



AEM Connect Plus Cloud  
Version 2.0.0

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# About this Guide

## Conventions

### Typographical

The following table explains the typographical conventions used in this guide.

<b>Bold</b>	User interface controls, commands, and keywords in body text.
<i>italic</i>	Represents an input field where user input is expected.
<...>	Generic parameters that must be replaced by specific code or text.
[...]	Generic parameters that are replaced by dynamic text.

### Icons

The following table explains the icon conventions used in this guide.



Note:

This icon designates a note or helpful suggestion or reference relating to the surrounding text.



Best Practice:

This icon designates a suggestion for best practice relating to the surrounding text.



Alert:

This icon designates a warning or alert relating to the surrounding text. In this situation, the user should exercise caution to avoid an undesirable result.

# 1. About GlobalLink Connect

GlobalLink Connect serves as a bridge between your back-end systems and our industry-leading Globalization Management Suite, allowing you to use the full functionality of your CMS, DMS, e-commerce, PIM, and database platforms to manage multilingual content.

## Globalization Management Suite

The GlobalLink Globalization Management Suite (GMS) is a modular set of translation technology products that provide enterprise solutions for organizations. It consists of the following server components:

- **GlobalLink Project Director**—An automated translation workflow system that leverages and communicates with the other GlobalLink products through a published Web services API
- **GlobalLink TM Server**—A robust, scalable server-based translation memory solution
- **GlobalLink Term Manager**—A web-based terminology management tool that allows any translation manager to modify, review, search, or delete existing terms
- **GlobalLink TransStudio Online**—A web-based translation tool that offers translators instant access to translation memories and terminology lists
- **GlobalLink TransStudio Review**—A web-based translation review tool with an intuitive user interface that allows translated content to be reviewed quickly and effectively
- **GlobalLink Translation & Review Portal**—A web-based, collaborative application that streamlines the linguistic review process

The integration with AEMPC involves Web services communication between AEMP Cloud Service and GlobalLinkProject Director (PD).

## GlobalLink Connect for AEM

GlobalLink Connect for AEM, referred to as AEMPC, integrates seamlessly with AEM providing the following functions:

- Support of multiple configurations
- Integration with standard and non-standard languages and structure
- Allowing synchronization of source and target
- Providing on-page review
- Allowing granular control of synchronization
- Providing translation memory updating tools
- Sending pages, tags, and binaries for translation

## AEMPC PD Localization Workflow

The AEM-as-a-Cloud, AEMPC, and Project Director (PD) interaction workflow:

1. A web page is created or updated in the AEM repository.
2. The web page is sent to PD manually from AEM using workflows through AEMPC.
3. The AEMPC integration sends the components configured on the selected page, as well as on all referenced pages. If a translation is to be embedded into a different workflow, contact your AEM support representative.

4. When the content is translated in PD, the AEMPC integration pulls the translation back into AEM-as-a-Cloud, creating the language copy and structure of your pages while updating the translations.

## 2. Get Started

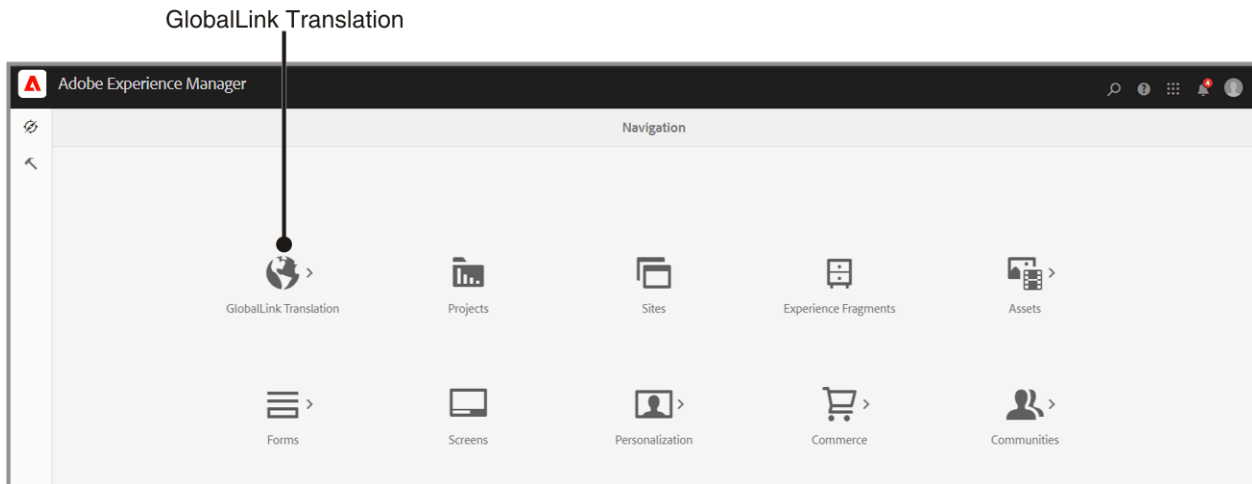
This section describes the adaptor user interface and the AEMPC installation requirements.

### Explore the User Interface

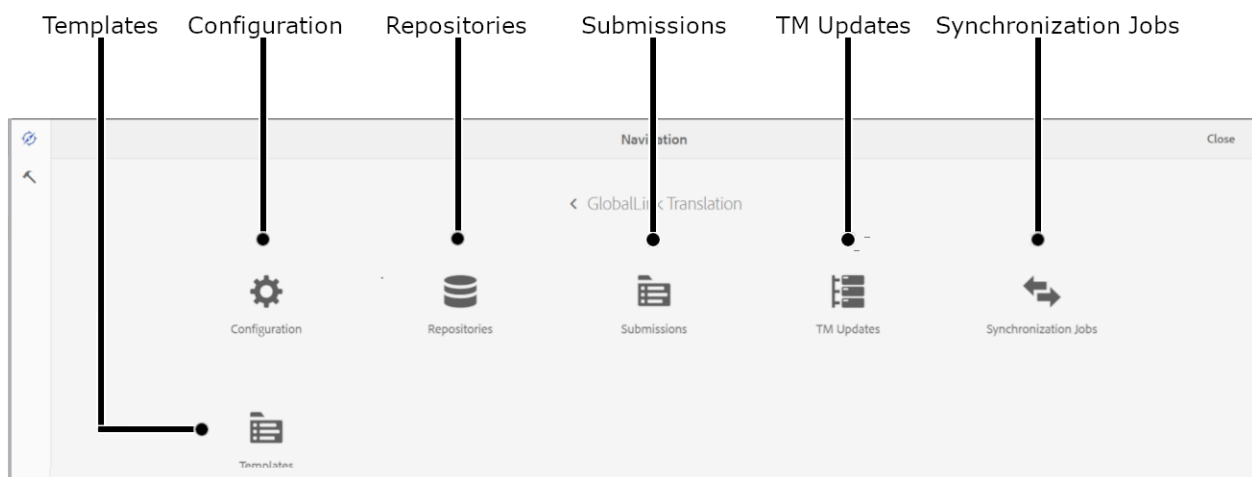
You can initiate and monitor content translation requests from within AEM using AEMPC. Access AEMPC by clicking the **GlobalLink** menu on the **AEM Navigation Pager**.

### Adobe Experience Manager

You can access the **GlobalLink** menu from both the **AEM Navigation Pager—Adobe Experience Manager** and the **GlobalLink Translation** button.



### GlobalLink Translation Menu

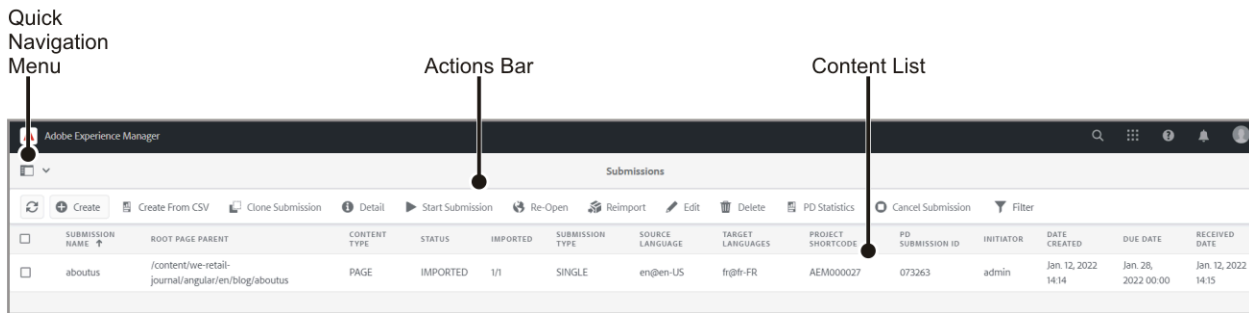


The available functions of the **GlobalLink** menu are:

- **Templates**—Create submission templates for reuse.

