple items for translation through AEM DAM Assets.

Submit Content with DAM Assets

To submit content for translation using the AEM DAM Assets:

1. On the AEM Navigation Pager dashboard, click GlobalLink Translation.

| Ø | Nevigation | | | | | | | | | | |
|----|----------------------------|----------------|------------------------------|--|--|--|--|--|--|--|--|
| ۲. | < GlobalLink Translation | | | | | | | | | | |
| | Configuration Repositories | Submissions TM | Updates Synchronization Jobs | | | | | | | | |
| | | | | | | | | | | | |

2. Click Submissions.

3. Click Create.

| ٨ | Adobe Experience Man | ager | | | | | | | | | | | ۵ | ₩ (| د (| ¢. | • |
|-----------------|-----------------------------|--|-----------------|----------|----------|--------------------|--------------------|---------------------|----------------------|---------------------|------------|------------------------|-----|------------------------|------------|------------------|-----|
| 🔲 🗸 Submissions | | | | | | | | | | | | | | | | | |
| C | 🕒 Create 🖺 🤇 | Treate From CSV 🛛 📔 Clone Submissio | n 🚯 Detail | Start Su | bmission | 🚱 Re-Open | 윩 Reimport | 🖋 Edit 🛛 🛍 Delete | PD Statistics | O Cancel Submis | sion 🍸 Fit | ter | | | | | |
| | SUBMISSION NAME ↑ | ROOT PAGE PARENT | CONTENT TYPE | STATUS | IMPORTED | SUBMISSION TYPE | SOURCE LANGUAGE | TARGET LANGUAGES | PROJECT SHORTCODE | PD SUBMISSION ID | INITIATOR | DATE CREATE | D D | UE DATE | RE | CEIVED TE | |
| | aboutus | /content/we-retail- journal/angular/en/blog/aboutus | PAGE | IMPORTED | 1/1 | SINGLE | en@en-US | de@de-DE | AEM000027 | 077187 | admin | Mar. 03, 2022 16:47 | 2 | Mar. 24, 1022 00:00 | Ma 16: | ər. 03, 20 48 | 122 |
| | | | | | | | | | | | | | | | | | |

4. On the Create Submissions dialog, enter your necessary information.

| Adobe Experience Manager | | |
|--------------------------|---|--------|
| Create Submission | General (1/4) | 0 |
| | Submission Name: Enter Submission name | 0 |
| | Due Date: Choose a date | 6 |
| | Repository.* Choose repository | Č v |
| | Project name.* Choose project name | 0 2 |
| | Source Language* Choose source language Twent Language* | |
| | Choose target languages | × |

Required fields are marked with a red asterisk.

| Field | Action |
|-----------------|---|
| Submission Name | Enter a unique name for the submission. |

| Field | Action |
|------------------|--|
| Due Date | Select a date for completion of this translation. |
| Repository | Select the repository path from the drop-down list. |
| Project Name | Select the project from the drop-down list. |
| Source Language | Select the originating language from the drop-down list. The default is English. |
| Target Languages | Add the required languages for this translation request. |

5. Click Next.

| Q | Type to search | | | | | | | | | Cancel | Select |
|-----|----------------|---|---|----------------------------|---|----------|--------------|-----|---|--------|---------|
| F F | ilters | | | | | | | Fea | atures ~ | 1 X | · III ~ |
| Î | English en | > | Î | Features features | > | Ò | tracking.png | | | | |
| Î | French fr | | Î | Stores stores | > | \ | cart.png | | (a) | | |
| ì | German de | | ì | FAQs faqs | > | ₽ | support.png | | Ø | | |
| ì | Italian it | | Î | Activities activities | > | | | | | | |
| Î | Spanish es | | Î | People people | > | | | | Title tracking.png Modified Jun 6, 2016, 6:56:05 AM | | |
| | | | ì | Products products | > | | | | Modified By Administrator Dimensions 36 x 36 px Size 2.5 KB | | |
| | | | ì | Videos videos | | | | | Type IMAGE | | |
| | | | Î | Workflow workflow | > | | | | Hore Seturs | | |
| | | | Î | Experiences experiences | > | | | | | | |
| | | | | | | | | | | | |

6. Enter or select the items for this DAM submission.

| Create | e Submissic | n | | • | Select Content (2/4) | 0 | Back | t |
|--------|-------------|---|-------------------------|-----------------|-------------------------|---|------|---|
| + | Add Items | + | Add including Sub Items | Delete Selected | Delete all but selected | Preview Source | | |
| | | | Item Name | | Path | | | |
| | | | tracking.png | | /content/ | /dam/we-retail/en/features/tracking.png | | |
| | | | | | | | | |

7. Click Next.

8. Enter the **Submission Details**.

| Field | Action |
|----------------------|--|
| Priority | Select a priority for this submission. |
| Split Submission | Select Split Submission to separate a submissions into discrete XML files. |
| Copy to Target | Select to include the source content in the completed submission. |
| Delivery Workflow | Select to identify a specific workflow for the returned translation. |
| PD Custom Attributes | Click to select or enter the following Project Director (PD) attributes in the Custom Attributes dialog: |
| | Combo—Select a combination option from the drop-down list. Colors—Enter a color for the custom attribute. Numbers—Select your numbers. |
| Special Instructions | Enter any instructions for the submission. |

9. Click Next.

10. Review your submission, then click Create Submission.

| | 0 | Review & Translate (4/4) | |
|---|---|--------------------------|--------------------------------|
| | | | |
| # | ltem | | Source Language: English |
| 1 | /content/dam/we-retail/en/features/tracking.png | | Target Language: French |
| | | | Submission Name: DAM Assets 1 |
| | | | Project Name: AEMP (AEM000027) |
| | | | Due Date: 2020-04-28 |
| | | | Priority: HIGH |
| | | | Copy To Target: Yes |
| | | | Split Submission: No |
| | | | Workflow On Delivery: None |
| | | | Custom Attributes: |
| | | | Special Instructions: |
| | | | |
| | | | |

The DAM Assets content is submitted for translation.

| | / | | | | | | Submissions | | | | | | | |
|---|----------------------|---|-----------------|----------|----------|--------------------|--------------------|---------------------|----------------------|---------------------|------------|------------------------|------------------------|------------------------|
| Q | 🖨 Create | Create From CSV 🛛 🔓 Clone Submissio | n 🚯 Detail | Start Su | bmission | 🚱 Re-Open | 😽 Reimport 🔐 | 🖋 Edit 🛛 🗑 Delete | PD Statistics | O Cancel Submis | ision 🍸 Fi | lter | | |
| | SUBMISSION NAME T | ROOT PAGE PARENT | CONTENT TYPE | STATUS | IMPORTED | SUBMISSION TYPE | SOURCE LANGUAGE | TARGET LANGUAGES | PROJECT SHORTCODE | PD SUBMISSION ID | INITIATOR | DATE CREATED | DUE DATE | RECEIVED DATE |
| | DAM Assets 2 | /content/dam/we-retail- journal/en/brand | DAM | IMPORTED | 1/1 | SINGLE | en@en-US | de@de-DE | AEM000027 | 077190 | admin | Mar. 03, 2022 17:04 | Mar. 24, 2022 00:00 | Mar. 03, 2022 17:04 |
| | DAM Assets 1 | /content/dam/we-retail- journal/en/brand | DAM | IMPORTED | 1/1 | SINGLE | en@en-US | de@de-DE | AEM000027 | 077189 | admin | Mar. 03, 2022 17:01 | Mar. 25, 2022 00:00 | Mar. 03, 2022 17:02 |

6. Translation with AEM Commerce

You can submit the content of a single item or multiple items for translation through AEM Commerce.