- **Configuration**—Enter a variety of adaptor settings.
- **Repositories**—Enter a variety of repository settings.
- **Submissions**—Manage your submissions.
- **TM Updates**—Create submissions with any translation updates.
- **Synchronization Jobs**—Align all of your non-translatable nodes.

## GlobalLink Translation Submissions Page



The actions on the **GlobalLink Translation Submissions** page are:

Action	Explanation
<b>Quick Navigation Menu</b>	Shortcuts to many of the functions.
<b>Actions Bar</b>	<ul style="list-style-type: none"> <li>• <b>Create</b>—Generate a submission.</li> <li>• <b>Create from CSV</b>—Generate a submission from a CSV file.</li> <li>• <b>Clone Submission</b>—Copy an existing submission to resend.</li> <li>• <b>Detail</b>—Display the generated XMLs and AEM paths from the source and target for the selected submission. This helps you to know the submission status per language and gives you an opportunity to review the translated pages.</li> <li>• <b>Start Submission</b>—Export a submission to Project Director (PD).</li> <li>• <b>Re-Open</b>—Change the submission to <b>Sent to enable</b> for downloading again from PD.</li> <li>• <b>Reimport</b>—Retry importing the files already downloaded from PD.</li> <li>• <b>Edit</b>—Modify a submission in the <b>Not Ready</b> state.</li> <li>• <b>Delete</b>—Remove a submission from the dashboard.</li> <li>• <b>PD Statistics</b>—Retrieve your submission statistics from PD.</li> <li>• <b>Cancel Submission</b>—Remove the selected submission from PD.</li> <li>• <b>Filter</b>—Limit the list of submissions to a select criteria.</li> </ul>
<b>Content List</b>	Display of all submissions.



# 3. Translation with GlobalLink

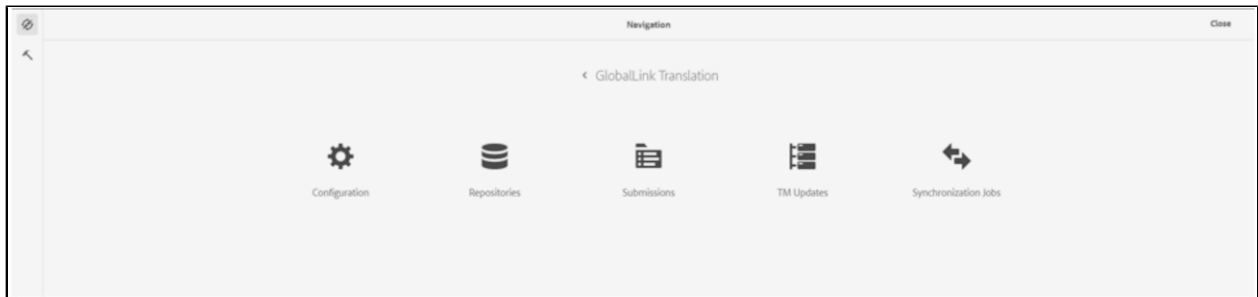
You can submit content for translation through the **GlobalLink** dashboard using the **Create** option on the **Submissions** page. This content can include one or many items for translation along with child items.

## Create Submission

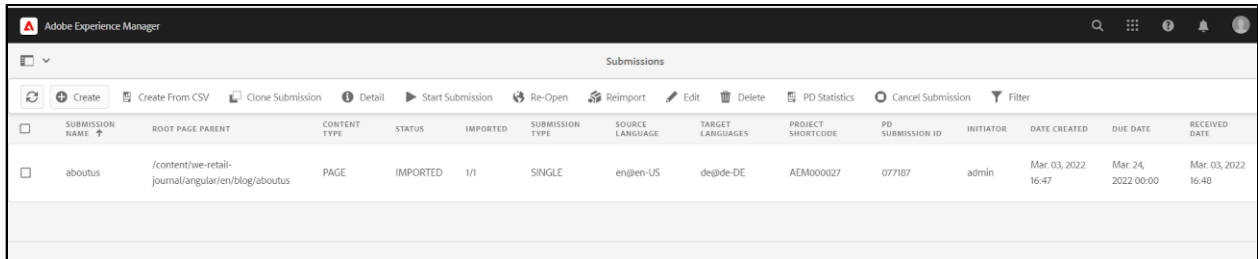
You can submit content for translation by creating a submission.

To create a submission:

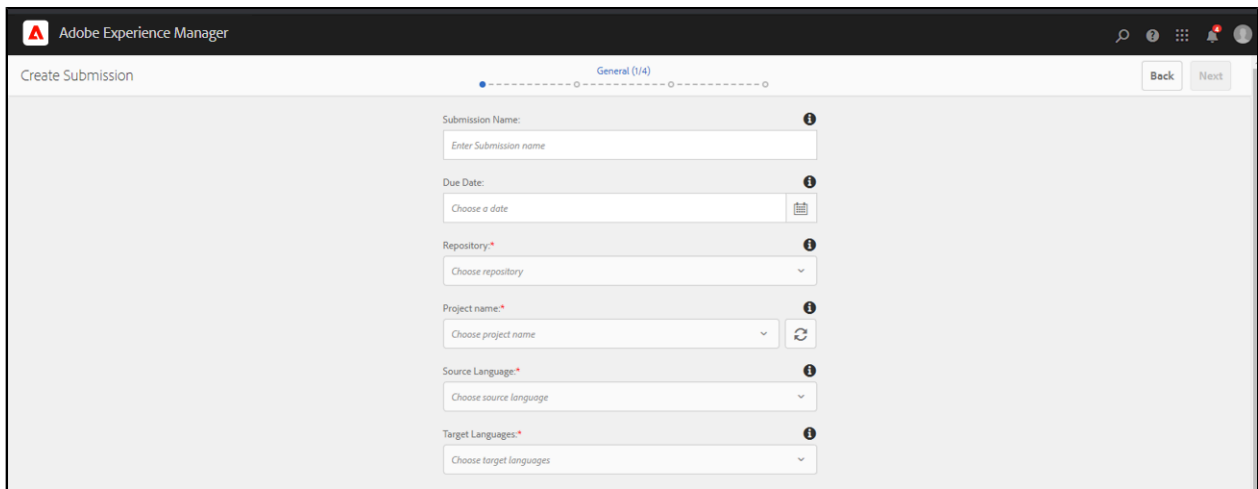
1. On the **AEM Navigation Page** dashboard, click **GlobalLink Translation**, and then click **Submissions**.



2. Click **Create**.



3. Enter the information requested on the **Create Submission** dialog.

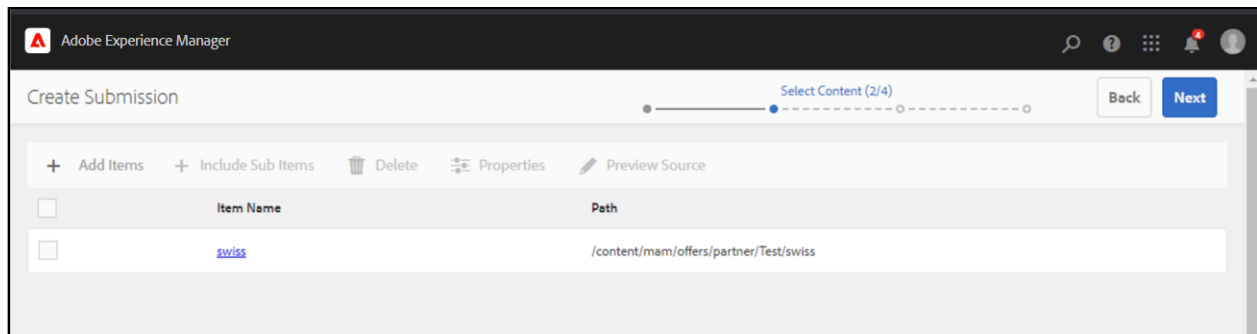


Required fields are marked with a red asterisk.

Field	Action
<b>Submission Name</b>	Enter a unique character string to identify the submission.

Field	Action
<b>Due Date</b>	Select a date for completion of this translation.
<b>Repository</b>	Select the repository path from the drop-down list.
<b>Project Name</b>	Select the project from the drop-down list.
<b>Source Language</b>	Select the originating language from the drop-down list where the default is English.
<b>Target Languages</b>	Add the required languages for this translation request.

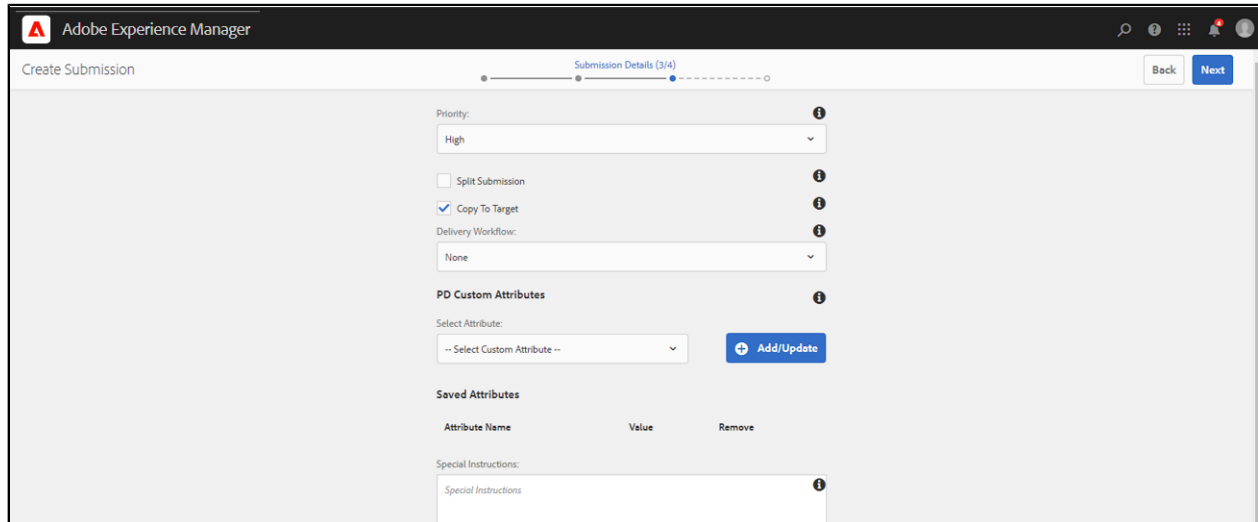
- Click **Next**.
- Select the items for this submission.



Options	Action
<b>Add Items</b>	Click to select the pages for this submission.
<b>Include Sub Items</b>	Click to include sub items of the selected page in this submission.
<b>Delete</b>	Click to remove the selected item.
<b>Properties</b>	Click to view the translatable properties of the selected page.
<b>Preview Source</b>	Click to preview the source XML of the submission.

- Click **Next**

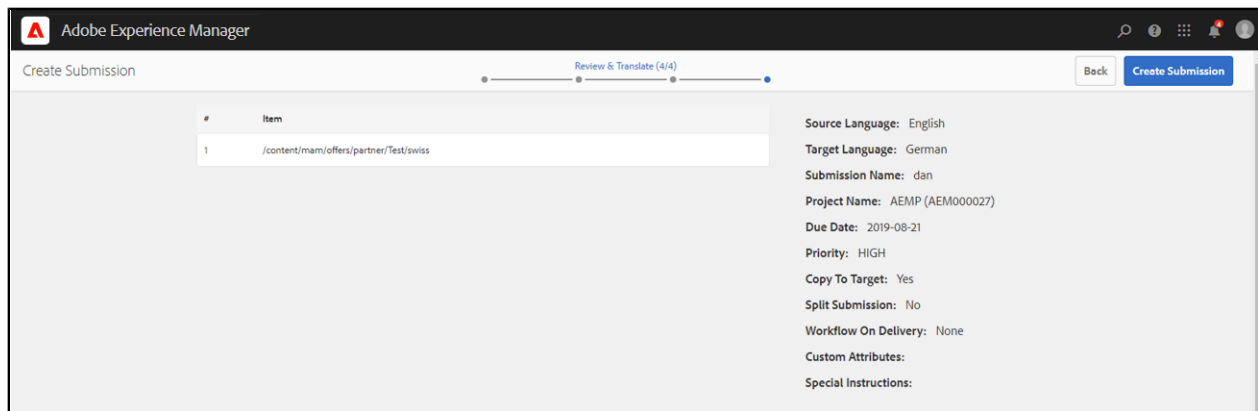
7. Enter the **Submission Details**.



Field	Action
<b>Priority</b>	Select a priority for this submission.
<b>Split Submission</b>	Select <b>Split Submission</b> to separate a submission into discrete XML files.
<b>Copy to Target</b>	Select to include the source content in the completed submission.
<b>Delivery Workflow</b>	Select to identify a specific workflow for the returned translation.
<b>PD Custom Attributes</b>	Click to select or enter the following Project Director (PD) attributes in the <b>Custom Attributes</b> dialog: <ul style="list-style-type: none"> <li>• <b>Combo</b>—Select a combination option from the drop-down list.</li> <li>• <b>Colors</b>—Enter a color for the custom attribute.</li> <li>• <b>Numbers</b>—Select your numbers.</li> </ul>
<b>Special Instructions</b>	Enter any instructions to accompany the submission.

8. Click **Next**.

9. Review your submission, then click **Create Submission**.

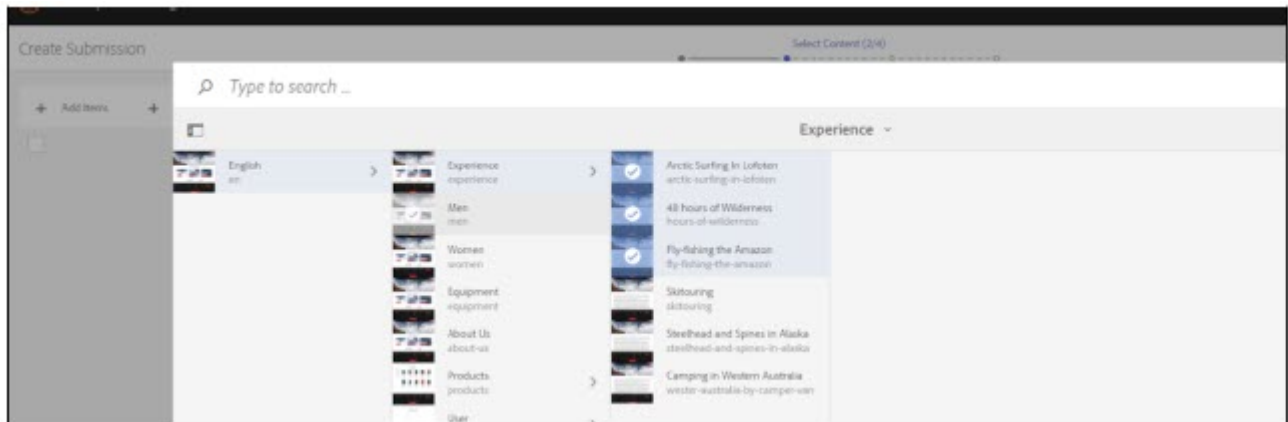


## Use the content picker

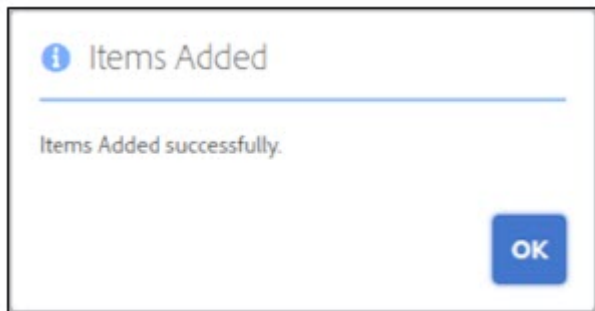
When you need to submit multiple items for a single submission, you can select these items from a column in the content tree with the content picker.

To create a submission with the content picker:

1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**, then click **Create Submission**.
2. Within the content picker, select all the items to include in the submission from a column, then click **Add Items**.