Submit Content with AEM Commerce

To submit content for translation using the AEM Commerce:

1. On the AEM Navigation Pager dashboard, click GlobalLink Translation, then click Submissions.

| 0 | | | Nevigation | | | Close |
|----|---------------|--------------|--------------------------|------------|----------------------|-------|
| ۲. | | | < GlobalLink Translation | | | |
| | | - | _ | | | |
| | ¢ | | | | *+ | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | |
| | | | | | | |
| | | | | | | |

2. Click Create.

| Δ | Adobe Experience | Manager | | | | | | | | | | | | | 0 | | |
|---|----------------------|--|-----------------|----------|----------|--------------------|--------------------|---------------------|----------------------|---------------------|-----------|------------------------|-----|------------------------|---|---------------------|------|
| | Ý | | | | | | Submissions | | | | | | | | | | |
| Q | Create | 🖞 Create From CSV 🛛 🔓 Clone Submissio | n 🚯 Detail | Start Su | bmission | 🚱 Re-Open | 윩 Reimport | 🖋 Edit 🛛 🔟 Delete | PD Statistics | O Cancel Submis | sion 🍸 Fi | lter | | | | | |
| | SUBMISSION NAME 个 | ROOT PAGE PARENT | CONTENT TYPE | STATUS | IMPORTED | SUBMISSION TYPE | SOURCE LANGUAGE | TARGET LANGUAGES | PROJECT SHORTCODE | PD SUBMISSION ID | INITIATOR | DATE CREATE |) (| DUE DATE | | RECEIVED DATE | |
| | aboutus | /content/we-retail- journal/angular/en/blog/aboutus | PAGE | IMPORTED | 1/1 | SINGLE | en@en-US | de@de-DE | AEM000027 | 077187 | admin | Mar. 03, 2022 16:47 | 1 | Mar. 24, 2022 00:00 | | Mar. 03, 2 16:48 | !022 |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |

3. On the Create Submissions dialog, enter your necessary information.

| Adobe Experience Manager | | |
|--------------------------|---|-------------|
| Create Submission | General (1/4) | |
| | Submission Name: Enter Submission name | 0 |
| | Due Date: Choose a date | 6 |
| | Repository.* Choose repository |) v |
| | Project name.* Choose project name Source Language* | 9 0 0 |
| | Choose source language Target Languages* | Ŭ Ŭ |
| | Choose target languages | ř |

Required fields are marked with a red asterisk.

| Field | Action |
|-----------------|---|
| Submission Name | Enter a unique identification for the submission. |
| Due Date | Select a date for completion of this translation. |

| Field | Action |
|------------------|--|
| Repository | Select the repository path from the drop-down list. |
| Project Name | Select the project from the drop-down list. |
| Source Language | Select the originating language from the drop-down list, where the default is English. |
| Target Languages | Add the required languages for this translation request. |

4. Click Next.

| Q | Type to search | | | | | | | | | | | | | Add | Close |
|-----|----------------|---|-----|------------------------|---|-----|------------------------|---|--------|------------------|---|---|--|-----|-------|
| | | | | | | | | C | oats ~ | | | | | | 1 X |
| 728 | English en | > | 725 | Experience experience | > | ۱Щ. | Women women | > | 101 | Coats coats | > | 0 | Sleek Insulated Coat sleek-insulated-coat | | |
| | | | 725 | Men men | | ۱Щ. | Men men | > | 101 | Shirts shirts | > | | Sonja Insulated Jacket sonja-insulated-jacket | | |
| | | | 725 | Women women | | ۱Щ. | Equipment equipment | > | 101 | Pants pants | > | | | | |
| | | | 725 | Equipment equipment | | | | | 101 | Shorts shorts | > | | | | |
| | | | 725 | About Us about-us | | | | | 101 | Gloves gloves | > | | | | |
| | | | 101 | Products products | > | | | | | | | | | | |
| | | | | User user | > | | | | | | | | | | |

5. Select all items for translation, click Add, then, with your selections made, click Close.

| Create Submission Select Content (2/4) Back Ne Add Items + Include Sub Items Delete Properties Preview Source Item Name Path Swiss /content/mam/offers/partner/Test/swiss | Adobe Experience Manager | | 📌 🏼 🖲 م |
|---|---|--|---------|
| Add Items + Include Sub Items Image: Delete Properties Preview Source Item Name Path swiss /content/mam/offers/partner/Test/swiss | Create Submission | Select Content (2/4) | Back |
| Item Name Path swiss /content/mam/offers/partner/Test/swiss | + Add Items + Include Sub Items 🗑 Delete 🏦 Properties | 5 🥒 Preview Source | |
| swiss /content/mam/offers/partner/Test/swiss | Item Name | Path | |
| | swiss | /content/mam/offers/partner/Test/swiss | |

6. Click Next.

7. Enter the Submission Details.

| Adobe Experience Manager | | | |
|--------------------------|--|-----------------|---|
| Create Submission | Submission | n Details (3/4) | 0 |
| | Priority: | | 0 |
| | Split Submission | | Ĵ. |
| | Copy To Target | | 0 |
| | None | | ~ |
| | PD Custom Attributes Select Attribute: | | 0 |
| | Select Custom Attribute | ~ | Add/Update |
| | Saved Attributes | | |
| | Attribute Name | Value | Remove |
| | Special Instructions | | 0 |
| | | | |
| | | | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ |

| Field | Action |
|----------------------|--|
| Priority | Select a priority for this submission. |
| Split Submission | Select Split Submission to separate a submissions into discrete XML files. |
| Copy to Target | Select to include the source content in the completed submission. |
| Delivery Workflow | Select to identify a specific workflow for the returned translation. |
| PD Custom Attributes | Click to select or enter the following Project Director (PD) attributes in the Custom Attributes dialog: |
| | Combo—Select a combination option from the drop-down list. Colors—Enter a color for the custom attribute. Numbers—Select your numbers. |
| Special Instructions | Enter any instructions for the submission. |

8. Click Next.

9. Review your submission, then click **Create Submission**.

| Adobe Experience Manager | | | | | | |
|--------------------------|---|--|----------|---|------|-------------------|
| Create Submission | | Review & Transle | ate (4/4 | • | Back | Create Submission |
| | * | Item /content/mam/offers/partner/Test/swiss | | Source Language: English Target Language: German Submission Name: dan Project Name: AEMP (AEM000027) Due Date: 2019-08-21 Priority: HIGH Copy To Target: Yes Split Submission: No Workflow On Delivery: None Custom Attributes: Special Instructions: | | |

The Commerce content is submitted for translation.

7. Translation with AEM i18n

You can submit the content of a single item or multiple items for translation through AEM i18n.

Submit Content with AEM i18n

To submit content for translation using the AEM i18n:

1. On the AEM Navigation Pager dashboard, click GlobalLink Translation, and then click Submissions.

| Ø | | | Nevigation | | | Close |
|---|---------------|--------------|--------------------------|------------|----------------------|-------|
| ~ | | | < GlobalLink Translation | | | |
| | ¢ | ()) | È | | * + | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | |
| | | | | | | |

2. Click Create.

| | Adobe Experience | Manager | | | | | | | | | | | م ∷∷ | 8 | ٠ | ٠ |
|---|-----------------------------|--|-----------------|----------|----------|--------------------|--------------------|---------------------|----------------------|---------------------|------------|------------------------|--------------------|-----|-------------------|------|
| Ĺ | * | | | | | | Submissions | | | | | | | | | |
| Q | Create | 🖞 Create From CSV 🛛 🕌 Clone Submissio | on 🚯 Detail | Start Su | bmission | 🚱 Re-Open | 윩 Reimport | 🖋 Edit 🛛 🛍 Delete | PD Statistics | O Cancel Submis | ision 🍸 Fi | ilter | | | | |
| | SUBMISSION NAME ↑ | ROOT PAGE PARENT | CONTENT TYPE | STATUS | IMPORTED | SUBMISSION TYPE | SOURCE LANGUAGE | TARGET LANGUAGES | PROJECT SHORTCODE | PD SUBMISSION ID | INITIATOR | DATE CREATED | DUE DA | E | RECEIVE | • |
| | aboutus | /content/we-retail- journal/angular/en/blog/aboutus | PAGE | IMPORTED | 1/1 | SINGLE | en@en-US | de@de-DE | AEM000027 | 077187 | admin | Mar. 03, 2022 16:47 | Mar. 24 2022 00 | :00 | Mar. 03, 16:48 | 2022 |
| | | | | | | | | | | | | | | | | |

3. On the Create Submissions dialog, enter your necessary information.

| Adobe Experience Manager | | |
|--------------------------|--|-------------|
| Create Submission | General (1/4) | |
| | Submission Name: Enter Submission name Due Date: | 0 |
| | Choose a date Repository.* | 0 |
| | Choose repository Project name* Choose rolect name | • 0 2 |
| | Source Language.* Choose source language | 0 |
| | Target Languages.* Choose target languages | 0 |

Required fields are marked with a red asterisk.

| Field | Action |
|-----------------|---|
| Submission Name | Enter a unique identification for the submission. |
| Due Date | Select a date for completion of this translation. |

| Field | Action |
|------------------|--|
| Repository | Select the repository path from the drop-down list. |
| Project Name | Select the project from the drop-down list. |
| Source Language | Select the originating language from the drop-down list, where the default is English. |
| Target Languages | Add the required languages for this translation request. |