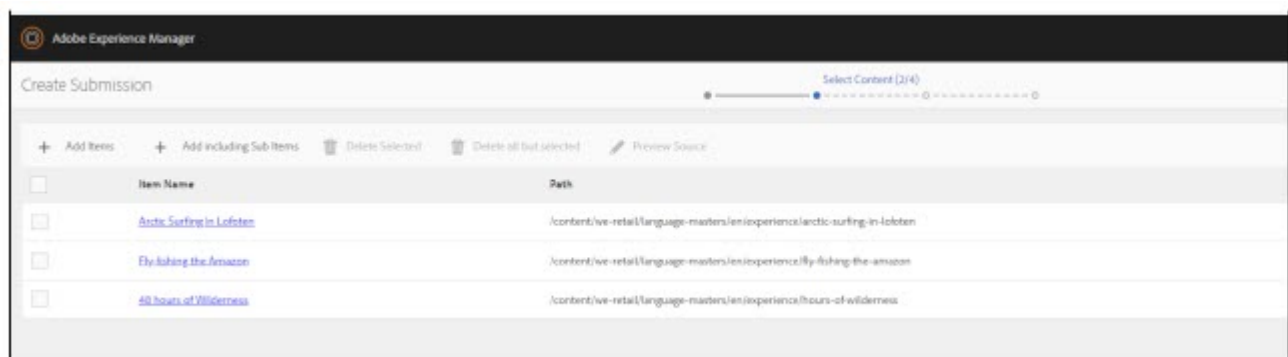


A message displays confirming the additional items. Continue selecting more items from other columns until complete.



3. When your selection of items is complete, click **Close**.

The selected items are displayed in the submission list.

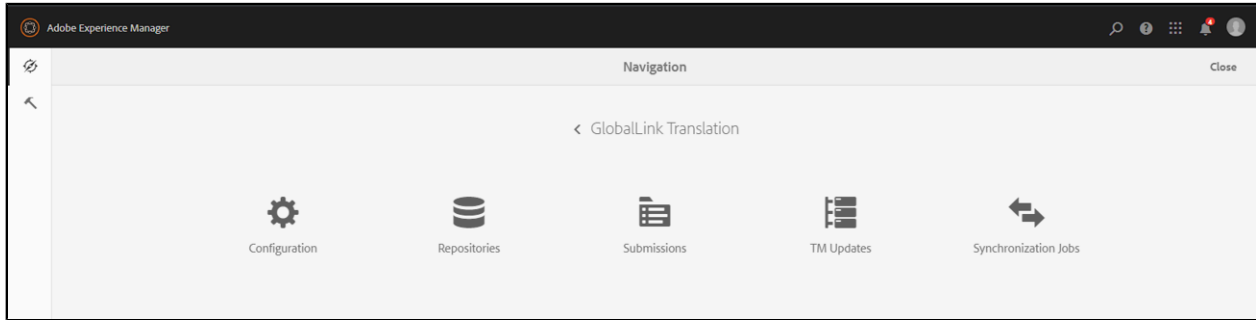


# Create Submission Using a CSV File

When you need to send a large number of unique submissions, you can create the submissions for Project Director (PD) using a CSV file containing those submissions.

To create a CSV submission:

1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**.
2. Click **Submissions**.



3. Click **Create from File**.

A	B	C	D	E	F	G	H	I
Repository	PD Project	Path	Submission Name	Type	Source Language	Target Languages	Copy to Target	DueDate
/content/geometrixx	AEM000200	/content/geometrixx/en/products/triangle	Submission Test 1	Recursive	en	de;fr	yes	3/29/2018 17:10
/content/geometrixx	AEM000200	/content/geometrixx/en/products/square	Submission Test 2	Recursive	en	de;fr	yes	3/30/2018 17:10
/content/geometrixx	AEM000200	/content/geometrixx/en/services/banking	Submission Test 3	Single	en	de;fr	yes	3/31/2018 17:10
/content/geometrixx	AEM000200	/content/geometrixx/en/products/circle	Submission Test 4	Recursive	en	de;fr	yes	4/1/2018 17:10
/content/geometrixx	AEM000200	/content/geometrixx/en/toolbar/contacts	Submission Test 5	Single	en	de;fr	yes	4/2/2018 17:10
/content/geometrixx	AEM000200	/content/geometrixx/en/toolbar/feedback	Submission Test 6	Single	en	de;fr	yes	4/3/2018 17:10
/content/geometrixx	AEM000200	/content/geometrixx/en/company/news	Submission Test 7	Recursive	en	de;fr	yes	4/4/2018 17:10
/content/geometrixx	AEM000200	/content/geometrixx/en/support/customersurvey/thankyou	Submission Test 8	Single	en	de;fr	yes	4/5/2018 17:10
/content/geometrixx	AEM000200	/content/geometrixx/en/community	Submission Test 9	Recursive	en	de;fr	yes	4/6/2018 17:10
/content/geometrixx	AEM000200	/content/geometrixx/en/toolbar/account/register	Submission Test 10	Recursive	en	de;fr	yes	4/7/2018 17:10
/content/geometrixx	AEM000200	/content/geometrixx/en/products/circle	Submission Test 11	Single	en	de;fr	yes	4/8/2018 17:10

4. In the CSV file, provide the information in the following order:

Column	Action
<b>Repository</b>	Enter the repository path of the page.
<b>PD Project</b>	Enter the PD project short code, such as AEM0000200.
<b>Path</b>	Enter the full page or resource path.
<b>Submission Name</b>	Enter a unique name for the submission.
<b>Source Language</b>	Enter the original language of the submission. The default is English.
<b>Target Language</b>	Enter the required translation languages.
<b>Copy to Target</b>	Enter <b>Yes</b> to include or <b>No</b> to exclude source content in the target submission.
<b>Due Date</b>	Enter the date for submission completion.
<b>Workflow on Delivery</b>	Enter the workflow for the target after translation delivery.
<b>Priority</b>	Enter the order in which to process the submission.
<b>Custom attributes</b>	Enter any attributes from the list of unique submission settings configured in PD.

You can obtain a sample CSV from your GlobalLink representative.

5. On the **Create Submission** dialog, enter the name of the CSV file for the submission.
6. Click **OK**.

The CSV submission is created.

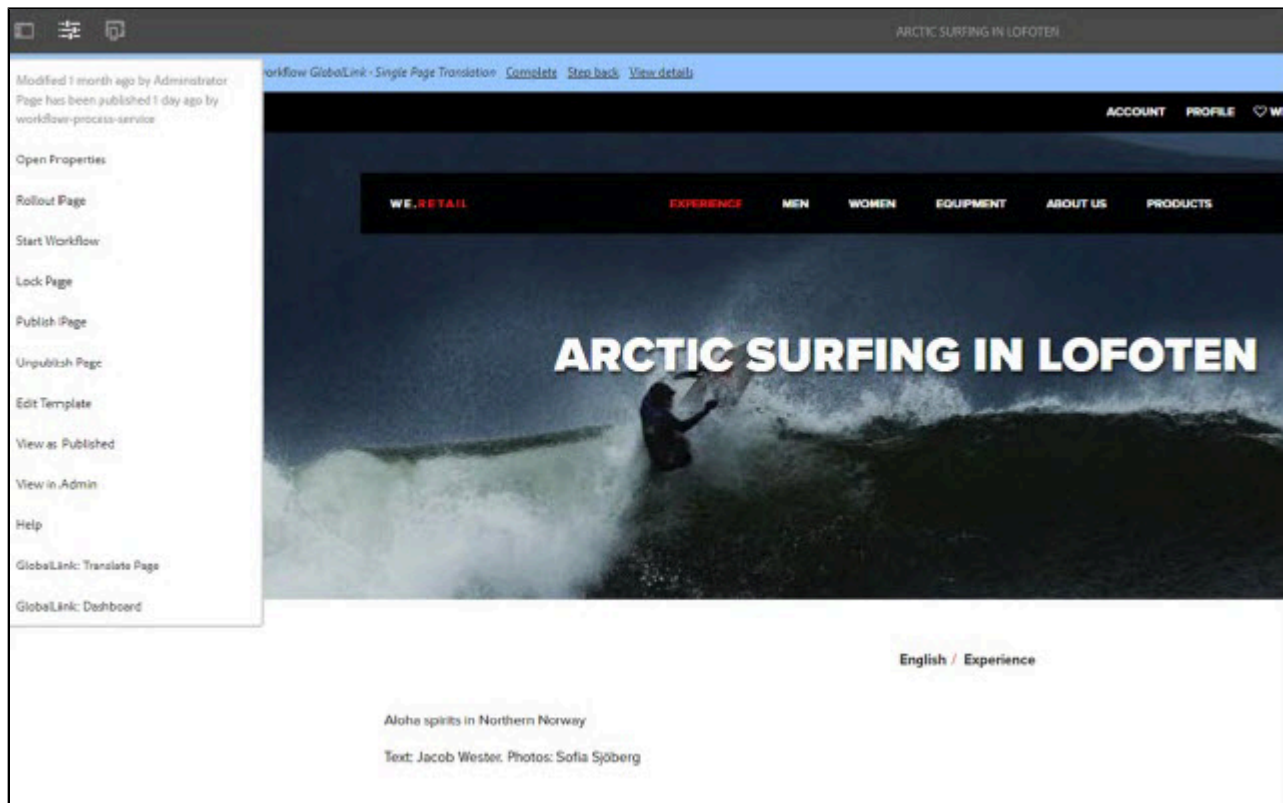
# 4. Translation with AEM Touch Editor

You can submit the content of a single item or multiple items for translation through AEM **Touch Editor**.