4. Click Next.

| Q | Type to search | 1 | | | | Cancel | Select |
|---|----------------|---|-------------|-----------------------------------|------|--------|--------|
| | | | | | en ~ | | 5 X |
| | en | > | ~ | cntntExpReport.damAsset | | | |
| Î | fr | > | > | alert.subscriptions.error.e | | | |
| | | | > | fd.AtGlance.3Years | | | |
| | | | > | right.nav.literature.list.clear | | | |
| | | | > | alert.subscriptions.alert.subs | | | |
| | | | Î | ffdg.perftmp.literatureTabE | | | |
| | | | Î | literatureList.of.label | | | |
| | | | ì | message.search.content.se | | | |
| | | | ì | ffdg.characteristicsTmp.wei | | | |
| | | | ì | lt.order.address.info.messa | | | |
| | | | ì | idea.insight.filters.reading.list | | | |
| | | | Î | alert.subscriptions.start.link | | | |
| | | | Î | literature.center.filter.medi | | | |

5. Enter or select the items for this i18n submission.

| Create Submiss | ion Select Co | ontent (2/4) | Back |
|----------------|---|---------------------------------------|--------------------------|
| + Add Items | + Add including Sub Items 🗑 Delete Selected | 🗑 Delete all but selected 🧳 Preview S | Source |
| | Item Name | Path | |
| | alert.subscriptions.error.email.update | /apps/gsam/i18n/en/alert.subscrip | tions.error.email.update |
| | cntntExpReport.damAssetList | /apps/gsam/i18n/en/cntntExpRep | ort.damAssetList |
| | fd.AtGlance.3Years | /apps/gsam/i18n/en/fd.AtGlance.3 | Years |
| | right.nav.literature.list.clear.all | /apps/gsam/i18n/en/right.nav.liter | ature.list.clear.all |
| | | | |

6. Click Next.

7. Enter the Submission Details.

| Adobe Experience Manager | | |
|--------------------------|---|-----------------|
| Create Submission | Submission Details (3/4) | 0 |
| | Priority: High Split Submission Copy To Target Delivery Workflow: None PD Custom Attributes Select Attribute: - Select Custom Attribute - * | G Add/Update |
| | Saved Attributes Attribute Name Value Special Instructions: Special Instructions | Remove |

| Field | Action |
|--|--|
| Priority | Select a priority for this submission. |
| Split Submission | Select Split Submission to separate a submissions into discrete XML files. |
| Copy to Target | Select to include the source content in the completed submission. |
| Delivery Workflow | Select to identify a specific workflow for the returned translation. |
| Priority Select a priority for this submission. Split Submission Select Split Submission to separate a submissions into discrete XML files. Copy to Target Select to include the source content in the completed submission. Delivery Workflow Select to identify a specific workflow for the returned translation. PD Custom Attributes Click to select or enter the following Project Director (PD) attributes in the Custom Attributes dialog: Combo—Select a combination option from the drop-down list. Colors—Enter a color for the custom attribute. Numbers—Select your numbers. Special Instructions Enter any instructions for the submission. | |
| | Combo—Select a combination option from the drop-down list. Colors—Enter a color for the custom attribute. Numbers—Select your numbers. |
| Special Instructions | Enter any instructions for the submission. |

8. Click Next.

9. Review your submission, then click Create Submission.

| Adobe Experience Manager | | | | |
|--------------------------|--|---|------|-------------------|
| Create Submission | e eview & Transla | te (4/4) | Back | Create Submission |
| | htem /content/mam/offers/partner/Test/swiss | Source Language: English Target Language: German Submission Name: dan Project Name: AEMP (AEM000027) Due Date: 2019-08-21 Priority: HIGH Copy To Target: Yes Split Submission: No Workflow On Delivery: None Custom Attributes: Special Instructions: | | |
| | | | | |

The i18n content is submitted for translation.

| ^ | dobe Experience Manage | er. | | | | | | | | | | | ର | 0 A | 0 |
|----------|------------------------|-----------------------------------|--------------|---------------|----------|-------------------|-----------------|----------------------|---------------------|------------------|-----------|---------------------|---------------------|--------------|----------|
| □ ~ | | | | | | | Submission | | | | | | | | |
| Ø | 🖨 Create 📓 Crea | ate From CSV 👘 📋 Clone Submission | 🚺 Detail | Start Submiss | ion 🚷 Re | -Open 🛛 翁 Reimpor | t 🖋 Edit 🔟 I | Delete 🖺 PD Statisti | ics O Cancel Submis | sion 🔻 Filter | | | | | |
| | SUBMISSION NAME | ROOT PAGE PARENT | CONTENT TYPE | STATUS | IMPORTED | SUBMISSION TYPE | SOURCE LANGUAGE | TARGET LANGUAGES | PROJECT SHORTCODE | PD SUBMISSION ID | INITIATOR | DATE CREATED | DUE DATE | RECEIVED DA | ATE |
| | i18n Submission 2 | /conf/i18n/en | ilân | IMPORTED | 1/1 | RECURSIVE_SPLIT | en@en-US | fr@fr-FR | AEM000027 | 077285 | admin | Mar. 07, 2022 11:47 | Mar. 25, 2022 00:00 | Mar. 07, 202 | 22 11:48 |
| | i18n Submission 1 | /conf/i18n/en | i18n | IMPORTED | 1/1 | RECURSIVE_SPLIT | en@en-US | de@de-DE | AEM000027 | 077284 | admin | Mar: 07, 2022 11:46 | Mar. 25, 2022 00:00 | Mar. 07, 202 | 22 11:47 |
| | | | | | | | | | | | | | | | |

8. Submit Content with Adaptive Forms

You can submit the content of a single item or multiple items for translation through Adaptive Forms.

To submit content for translation using the AEM Adaptive Forms:

- 1. On the AEM Navigation Pager dashboard, click GlobalLink Translation, then click Submissions.
- 2. Click Create.

| 0 | Adlobe Expirier | or Manager | | | | | | | | | | | , 0 0 | . ? • |
|---|--------------------|---|-----------------|-------------|----------|----------------------|--------------------|---------------------|----------------------|---------------------|------------|------------------------|------------------------|------------------------|
| D | v | | | | GlobalL | ink Translati | on Submiss | sions | | | | | | |
| 0 | Cresse | 5 Create From CSV | o beat » | Start Sales | um B | Re-Open 4 | hairiport | 1 500 1 | Delete 5 PD | Stationa O | Cancel Sub | minian 🕎 | Archive T | Filter |
| | Submiguien Name | Root Page Parent | Cantent Type | Status | Imported | Subrelission Type | Seurce Language | Target Languages | Project Shortcode | 10 Submission ID | Initiator | Date Created | Oue Date | Received Date |
| | sarting | Icontent/weiretail/language- meaters/en/products/equipment/surling | PAGE | SENT | 0/0 | SNOLE | en@en-US | high-PR | AEM000027 | 033232 | admin | Aug. 27, 2019 12:31 | Aug. 28, 2019 20:00 | M/A |
| | VID-THET | icontentive-stall/anguage-mateslan/women | PAGE | INFORTED | M. | SNOLE | en@en-US | hiph-Pl. | AEM000027 | 033236 | admin | Aug. 27, 2019 12,25 | Aug 27, 3919 29:00 | Aug. 37, 2019 12:25 |
| | experience | icantent/we-statilanguage-master.ien/experience | RAGE | INFORTED | 11 | SINGLE | enden-US | depde06 | AEMpodc27 | 0832300 | admin | Aug. 22, 2019 12:23 | Aug 27, 2019 20:00 | Aug. 21, 2019 12:23 |
| | we retail men | juntentive-statilanguage-master.ien/men | PAGE | INFORTED | .11 | SINGLE | enden-US | depde06 | AEViceotz7 | 083229 | admin | Aug. 27, 2019 12:20 | Aug 27, 2919 29:00 | Aug. 27, 2019 12:21 |

3. On the **Create Submissions** dialog, enter your necessary information.

| C Adobe Experience Manager | | | Р 🛛 🗮 🤻 🖲 |
|----------------------------|-------------------------|-----|-----------|
| Create Submission | General () H) | 0 | Back Next |
| | Submission Name | 0 | |
| | feter Subrussion norm | | |
| | Due Date: | 0 | |
| | Elhapper-a decla | 8 | |
| | Reportery* | 0 | |
| | Chance repeatory | × | |
| | Project meme* | 0 | |
| | Overse project norme | · 0 | |
| | Source Language* | 0 | |
| | Olympic source language | | |
| | Target Languages* | 0 | |
| | Channe tanjet kongunges | * | |
| | | | |
| | | | |
| | | | |
| | | | |

Required fields are marked with a red asterisk.

| Field | Action |
|------------------|--|
| Submission Name | Enter a unique identifier for the submission. |
| Due Date | Select a date for completion of this translation. |
| Repository | Select the repository path from the drop-down list. |
| Project Name | Select the project from the drop-down list. |
| Source Language | Select the originating language from the drop-down list, where the default is English. |
| Target Languages | Add the required languages for this translation request. |