## Submit Content with Touch Editor

To submit a page for translation using the AEM **Touch Editor**:

1. Select a page in the **Touch Editor**.
2. Open the page information menu by clicking , then select **GlobalLink: Translate Page**.



3. On **GlobalLink: Translate Page**, click the **General** tab, then provide the required information.

The screenshot shows the 'GlobalLink: Translate Page' interface with the 'General' tab selected. The form includes the following fields:

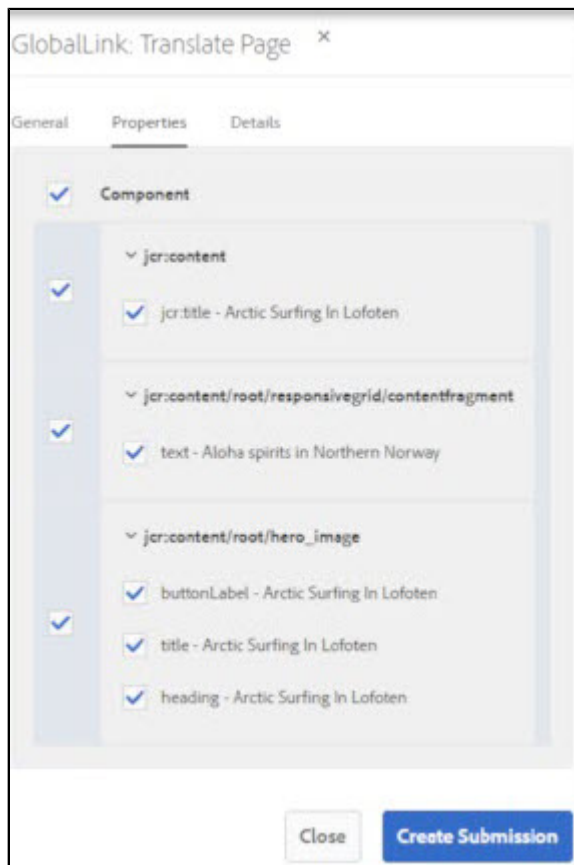
- GlobalLink - Single Page Translation**: A dropdown menu.
- Project (\*)**: A dropdown menu with 'AEMP' selected.
- Submission Name (\*)**: A text input field containing 'EMEA - German Submission'.
- Source Language (\*)**: A dropdown menu with 'English' selected.
- Target Languages (\*)**: A dropdown menu with 'Select' selected, and a button for 'X German' below it.
- Due Date**: A date and time input field showing '2020-11-11 00:00'.
- Instructions**: A text area containing 'For EMEA Translation'.

Required fields are marked with an asterisk.

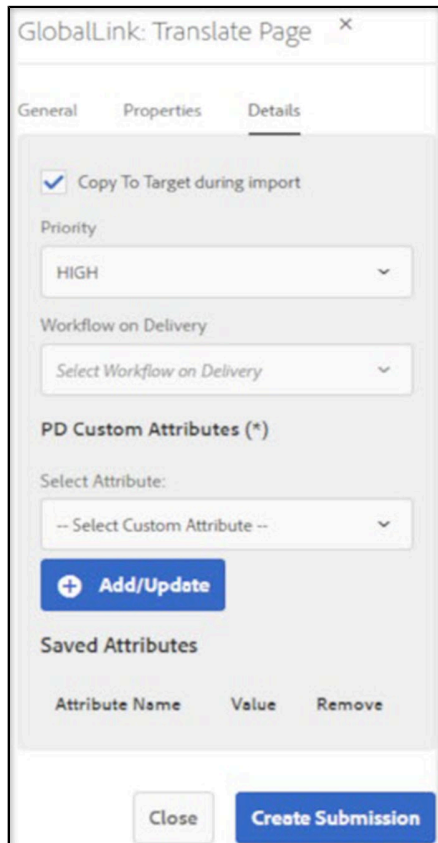
Field	Action
<b>GlobalLink - Single Page Translation</b>	Accept the default or select Recursive Translation from the drop-down.
<b>Repository</b>	Select the repository path from the drop-down list.
<b>Project</b>	Select a project from the drop-down list.
<b>Submission Name</b>	Enter a unique name for your submission.
<b>Source Language</b>	Select the initial language from the drop-down list, or accept the default of English.
<b>Target Language</b>	Select the required result languages for your translation.
<b>Due Date</b>	Select the date for completion of your translation.
<b>Instructions</b>	Enter instructions for the translator to consider for the submission.



4. On **GlobalLink: Translate Page**, click the **Properties** tab, then ensure that only the components you want to translate are selected.



5. On **GlobalLink: Translate Page**, click the **Details** tab, then provide the required information.



Fields	Action
<b>Copy To Target during import</b>	Select if you want to have your translation copied to the target while importing it.
<b>Priority</b>	Select a priority for this submission from the drop-down list.
<b>Workflow on Delivery</b>	Select the workflow for the returned translation from the drop-down list.
<b>Custom attributes</b>	Enter any attributes from the list of unique submission settings configured in Project Director (PD).

6. Click **Create Submission**.

The selected content is submitted for translation.

# 5. Translation with AEM DAM Assets

You can submit the content of a single item or multiple items for translation through **AEM DAM Assets**.

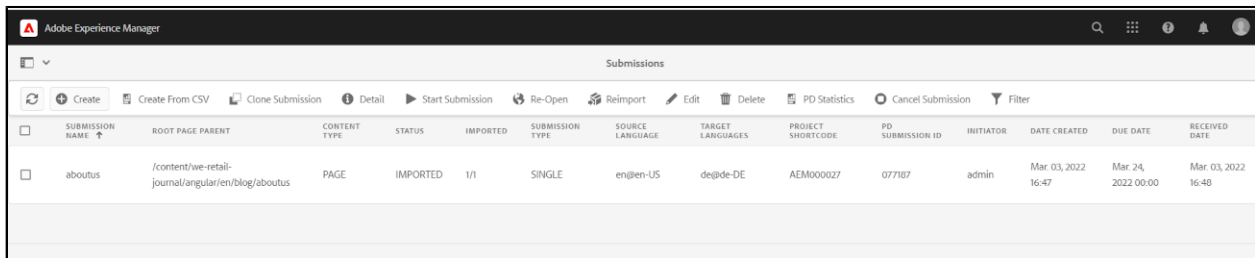
## Submit Content with DAM Assets

To submit content for translation using the AEM **DAM Assets**:

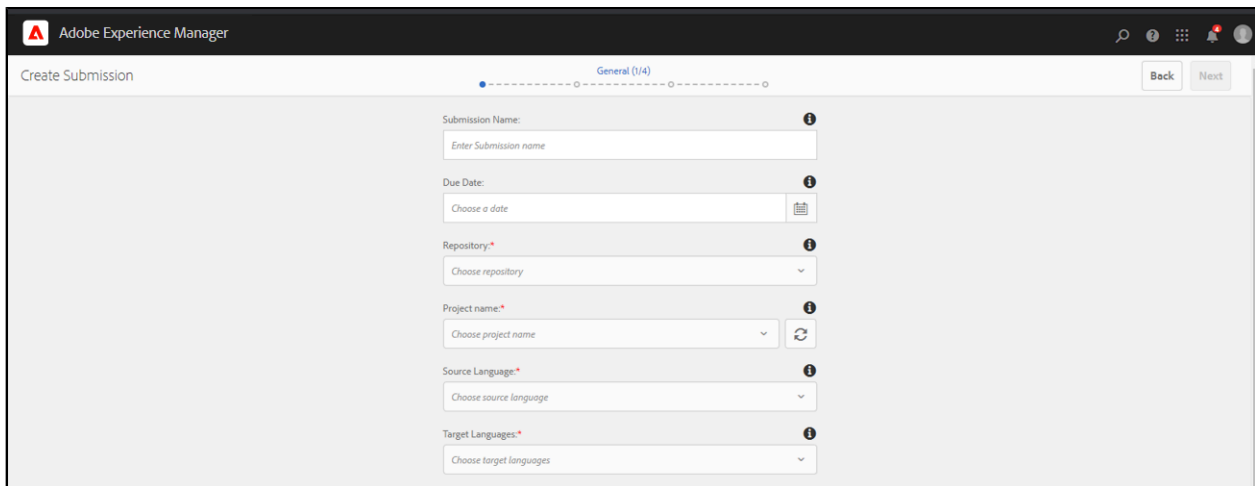
1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**.



2. Click **Submissions**.
3. Click **Create**.



4. On the **Create Submissions** dialog, enter your necessary information.

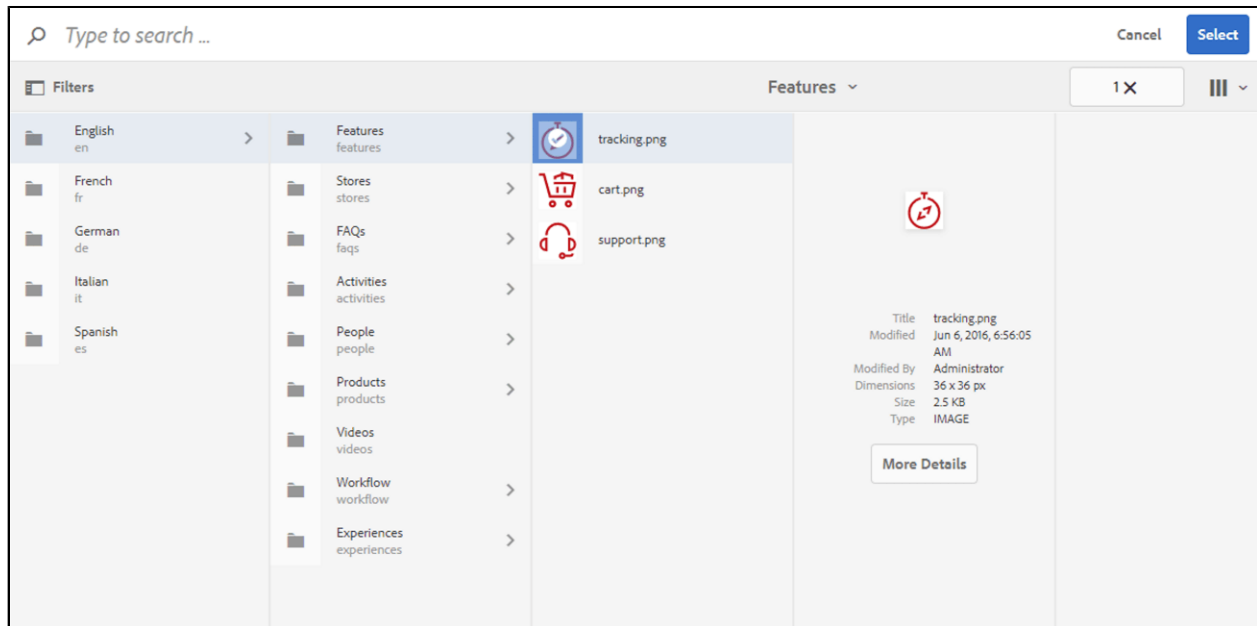


Required fields are marked with a red asterisk.

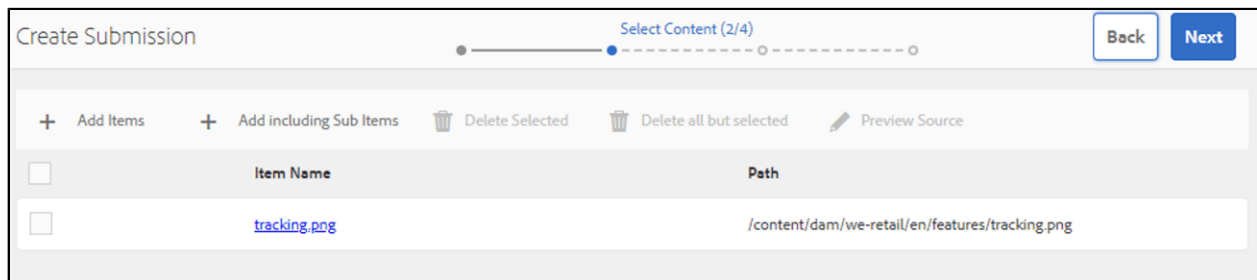
Field	Action
<b>Submission Name</b>	Enter a unique name for the submission.

Field	Action
<b>Due Date</b>	Select a date for completion of this translation.
<b>Repository</b>	Select the repository path from the drop-down list.
<b>Project Name</b>	Select the project from the drop-down list.
<b>Source Language</b>	Select the originating language from the drop-down list. The default is English.
<b>Target Languages</b>	Add the required languages for this translation request.

5. Click **Next**.

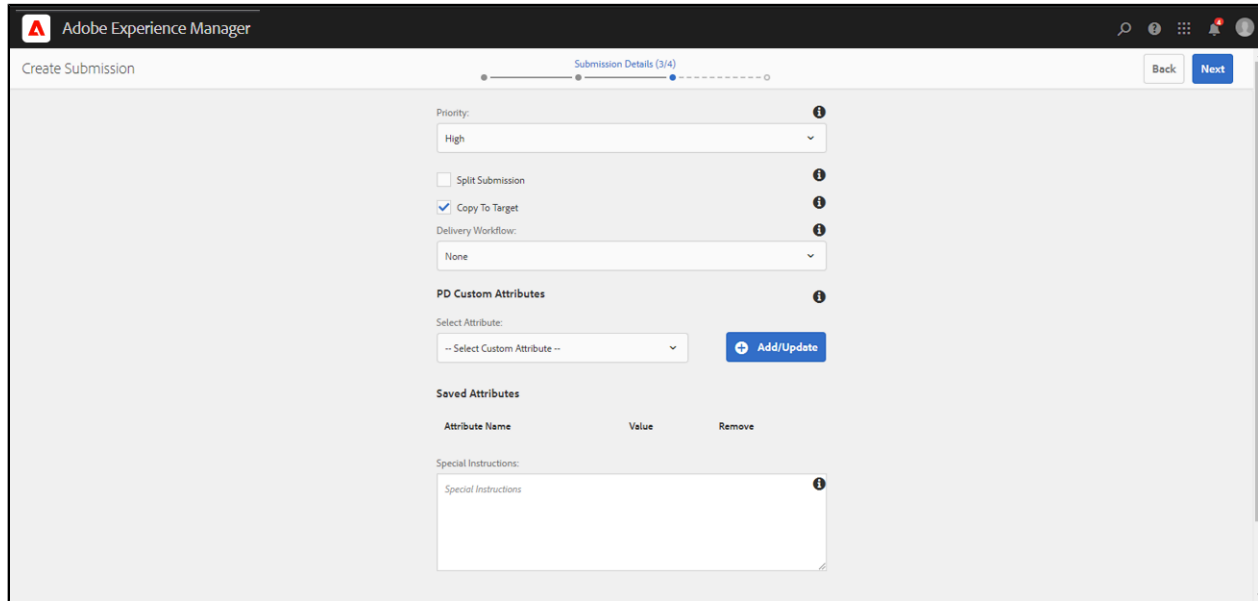


6. Enter or select the items for this DAM submission.



7. Click **Next**.

8. Enter the **Submission Details**.



Field	Action
<b>Priority</b>	Select a priority for this submission.
<b>Split Submission</b>	Select <b>Split Submission</b> to separate a submissions into discrete XML files.
<b>Copy to Target</b>	Select to include the source content in the completed submission.
<b>Delivery Workflow</b>	Select to identify a specific workflow for the returned translation.
<b>PD Custom Attributes</b>	Click to select or enter the following Project Director (PD) attributes in the <b>Custom Attributes</b> dialog: <ul style="list-style-type: none"><li>• <b>Combo</b>—Select a combination option from the drop-down list.</li><li>• <b>Colors</b>—Enter a color for the custom attribute.</li><li>• <b>Numbers</b>—Select your numbers.</li></ul>
<b>Special Instructions</b>	Enter any instructions for the submission.

9. Click **Next**.

10. Review your submission, then click **Create Submission**.

Review & Translate (4/4)

#	Item	
1	/content/dam/we-retail/en/features/tracking.png	<p><b>Source Language:</b> English</p> <p><b>Target Language:</b> French</p> <p><b>Submission Name:</b> DAM Assets 1</p> <p><b>Project Name:</b> AEMP (AEM000027)</p> <p><b>Due Date:</b> 2020-04-28</p> <p><b>Priority:</b> HIGH</p> <p><b>Copy To Target:</b> Yes</p> <p><b>Split Submission:</b> No</p> <p><b>Workflow On Delivery:</b> None</p> <p><b>Custom Attributes:</b></p> <p><b>Special Instructions:</b></p>

The DAM Assets content is submitted for translation.