4. Click Next.

| Adobe Experience I | Manager | 2 | | م | € | |
|--------------------|---------|------------------------------------|----------------------|--------------|------|------|
| Create Submission | Q | Type to search | Select Content (2/4) | Add Close | Back | Next |
| + Add Items | | | af | 0 selected 🗙 | | |
| | 8 | Contact Us contact-us | | | | |
| | 8 | Contact Us-Coil contact-us-Coil | | | | |
| | | Contact Us-PM contact-us-pm | | | | |
| | 10 | reference draments | | | | |

5. Enter or select the items for this Adaptive Form submission.

| Creat | e Submission | Select Content (2/4) | Back | Next |
|-------|-------------------------------------|--|------|------|
| + | Add Items + Add including Sub Items | Tolete Selected Tolete all but selected Preview Source | | |
| | Item Name | Path | | |
| | fd_\$100000-\$200000 | /content/forms/at/test-form/jcr:content/guideContainer/assets/dictionary/en-us/td_S100000-S200000 | | |
| | fd_\$20000-\$50000 | /content/forms/af/test-form/jcr:content/guideContainer/assets/dictionary/en-us/fd_S20000-S50000 | | |
| | fd_\$\$0000-\$100000 | /content/forms/af/test-form/jcr:content/guideContainer/assets/dictionary/en-us/fd_S30000-\$100000 | | |
| | fd_9620(S) | /content/forms/at/test-form/jcr:content/guideContainer/assets/dictionary/en-us/fd_%20(5) | | |
| | fd_%20Regular Part-Time Employees | /content/forms/af/test-form/jcr:content/guideContainer/assets/dictionary/en-us/fd_%20Regular Part-Time Employees | | |
| | fd962Ffile-1 | /content/forms/af/test-form/jcr:content/guideContainer/assets/dictionary/en-us/fd_%2Ffile-1 | | |
| | fd_%2Ffile-2 | /content/forms/at/test-form/jcr.content/guideContainer/assets/dictionary/en-us/td_%2Pflie-2 | | |
| | fd_2 | /content/forms/at/test-form/jcr.content/guideContainer/assets/dictionary/en-us/ld_2 | | |
| | fd_ Amount<-1667889667 | /content/forms/af/test-form/jcr.content/guideContainer/assets/dictionary/en-us/fd_Amount<-1667889667 | | |

The dictionary items from the Adaptive Form are added to the translation list.

6. Click Next.

7. Enter the Submission Details.

| Adobe Experience Manager | | | | Q | • | 0 # | ₿ # |
|--------------------------|------------------------------------|----------------|-------------------------|---|-----|------|------|
| Treate Submission | General Select Content | Submission Det | ails Review & Translate | | Bac | Back | Back |
| | Priority: | | 0 | | | | |
| | Choose Priority | | ~ | | | | |
| | Solit Submission | | 0 | | | | |
| | Copy To Target | | 0 | | | | |
| | Delivery Workflow: | | 0 | | | | |
| | None | | ~ | | | | |
| | PD Custom Attributes | | 0 | | | | |
| | Select Attribute: | | | | | | |
| | Select Custom Attribute | ~ | + Add/Update | | | | |
| | Saved Attributes | | | | | | |
| | Attribute Name | Value | Remove | | | | |
| | Special Instructions: | | | | | | |
| | Special Instructions | | 0 | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | li | | | | |

| Field | Action |
|----------------------|--|
| Priority | Select a priority for this submission. |
| Split Submission | To separate submissions into discrete XML files, select Split Submission |
| Copy to Target | Select to include the source content in the completed submission. |
| Delivery Workflow | Select a specific workflow for the returned translation from the drop-down list. |
| PD Custom Attributes | Select or enter the following Project Director (PD) attribute in the Custom Attributes dialog: |
| | Combo—Select a combination option from the drop- down list. |
| Special Instructions | Enter any instructions for the submission. |

8. Click Next.

9. Review your submission, then click **Create Submission**.

| O Adnhe Experience Manager | | | | | |
|----------------------------|---------------------------------|--------------------------|---|------|-------------------|
| Create Submission | ۰ | Review & Translate (4/4) | | Beck | Create Submission |
| 3 | Item /content/mam/offers.par | trer/Test/ovias | Source Language: English Target Language: German Submission Name: dan Project Name: AEMP (AEM0000027) Due Date: 2019-08-21 Priority: HIGH Copy To Target: Yes Split Submission: No | | |
| | | | Workflow On Delivery: None Custom Attributes: | | |
| | | | Special Instructions: | | |

The Adaptive content is submitted for translation.

| GiobalLink Translation Submissions | | | | | | | | | | | | | | |
|--------------------------------------|---------------------|--------------|-----------|----------|-----------------|-----------------|------------------|-------------------|----------------|------------|--------------------|---------------------|---------------|--|
| C O Create 1 | Greate From CSV | Cone S | ubmission | () Del | al 🕨 StartSu | benission 🧐 Re | -Open 🎲 Reimp | ort 🖉 Edit 関 | Debete 🗒 PD | Statistics | | View | Settings | |
| Submission Name | Root Page Parent | Content Type | Status | imported | Submission Type | Source Language | Target Languages | Project Sharhcode | PD SubmissionD | Initiator | Date Greated | Due Date | Received Oute | |
| at | .lcontent/forms/laf | illin | SENT | 0/0 | RECURSIVE | en-uspen-US | depte-DE, hpt-FR | AEMIDO0027 | 004(8 | admin | May 25, 2022 17:19 | Jun. 01, 2022 23:59 | N/A | |

9. Manage Submissions

You can manage your submissions through the Submissions page.

View Submissions

You can view your Project Director (PD) submissions using the **GlobalLink Translation**, **Submissions** page.

To view submissions:

1. On the AEM Navigation Pager dashboard, click GlobalLink Translation, then click Submissions.

| 0 | | | Nevigation | | | Ciose | | | | | | | | |
|--------------------------|--------------------------|--------------|-------------|------------|----------------------|-------|--|--|--|--|--|--|--|--|
| ~ | < GlobalLink Translation | | | | | | | | | | | | | |
| | * = = 12 4 | | | | | | | | | | | | | |
| | ¢ | | | | *> | | | | | | | | | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Adaba Superionea Managar | | | | | | 0 | | | | | | | | |

| Δ | Adobe Experience | Manager | | | | | | | | | | | | | 0 | * | • |
|---|----------------------|--|-----------------|----------|----------|--------------------|------------|---------------------|----------------------|---------------------|-------------|------------------------|--------|------------------------|---|---------------------|-----|
| | D v Submissions | | | | | | | | | | | | | | | | |
| R | Create | 📱 Create From CSV 🛛 📔 Clone Submissio | n 🚯 Detail | Start Su | bmission | 🚱 Re-Open | 翁 Reimport | 🖋 Edit 🛛 🗑 Delete | PD Statistics | O Cancel Submiss | sion 🍸 Filt | ter | | | | | |
| | SUBMISSION NAME 🕈 | ROOT PAGE PARENT | CONTENT TYPE | STATUS | IMPORTED | SUBMISSION TYPE | SOURCE | TARGET LANGUAGES | PROJECT SHORTCODE | PD SUBMISSION ID | INITIATOR | DATE CREATED | D | UE DATE | 1 | RECEIVED | |
| | aboutus | /content/we-retail- journal/angular/en/blog/aboutus | PAGE | IMPORTED | 1/1 | SINGLE | en@en-US | de@de-DE | AEM000027 | 077187 | ədmin | Mar. 03, 2022 16:47 | N 2 | Nar. 24, 1022 00:00 | 1 | Mar. 03, 2 16:48 | 022 |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |

The following table lists and explains each possible submission status.

| Status | Explanation |
|-------------------------|--|
| CREATING | The repository content is being converted to translatable XML files. |
| ERROR_WHILE_CREATING | The adaptor encountered an error during submission creation. |
| NOT_READY | The submission content, ready for translation, is holding in AEM for the user to click Start Submission . |
| READY | The submission content is sent to PD when ready for translation. |
| EMPTY | The submission contains no translatable files. |
| WAITING_TO_SEND | The submission content is ready and waiting to be sent to PD. |
| SENDING | The submission content is being sent to PD. |
| ERROR_WHILE_SENDING | The AEM PD submission send failed. |
| SENT | The AEM PD submission send completed successfully. |
| WAITING_TO_DOWNLOAD | The scheduler found the completed submission on PD. |
| DOWNLOADING | The PD translated files are being downloaded to AEM. |
| ERROR_WHILE_DOWNLOADING | The download of translated files to AEM failed. |

| Status | Explanation | | | | | |
|-----------------------|---|--|--|--|--|--|
| DOWNLOADED | The download of translated files to AEM succeeded. | | | | | |
| WAITING_TO_IMPORT | The translated files are awaiting import into AEM. | | | | | |
| IMPORTING | The translated files are importing into AEM. | | | | | |
| ERROR_WHILE_IMPORTING | The adaptor encountered an error during import. | | | | | |
| IMPORTED | The import of translated files into AEM is complete. This is the final submission status. | | | | | |
| WAITING_TO_DELETE | The submission was deleted by a user. This state can only be generated through the user interface. | | | | | |
| DELETING | The removal of this submission from AEM is waiting on cancellation of the submission in PD. | | | | | |
| ERROR_WHILE_DELETING | The submission removal encountered an error. | | | | | |
| CANCELLED | The submission was cancelled on the PD side. | | | | | |
| IMPORTED/CANCELLED | One or more files of a multi-file submission is cancelled, but all other files in the submission are complete. | | | | | |
| PARTIALLY_IMPORTED | One or more files of a multi-file submission are imported but some are waiting for the translation to complete. | | | | | |