Submissions														
	SUBMISSION NAME	ROOT PAGE PARENT	CONTENT TYPE	STATUS	IMPORTED	SUBMISSION TYPE	SOURCE LANGUAGE	TARGET LANGUAGES	PROJECT SHORTCODE	PD SUBMISSION ID	INITIATOR	DATE CREATED	DUE DATE	RECEIVED DATE
<input type="checkbox"/>	DAM Assets 2	/content/dam/we-retail-journal/en/brand	DAM	IMPORTED	1/1	SINGLE	en@en-US	de@de-DE	AEM000027	077190	admin	Mar. 03, 2022 17:04	Mar. 24, 2022 00:00	Mar. 03, 2022 17:04
<input type="checkbox"/>	DAM Assets 1	/content/dam/we-retail-journal/en/brand	DAM	IMPORTED	1/1	SINGLE	en@en-US	de@de-DE	AEM000027	077189	admin	Mar. 03, 2022 17:01	Mar. 25, 2022 00:00	Mar. 03, 2022 17:02

# 6. Translation with AEM Commerce

You can submit the content of a single item or multiple items for translation through **AEM Commerce**.

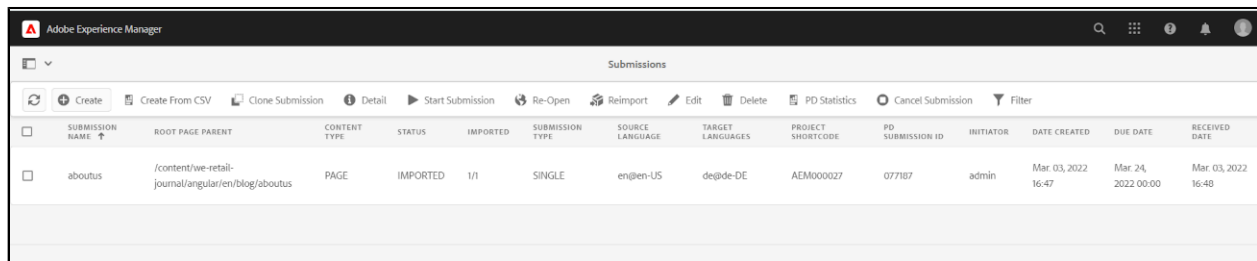
## Submit Content with AEM Commerce

To submit content for translation using the AEM Commerce:

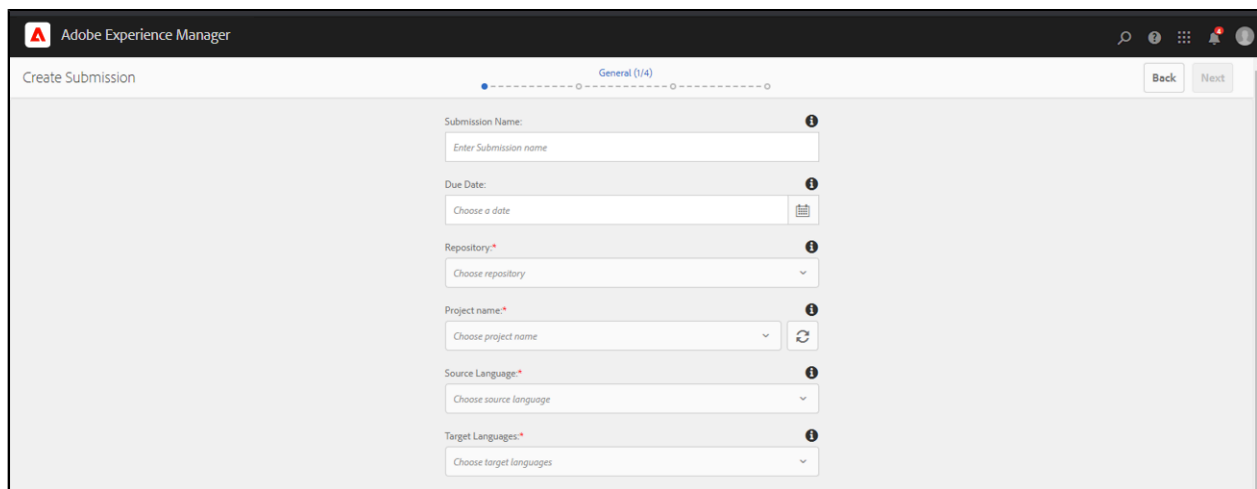
1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**, then click **Submissions**.



2. Click **Create**.



3. On the **Create Submissions** dialog, enter your necessary information.

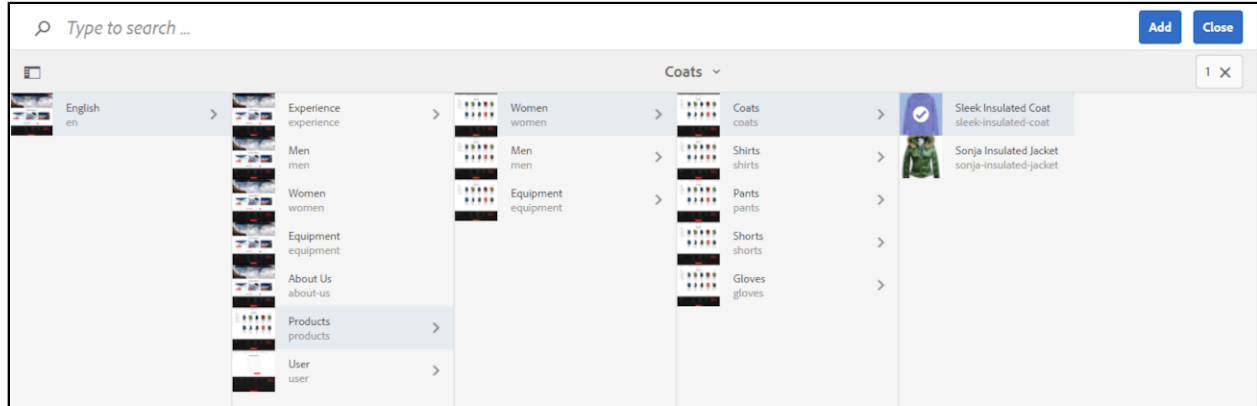


Required fields are marked with a red asterisk.

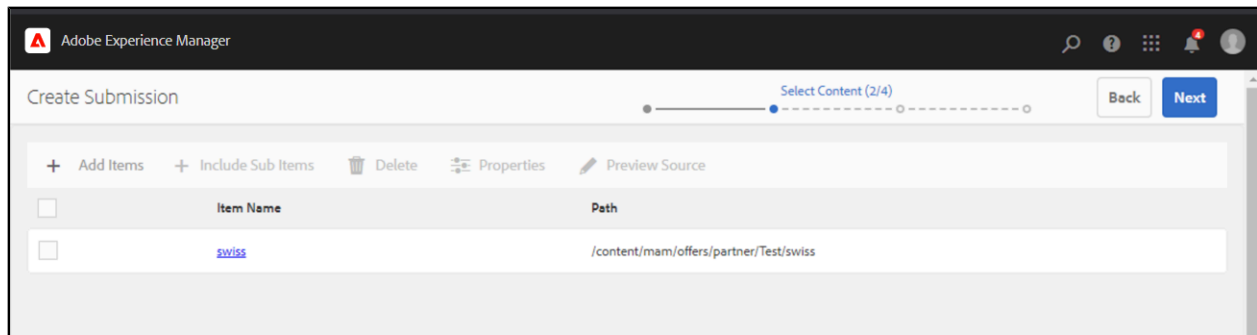
Field	Action
<b>Submission Name</b>	Enter a unique identification for the submission.
<b>Due Date</b>	Select a date for completion of this translation.

Field	Action
Repository	Select the repository path from the drop-down list.
Project Name	Select the project from the drop-down list.
Source Language	Select the originating language from the drop-down list, where the default is English.
Target Languages	Add the required languages for this translation request.