- 2. Choose one of the following actions to view specific submission information:
 - a) (Optional) For Not Ready submissions, click on the submission name to edit the submission options.
 - b) (Optional) For submissions you already sent, click **source** to see the XML file as sent for translation. After delivery, you can click **translated** to see the returned XML file.
 - c) (Optional) Conduct a search in the Filter dialog. Each column header has a filter defined with a default of No Filter. Click a filter type for the list. The column can be viewed in descending or ascending order by clicking the column header. Click Filter to view the available filters.

| Filter | | | | | |
|---|---|-------------|------------------------------------|------------------------------|--------|
| Use this dialog to filter grid searc using comma without quotes as | h. Partial search is default. For it is always exact search. | exact searc | h wrap value in double qoutes. For | multi values search separate | values |
| Identifier: | | | Name: | | |
| Root Page Path: | | F | Content Type: | | |
| Status: | | | Туре: | | |
| Source Language: | | | Target Languages: | | |
| Project Short Code: | | | PD Submission ID: | | |
| Initiator: | | | | | |
| Date Created (Start): | Choose a date | | Date Created (End): | Choose a date | |
| Received Date (Start): | Choose a date | | Received Date (End): | Choose a date | |
| | | | | | |
| | | | | Filter | Clear |

Resend Submissions

You can use the **GlobalLink Translation**, **Submissions** page to resend select components of a page instead of all translatable components of that page. This is useful when only changed components of a submission must be resubmitted.

To resend select components of a page for translation:

1. On the AEM Navigation Pager dashboard, click GlobalLink Translation, then click Submissions.

| 0 | | | Nevigation | | | Close | | | | | | | |
|----|---------------|--------------------------|-------------|------------|----------------------|-------|--|--|--|--|--|--|--|
| ٩. | | < GlobalLink Translation | | | | | | | | | | | |
| | 🌣 S è 🗄 🔄 | | | | | | | | | | | | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

2. On the **Submissions** page, select the page component to resend from the list.

| 4 | Adobe Ex | perience Manager | | | | | | | | | | | • و م | = 🦧 🕕 |
|----|--------------------------------------|---|-----------------|-------------|----------|--------------------|--------------------|---------------------|----------------------|---------------------|------------|------------------------|------------------------|------------------------|
| | GlobalLink Translation Submissions | | | | | | | | | | | | | |
| ¢. | Create | Create From CSV | 🕽 Detail 🕨 | Start Submi | ssion 🚱 | Re-Open 💲 | Reimport | 🖋 Edit 🏾 📋 D | elete 🚦 PD S | Statistics O | Cancel Sub | mission 🕫 | Archive Y | Filter |
| | Submission Name | Root Page Parent | Content Type | Status | Imported | Submission Type | Source Language | Target Languages | Project Shortcode | PD Submission ID | Initiator | Date Created | Due Date | Received Date |
| | surfing | /content/we-retail/language- masters/en/products/equipment/surfing | PAGE | SENT | 0/0 | SINGLE | en@en-US | fr@fr-FR | AEM000027 | 033232 | admin | Aug. 27, 2019 12:31 | Aug. 28, 2019 20:00 | N/A |
| | women | /content/we-retail/language-masters/en/women | PAGE | IMPORTED | 1/1 | SINGLE | en@en-US | fr@fr-FR | AEM000027 | 033231 | admin | Aug. 27, 2019 12:25 | Aug. 27, 2019 20:00 | Aug. 27, 2019 12:25 |
| | experience | /content/we-retail/language-masters/en/experience | PAGE | IMPORTED | 1/1 | SINGLE | en@en-US | de@de-DE | AEM000027 | 033230 | admin | Aug. 27, 2019 12:23 | Aug. 27, 2019 20:00 | Aug. 27, 2019 12:23 |
| | we retail men | /content/we-retail/language-masters/en/men | PAGE | IMPORTED | 1/1 | SINGLE | en@en-US | de@de-DE | AEM000027 | 033229 | admin | Aug. 27, 2019 12:20 | Aug. 27, 2019 20:00 | Aug. 27, 2019 12:21 |

- 3. Click Edit.
- 4. On the Edit Submission dialog, click Resend.

The selected page component is resent for translation.

Reimport Completed or Failed Submissions

You can use the **GlobalLink Translation**, **Submissions** page to reimport completed or failed submissions into AEM from Project Director (PD).



You must re-open the submission in PD before you can reimport it.

To reimport a completed submission:

1. On the AEM Navigation Pager dashboard, click GlobalLink Translation, then click Submissions.

| 0 | | | Nevigation | | | Close |
|---|---------------|--------------|--------------------------|------------|----------------------|-------|
| ~ | | | < GlobalLink Translation | | | |
| | | | | | | |
| | \$ | 9 | È | | * -> | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | |
| | | | | | | |
| | | | | | | |

2. On the **Submissions** page, select the re-opened, completed or failed submission to reimport from the list.

| Δ | Adobe Experience Manager Q III 🔮 🏾 | | | | | | | | | | | | | | ٠ | ٩ | | |
|---|---|--|-----------------|----------|----------|--------------------|--------------------|--|---------------------|----------------------|---------------------|-----------|------------------------|--------|------------------------|---|---------------------|------|
| | ∫ ✓ Submissions | | | | | | | | | | | | | | | | | |
| Q | 🛿 🛈 Create 📱 Create From CSV 📮 Clone Submission 🚯 Detail 🕨 Start Submission 🚷 Re-Open 🐉 Reimport 💉 Edit 🏢 Delete 📱 PD Statistics 🔿 Cancel Submission 🍸 Filter | | | | | | | | | | | | | | | | | |
| | SUBMISSION NAME † | ROOT PAGE PARENT | CONTENT TYPE | STATUS | IMPORTED | SUBMISSION TYPE | SOURCE LANGUAGE | | TARGET LANGUAGES | PROJECT SHORTCODE | PD SUBMISSION ID | INITIATOR | DATE CREATED | D | UE DATE | | RECEIVED | |
| | aboutus | /content/we-retail- journal/angular/en/blog/aboutus | PAGE | IMPORTED | 1/1 | SINGLE | en@en-US | | de@de-DE | AEM000027 | 077187 | admin | Mar. 03, 2022 16:47 | N 2 | /lar. 24, 022 00:00 | | Mar. 03, : 16:48 | 2022 |
| | | | | | | | | | | | | | | | | | | |

3. Click Reimport.

The selected submission is reimported into AEM from PD.

Delete Submissions

You should delete **Imported** or **Cancelled** submissions that are more than six months old through the **GlobalLink Translation**, **Submissions** page.

To delete submissions:

1. On the AEM Navigation Pager dashboard, click GlobalLink Translation, then click Submissions.

| Ø | | Nevigetion | n | | Close | | | | | |
|----|--------------------------|------------|---------------|----------------------|-------|--|--|--|--|--|
| ۲. | < GlobalLink Translation | | | | | | | | | |
| | Configuration Repo | B È | ns TM Updates | Synchronization Jobs | | | | | | |
| | | | | | | | | | | |

2. On the Submissions page, select submissions that are more than six months old.

| | Adobe Experience Manager Q | | | | | | | | | | ۲. ∰ | 0 | ۰ | • | | |
|-----------------|-----------------------------|--|-----------------|----------|----------|--------------------|--------------------|---------------------|----------------------|---------------------|-----------|------------------------|------------------------|---|---------------------|------|
| L v Submissions | | | | | | | | | | | | | | | | |
| Q | Create | Create From CSV | on 🚯 Detail | Start Su | bmission | 🚱 Re-Open | 翁 Reimport 🖌 | 🖡 Edit 🛛 🗑 Delete | PD Statistics | O Cancel Submis | sion 🍸 Fi | lter | | | | |
| | SUBMISSION NAME 1 | ROOT PAGE PARENT | CONTENT TYPE | STATUS | IMPORTED | SUBMISSION TYPE | SOURCE LANGUAGE | TARGET LANGUAGES | PROJECT SHORTCODE | PD SUBMISSION ID | INITIATOR | DATE CREATED | DUE DATE | | RECEIVED | • |
| | aboutus | /content/we-retail- journal/angular/en/blog/aboutus | PAGE | IMPORTED | 1/1 | SINGLE | en@en-US | de@de-DE | AEM000027 | 077187 | admin | Mar. 03, 2022 16:47 | Mar. 24, 2022 00:00 | 0 | Mar. 03, 3 16:48 | 2022 |
| | | | | | | | | | | | | | | | | |

- 3. Click Delete.
- 4. Click **Yes** to the confirmation message.

The selected submissions are deleted.

Cancel Submissions

You can cancel any submissions that are currently **In Progress** in Project Director (PD) through the **GlobalLink Translation**, **Submissions** page.

To cancel a submission:

1. On the AEM Navigation Pager dashboard, click GlobalLink Translation, and then click Submissions.

| \otimes | | | Navigation | | | Close |
|-----------|---------------|--------------|--|------------|----------------------|-------|
| ~ | | | GlobalLink Translation | | | |
| | | | | | | |
| | *** | • | - | H= | 4 | |
| | Q: | | | | * | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

2. On the Submissions page, select those submissions that you want to cancel.

| ۸ | Adobe Experience M | Aanager | | | | | | | | | | | ۹ | III () | ۴ | ۲ |
|---|--|------------------|-----------------|----------|----------|--------------------|--------------|-------------------|----------------------|---------------------|-----------|------------------------|-----------|--------------------|-------------------|--------|
| | V Submissions | | | | | | | | | | | | | | | |
| Q | Create | Create From CSV | n 🚯 Detail | Start Su | bmission | 🚱 Re-Open | 翁 Reimport 💡 | 🖋 Edit 🛛 🗑 Delete | PD Statistics | O Cancel Submis | sion 🍸 Fi | lter | | | | |
| | SUBMISSION NAME 个 | ROOT PAGE PARENT | CONTENT TYPE | STATUS | IMPORTED | SUBMISSION TYPE | SOURCE | TARGET | PROJECT SHORTCODE | PD SUBMISSION ID | INITIATOR | DATE CREATED | DUE | DATE | RECEIVE | D |
| | aboutus /content/we-retail- journal/angular/en/blog/aboutus | | PAGE | IMPORTED | 1/1 | SINGLE | en@en-US | de@de-DE | AEM000027 | 077187 | ədmin | Mar. 03, 2022 16:47 | Ma 202 | r. 24, 12 00:00 | Mar. 03, 16:48 | , 2022 |
| | | | | | | | | | | | | | | | | |

- 3. Click Cancel Submission.
- 4. Click **Yes** to the confirmation message.

The selected submissions are cancelled.

10. TM Updates

You can view and update your TM files by running **TM Updates**. When you click **TM Updates**, all adaptor-initiated TM updates and the associated status are displayed.

View TM Updates

To view TM updates:

1. On the AEM Navigation Pager dashboard, and then click GlobalLink Translation.

| 0 | | | Nevigation | | | Ciose |
|---|---------------|--------------|--------------------------|------------|----------------------|-------|
| κ | | | < GlobalLink Translation | | | |
| | | | | | | |
| | * | | - | t: | 4 . | |
| | 14° | | | 1 | * | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

2. Click TM Updates.

The TM updates list displays.

| Δ | Adobe Experience Manager | | | | | | 🕒 🧍 📾 و م |
|------------|----------------------------|-------------------------------------|-----------|---------------------------|-----------------|--------------------|-------------------------------|
| • ~ | | | GlobalLin | k Translation TM Update | s | | |
| С | 🕒 Create 🏢 Remove 🍸 Filter | | | | | | |
| | Name | Repository | Status | Source Language | Target Language | Project Short Code | Date Created |
| | TM Update (20190827151252) | /content/we-retail/language-masters | SENT | English@en@en-US | German@de@de-DE | AEM000185 | Tue, 27 Aug 2019 19:12:52 GMT |
| | TM Update (20190827140803) | /content/we-retail/language-masters | SENT | English@en@en-US | German@de@de-DE | AEM000185 | Tue, 27 Aug 2019 18:08:03 GMT |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |



You can filter for a select list of TM updates. Click Filter to view the available filters.

Create TM Updates

To create TM updates:

1. On the AEM Navigation dashboard, click GlobalLink Translation, click Repositories.

| 0 | | | Nevigation | | | Close |
|---|---------------|--------------|--------------------------|------------|----------------------|-------|
| ~ | | | < GlobalLink Translation | | | |
| | ¢ | 8 | È | | *• | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | |
| | | | | | | |

2. On the **New Repository** page, select the **Enable TM Update** and choose a project from the **Project name** drop-down list, then click **TM Update**.



For additional details, contact your GlobalLink representative.

| Adobe Experience Ma | nager | ¢ 🛚 岸 🛛 م |
|---------------------|---|----------------|
| | New Repository | Cancel Actions |
| | General Resources Blocked Resources Tags References Languages Auto Submission Notifications DAM Assets Link-Rewriting TM Update | |
| | Project name.* | 0 |
| | AEM - TM Update submissions | 0 |

3. On the **TM Updates** page, click **Create**.

| | Adobe Experience Manager | | | | | | 🌒 🧚 🏭 🛛 م |
|------------|----------------------------|-------------------------------------|-----------|----------------------------|-----------------|--------------------|-------------------------------|
| • ~ | | | GlobalLii | nk Translation TM Update | es | | |
| С | 🖨 Create 🏢 Remove 🍸 Filter | | | | | | |
| | Name | Repository | Status | Source Language | Target Language | Project Short Code | Date Created |
| | TM Update (20190827151252) | /content/we-retail/language-masters | SENT | English@en@en-US | German@de@de-DE | AEM000185 | Tue, 27 Aug 2019 19:12:52 GMT |
| | TM Update (20190827140803) | /content/we-retail/language-masters | SENT | English@en@en-US | German@de@de-DE | AEM000185 | Tue, 27 Aug 2019 18:08:03 GMT |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

4. On the New TM Update dialog, enter the following information.

| Adobe Experience Manag | er | | 🗣 🏼 9 م | • |
|------------------------|-------------------|---------------|-------------------------|----|
| | | New TM Update | Cancel 📀 Create TM upda | te |
| | | | | |
| R | epository:* | | | |
| | Select Repository | ~ | | |
| | | | | |
| S | ource Language.* | | | |
| | Select Language | ~ | | |
| | | | | |
| Т | arget Language:* | | | |
| | Select Language | ~ | | |
| | C Add | | | |
| | Page | Remove Page | | |
| | | | | |
| | | | | |
| | | | | |

Required fields are marked with an asterisk.

- **Repository** Select the repository path from the drop-down list.
- Source Language Select a source language.
- Target LanguageSelect the target languages with updates.

5. Click Add.

| Adobe Experience Manager | | 🗣 🧍 🛯 🖌 |
|--|---------------|---------------------------|
| | New TM Update | Cancel 🧭 Create TM update |
| | | |
| Repository.* | | |
| /content/we-retail/language-masters | v | |
| | | |
| Source Language:* | | |
| English | ٠ | |
| | | |
| Target Language:* | | |
| German | ~ | |
| ● Add | | |
| Page | Remove Page | |
| [content/we-retail/language-masters/de/experie | nce 🛛 | |
| | | |
| | | |

6. Select the root folder or individual pages to scan for additions to the translations.

The scans are done to the selected items and their children.

7. If changes are detected, the paths are added to the list.

Review each item, confirming the changes were made to the translations.

| Adobe Experience | Man | ager | | | | | | = 🔺 🖲 | |
|------------------|-----|--------------|--|-----------------|--|--------|--------|--------------|--|
| | | | | New TM Update | | Cancel | 🕑 Crea | te TM update | |
| | | | | | | | | | |
| | | Reposi | itory:* | | | | | | |
| | | /con | ntent/we-retail/language-masters | | * | | | | |
| | | | | | | | | | |
| | | Source | e Language.* | | | _ | | | |
| | 0 | Mod | dified Item Properties | | | | | | |
| | | | | | | _ | | | |
| | | \checkmark | Source | Target | Updated Target | | | | |
| | | ~ | Experiences | Êxpêèrîlêèncêès | Êxpêèrîlêèncêès Post Translation Change 8.27 | | | | |
| | | | | | | | | | |
| | | | | | Cancel S | ove | | | |
| | | /con | ntent/we-retail/language-masters/de/experience | | 0 | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
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| | | | | | | | | | |
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8. Click Save, then click Create TM update.

For more details on how to enable TM update requests, contact your GlobalLink representative.

Your TM updates are created.

i

11. Synchronization

You can coordinate all non-translatable nodes using AEMP Synchronization Jobs.

View Synchronization Jobs

You can view all synchronization jobs initiated by AEMP on the **Synchronization Jobs** page of the **GlobalLink Translation** dashboard. A list of synchronization jobs, including their status, displays.

To view the synchronization jobs list:

1. Click GlobalLink Translation in the Experience Manager drop-down menu.

| Ø | Navigation | | | | | | | | | | |
|----|--------------------------|--------------|-------------|------------|----------------------|--|--|--|--|--|--|
| ۲. | < GlobalLink Translation | | | | | | | | | | |
| | | | | | | | | | | | |
| | \$ | | | | * + | | | | | | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

2. Click Synchronization Jobs.

The synchronization jobs list displays.

| | Synchronisation Jobs | | | | | | | | |
|------|------------------------------------|-------------|-----------|-----------------|-----------------|--------------------------|--|--|--|
| Crea | ate 🗑 Remove 🔻 Filter | | | | | | | | |
| | REPOSITORY | DESCRIPTION | STATUS | SOURCE LANGUAGE | TARGET LANGUAGE | DATE CREATED | | | |
| | /content/we-retail-journal/angular | | COMPLETED | en | fr | Mon Mar 07 2022 15:41:29 | | | |
| | | | | | | | | | |



You can use the Filter to limit the view to your specific synchronization jobs.

| Filter | | | | | |
|--|--|-------------|------------------------------------|--------------------------------|--------|
| Use this dialog to filter grid search using comma without quotes as i | n. Partial search is default. For t is always exact search. | exact searc | h wrap value in double qoutes. For | multi values search separate v | values |
| Identifier: | | | Name: | | |
| Root Page Path: | | F ø | Content Type: | | |
| Status: | | | Туре: | | |
| Source Language: | | | Target Languages: | | |
| Project Short Code: | | | PD Submission ID: | | |
| Initiator: | | | | | |
| Date Created (Start): | Choose a date | | Date Created (End): | Choose a date | |
| Received Date (Start): | Choose a date | | Received Date (End): | Choose a date | |
| | | | | | |
| | | | | Filter Clear | Close |

Create a Synchronization Job

You can create synchronization jobs to match all non-translatable nodes on the selected pages using the **GlobalLink Translation** dashboard.

To create a synchronization job:

1. Click GlobalLink Translation in the Experience Manager drop-down menu, then click Synchronization Jobs.

| 0 | Nevigation | | | | | | | | |
|---|--------------------------|--------------|-------------|------------|----------------------|--|--|--|--|
| ~ | < GlobalLink Translation | | | | | | | | |
| | Configuration | Repositories | Submissions | TM Updates | Synchronization Jobs | | | | |
| | | | | | | | | | |

2. Click Create.

| | Synchronisetion Jobs | | | | | | | | | |
|---|------------------------------------|-------------|-----------|-----------------|-----------------|--------------------------|--|--|--|--|
| C | 🕒 Create 🛍 Remove 🍸 Filter | | | | | | | | | |
| | REPOSITORY | DESCRIPTION | STATUS | SOURCE LANGUAGE | TARGET LANGUAGE | DATE CREATED | | | | |
| | /content/we-retail-journal/angular | | COMPLETED | en | fr | Mon Mar 07 2022 15:41:29 | | | | |
| | | | | | | | | | | |

3. On the **New Synchronization Job** dialog, enter the required information.

| Adobe Experience Ma | anager | | | | | | ۵ م | | |
|---------------------|---|-----------|---------------------|---------------------|--------------------|-------------|------|----|--|
| | | Ν | lew Synchronisation | n Job | | | Canc | el | |
| | | | | | | | | | |
| | Repository.* | | | | | | | | |
| | /content/we-retail/language-masters | | | | | × | | | |
| | | | | | | | | | |
| | Choose Workflow:* | | | | | | | | |
| | GlobalLink Translation (Single) - Granite | | | | | ~ | | | |
| | | | | | | | | | |
| | Source Language:* | | | | | | | | |
| | English | | | | | ~ | | | |
| | | | | | | | | | |
| | Target Language:* | | | | | | | | |
| | German | | | | | ~ | | | |
| | | | | | | | | | |
| | Resources | | | | | | | | |
| | | | | | | 🕂 Add | | | |
| | | | | | | | | | |
| | Page | Name | Properties Created | Properties Modified | Properties Removed | Remove Page | | | |
| | /content/we-retail/language-masters/en/user/smartlist | smartlist | 19 | 0 | 0 | 8 | | | |
| | | | | | | | | | |
| | Comment: | | | | | | | | |
| | | | | | | | | | |

Required fields are marked with a red asterisk.

| Field | Action |
|-----------------|---|
| Repository | Select the repository path from the drop-down list. |
| Choose Workflow | Select a workflow for the target page after translation delivery. |
| Source Language | Select the original language. |
| Target Language | Select the translation language. |
| Comment | Enter any comments. |
| Resources | Select the resources for synchronization. |

4. Click Actions > Save.

| Cancel | A | ctions |
|--------------|---|--------|
| Save | | |
| Save & Close | | |
| | | |

The synchronization job is created.

12. Submission Templates

You can create submission templates with specific configurations for reuse on future translation requests.

Create Templates

To create a submission template:

- 1. On the AEM Navigation Pager dashboard, click GlobalLink Translation, then click Templates.
- 2. Click Create.

| GlobalLink Translation Ten | | | | | | | tes | | |
|------------------------------|------------------------|--|--------------|-----------------|-----------------|------------------|-------------------|------------------|-----------|
| C | Create Creat | e Submission 🥒 Edit 🍵 Delete ot Page Parent | Content Type | Submission Type | Source Language | Target Languages | Project Shortcode | PD Submission ID | Initiator |
| 1 | template for LATAM /co | ntent/we-retail/language-masters/en/experience | PAGE | RECURSIVE_SPLIT | en@en-US | frøtt-FR | AEM000027 | | admin |

3. On the Create Template dialog, enter the information requested.

| Adobe Experience Manager | | | р e II 🖇 🖲 |
|--------------------------|-----------------------|------|-------------|
| Create Submission | Gerenal()4) | 00 | Bock Tairet |
| | Submission Name: | 0 | |
| | Enter Submission name | | |
| | Due Date | 0 | |
| | Chousie e date | 50 S | |
| | Reporting* | 0 | |
| | Owner operatory | 8.1 | |
| | Project name* | 0 | |
| | Channe project norms | · 0 | |
| | Source Language** | 0 | |
| | Choose abuna langunge | * | |
| | Target Larguages.* | 0 | |
| | Owner topp? languages | * | |

Required fields are marked with a red asterisk.

| Field | Action |
|------------------|--|
| Submission Name | Enter a unique identification for the submission. |
| Due Date | Select a date for completion of this translation. |
| Repository | Select the repository path from the drop-down list. |
| Project Name | Select the project from the drop-down list. |
| Source Language | Select the originating language from the drop-down list, where the default is English. |
| Target Languages | Add the required languages for this translation request. |

4. Click Next.

5. Select the items for this submission.

| Adob | Adobe Experience Manager | | | | | | | |
|----------|------------------------------|----------|---------------|------------------------|----------------------|-----|--------|--|
| Create S | ubmission | | | + | Select Content (2/4) | Bac | k Next | |
| + Ad | ld Items 🔺 Include Sub-Items | 1 Deleta | SE Properties | 🌶 Presiew Source | | | | |
| | Item Name | | | Peth | | | | |
| | EWISS | | | /content/mam/offers/pa | rtner/Test/swiss | | | |
| | | | | | | | | |

| Options | Action | | | | | |
|-------------------|---|--|--|--|--|--|
| Add Items | Click to select the pages for this submission. | | | | | |
| Include Sub Items | Click to include sub items of the selected page in this submission. | | | | | |
| Delete | Click to remove the selected item. | | | | | |
| Properties | Click to view the translatable properties of the selected page. | | | | | |
| Preview Source | Click to preview the source XML of the submission. | | | | | |

- 6. Click Next.
- 7. Enter the Submission Details.

| O Adobe Experience Manager | | 🔍 🕻 🗉 و م |
|----------------------------|---|-----------|
| Create Submission | Submission Densits (D(4) | Book Next |
| | Prostyc | |
| | нр | |
| | Spitt Submission 0 | |
| | 🗸 Copy To Target 🛛 😶 | |
| | Delvery Workflow 0 | |
| | Note * | |
| | PD Custom Attributes O | |
| | Select Attribute | |
| | - Selest Custor, Attoinute - 🖌 🖌 🕹 Add/Updato | |
| | Seved Attributes | |
| | Attribute Name Value Remove | |
| | Special Instructions: | |
| | Special Instructions 0 | |
| | | |
| | | |
| | | |

| Field | Action |
|------------------|---|
| Priority | Select a priority for this submission. |
| Split Submission | Select Split Submission to separate a submission into discrete XML files. |

| Field | Action |
|----------------------|--|
| Copy to Target | Select to include the source content in the completed submission |
| Delivery Workflow | Select to identify a specific workflow for the returned translation. |
| PD Custom Attributes | Click to select or enter the following Project Director (PD) attributes in the Custom Attributes dialog: |
| | Combo—Select a combination option from the drop- down list. |
| | Colors—Enter a color for the custom attribute. |
| | Numbers—Select your numbers |
| Special Instructions | Enter any instructions for the submission. |

8. Click Next.

9. Review your submission, then click Create Template.

| Adaba Experience Manager | | | | | | | P 🛛 🗉 🕯 | | |
|--------------------------|--|--|--|--------------------------|--|--------------------------------|---------|------------------|---|
| Create Submission | | | | Review & Translate (4/4) | | 2 | Beck | Create Submissie | - |
| | | hen | | | | Source Language: English | | | |
| | |)curtent/many/offerk/partnes/Text/Javios | | | | Target Language: Genman | | | |
| | | | | | | Submission Name: dan | | | |
| | | | | | | Project Name: ASMP (AEM000027) | | | |
| | | | | | | Due Date: 2019-08-21 | | | |
| | | | | | | Priority: HIGH | | | |
| | | | | | | Copy To Target: Visi | | | |
| | | | | | | Split Submission: No | | | |
| | | | | | | Workflow On Delivery: None | | | |
| | | | | | | Custom Attributes: | | | |
| | | | | | | Special Instructions: | | | |
| | | | | | | | | | |

The template is created.

Create a Submission from Templates

You can create a submission request from a list of templates.

To create a submission from a template:

- 1. On the AEM Navigation Page dashboard, click GlobalLink Translation, then click Templates.
- 2. On the **Templates** page, select the templates that you want to use.

3. Click Create.

| | , | | GlobalLink Translation Templates | | | | | | |
|---|--------------------|---|------------------------------------|-----------------|-----------------|------------------|-------------------|------------------|-----------|
| С | O Create | reste Submission 🥒 Edit 👕 Delete | | | | | | | |
| 1 | Template Name() | Root Page Parent | Content Type | Submission Type | Source Language | Target Languages | Project Shortcode | PD Submission ID | Initiator |
| 1 | template for LATAM | /content/we-retail/language-masters/en/experience | PAGE | RECURSIVE_SPLIT | en@en-US | fn@itr-FR | AEM000027 | | admin |

4. Click OK.

| ٨ | Adobe Experience | Wanager | | | | | | | | | | 0 | ર ⊞ € | | ۰ |
|---|----------------------|--|------------------|-----------|-------------|--------------------|---------------------|---------------------|----------------------|-----------------------|-----------|-----------------------|-----------------------|-----------------------|------|
| | ¥ | | | | | | Submissions | | | | | | | | |
| e | O Greate | 🖬 Greste From CV 🛛 🖨 Grove Submission | 0 Depi | ► StartSu | tenission (| Ø ledes | & Reimport | 🖌 Edik 📲 Delete | R PD Satisfies | O Cancel Sabreis | sion. 🍸 E | 86 | | | |
| | SubirtSton HAUF # | REGT MORPHIERT | CONTRACT 1970 | 918105 | IMPORTO | Scenetsice Type | SOURCE CAMPERAGE | TARGET LANGEAUTY | PRESECT SHORTCODE | PD- TERMENTSCHE AD | REPARDS | DATE CALATER | 211.041 | ALCONED BATI | 5 |
| | abeutus | . Kontenti we-retoli- journal langulariten biogʻoboutus | PAGE | IMPORTED | м | SINGLE | engen-US | dearde-DE | AEMeorez/ | 077167 | admin | Hay 63, 2022 36:47 | Mar 24, 2022-00-00 | telar (13, 2 16:45 | 8022 |

The submission is created as a draft for you to edit later.

13. Link Rewriting

You can update all external and internal links using AEMP link rewriting.

Link Rewriting Jobs

You can view all link rewriting jobs initiated by AEMP on the Link Rewriting page of the **GlobalLink Translation** dashboard. The displayed list of link rewriting jobs includes the job status.

To view the link rewriting jobs:

1. In the Experience Manager drop-down menu, select GlobalLink Translation, then click Synchronization Jobs.

2. Click Link Rewriting.

(i

| Navigat | tion | |
|----------------------|----------------|--|
| < Synchroni | zation Job | |
| ←, | Ì | |
| Synchronization Jobs | Link Rewriting | |

The link rewriting jobs list displays.

| 0 ^ | dobe Experience Manager | | | | @ 💈 🛛 🖽 ۹ |
|------------|-------------------------------------|-----------|------------------------------|-----------------|--------------------------|
| • ~ | | GlobalLin | k Translation Link Rewrite | 2 | |
| С | 😋 Create 🏢 Remove 🍸 Filter | | | | |
| | Repository | Status | Source Language | Target Language | Date Created |
| | /content/we-retail/language-masters | COMPLETED | en | de | Wed Aug 25 202l 14:59:33 |
| | | | | | |

You can use the Filter to view only specific link rewriting jobs.

| Filler | | | |
|---|--|--------------------------------------|-----------------------|
| Use this dialog to filter grid s value in double qoutes. For n quotes as it is always exact s | earch. Partial search is default nulti values search separate v earch. | . For exact searc alues using com | th wrap Ima withou |
| Repository: | | i, | |
| Status: | | | |
| Source Language: | | | |
| Target Languages | | | |
| Date Created (Start): | Choose a date | (III) | |
| Date Created (End): | Choose a date | | |
| | | | |
| | Filter | Clear | Close |

Create Link Rewriting Jobs

You can create link rewriting jobs to update all internal and external links on target using the **GlobalLink Translation** dashboard.

To create a link rewriting job:

- 1. In the Experience Manager, click GlobalLink Translation, then click Synchronization Jobs.
- 2. Click Link Rewriting.

| | Navigation |
|---------------------|-------------------|
| < Sy | nchronization Job |
| ←→ | Ì |
| Synchronization Job | s Link Rewriting |

3. Click Create.

| 0 Ada | obe Experience Manager | | | | <table-row> 🎗 🛛 🗉 ۹</table-row> |
|-------|-------------------------------------|-----------|-----------------|-----------------|---------------------------------|
| E × | | | | | |
| с (| Creete 🏢 Remove 🍸 Filter | | | | |
| | Repairtory | Status | Source Language | Target Language | Date Created |
| | /content/we-retail/language-masters | COMPLETED | en | de | Wed Aug 25 2021 14:59:33 |
| | | | | | |

4. On the New Synchronization Job dialog, enter the required information.

| O Adobe Experience Manager | | | P III e 🐙 💽 |
|----------------------------|-------------------------|---|-------------|
| | New Rewrite Link Job | | |
| Create Submission | General (1/2) | | Back Next |
| | Submission Name: | 0 | |
| | Enter Solomission name | | |
| | Reparitory* | 0 | |
| | Choase repository | v | |
| | Source Language.* | 0 | |
| | Choase source language | * | |
| | Target Languages.* | 0 | |
| | Choose target languages | ~ | |
| | | | |

Required fields are marked with a red asterisk.

| Field | Action |
|-----------------|---|
| Submission Name | Enter a unique name for the submission. |
| Repository | Select the repository path from the drop-down list. |
| Source Language | Select the original language. |
| Target Language | Select the translation language. |

5. Click Next, then click Select.

| Q | Type to search | | | | | | Cancel | Select |
|---|----------------|---|-----|--|---|-----------|--------|--------|
| | | | | | | English ~ | | 0 X |
| | English en | > | 725 | Experience experience Men men. Women women Equipment equipment equipment about Us about-us Products products User user | > | | | |

6. Select the items for translation.

| () Ado | obe Experien | ce Ma | nager | | | | | Q | | 2 | • |
|--------|--------------|-------|-------------------|----------|---------------|---------------------------|----------------------|---|------|------|---|
| Create | Submissi | on | | | | e | Select Content (2/4) | | Baci | Next | j |
| + / | Add Items | ÷ | Include Sub Items | 1 Oelete | 15 Properties | 🖋 Presiew Source | | | | | |
| | | | Item Name | | | Path | | | | | |
| | | | serita | | | /content/mam/offers/parts | ser/Test/switz | | | | |
| | | | | | | | | | | | |

| Option | Action |
|-------------------|---|
| Add Items | Click to select the pages for this submission. |
| Include Sub Items | Click to include items of the selected page in this submission. |
| Delete | Click to remove the selected item. |
| Properties | Click to view the translatable properties of the selected page. |
| Preview Source | Click to view the source XML of the submission. |

7. Click Next.

The link rewriting job is created.