4. Click **Next**.



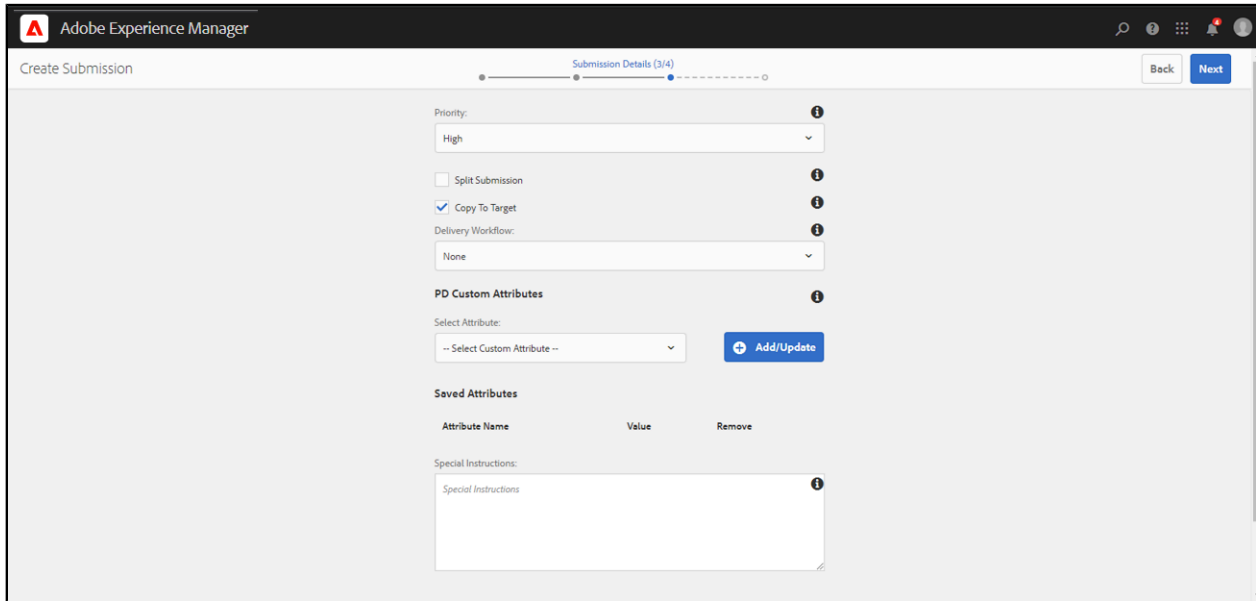
5. Select all items for translation, click **Add**, then, with your selections made, click **Close**.



6. Click **Next**.



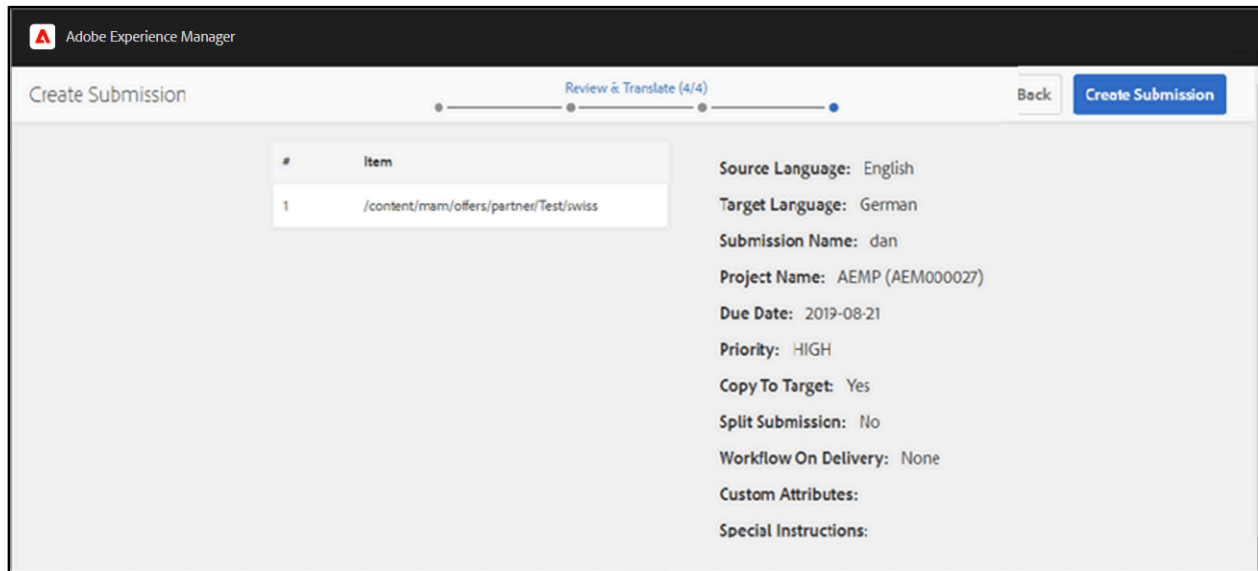
7. Enter the **Submission Details**.



Field	Action
<b>Priority</b>	Select a priority for this submission.
<b>Split Submission</b>	Select <b>Split Submission</b> to separate a submissions into discrete XML files.
<b>Copy to Target</b>	Select to include the source content in the completed submission.
<b>Delivery Workflow</b>	Select to identify a specific workflow for the returned translation.
<b>PD Custom Attributes</b>	Click to select or enter the following Project Director (PD) attributes in the <b>Custom Attributes</b> dialog: <ul style="list-style-type: none"> <li>• <b>Combo</b>—Select a combination option from the drop-down list.</li> <li>• <b>Colors</b>—Enter a color for the custom attribute.</li> <li>• <b>Numbers</b>—Select your numbers.</li> </ul>
<b>Special Instructions</b>	Enter any instructions for the submission.

8. Click **Next**.

9. Review your submission, then click **Create Submission**.



The Commerce content is submitted for translation.

# 7. Translation with AEM i18n

You can submit the content of a single item or multiple items for translation through **AEM i18n**.

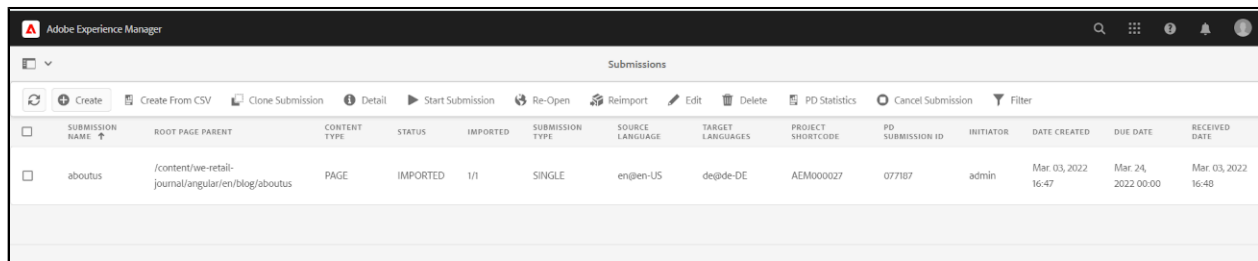
## Submit Content with AEM i18n

To submit content for translation using the AEM i18n:

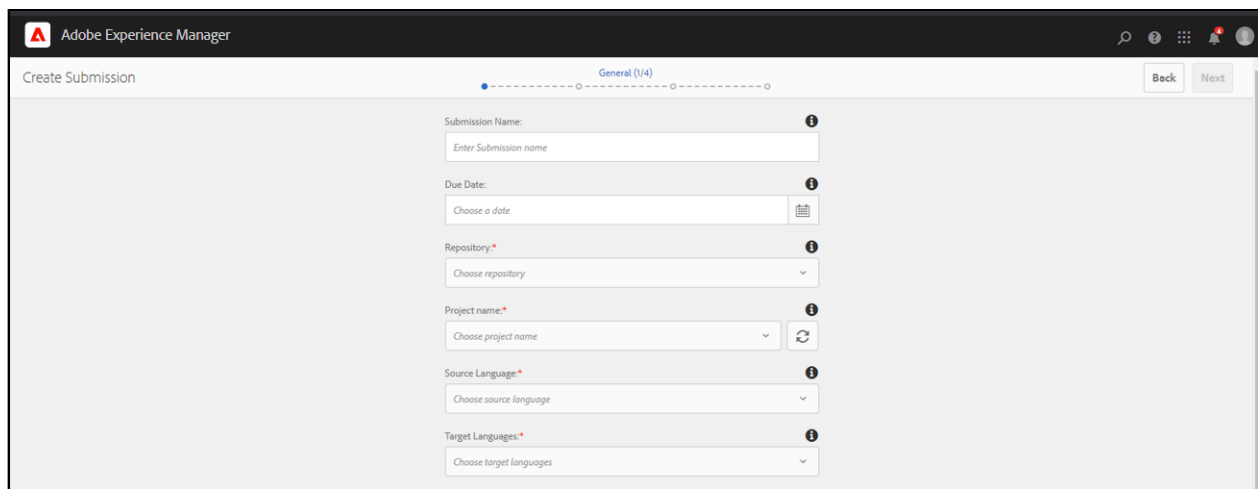
1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**, and then click **Submissions**.



2. Click **Create**.



3. On the **Create Submissions** dialog, enter your necessary information.

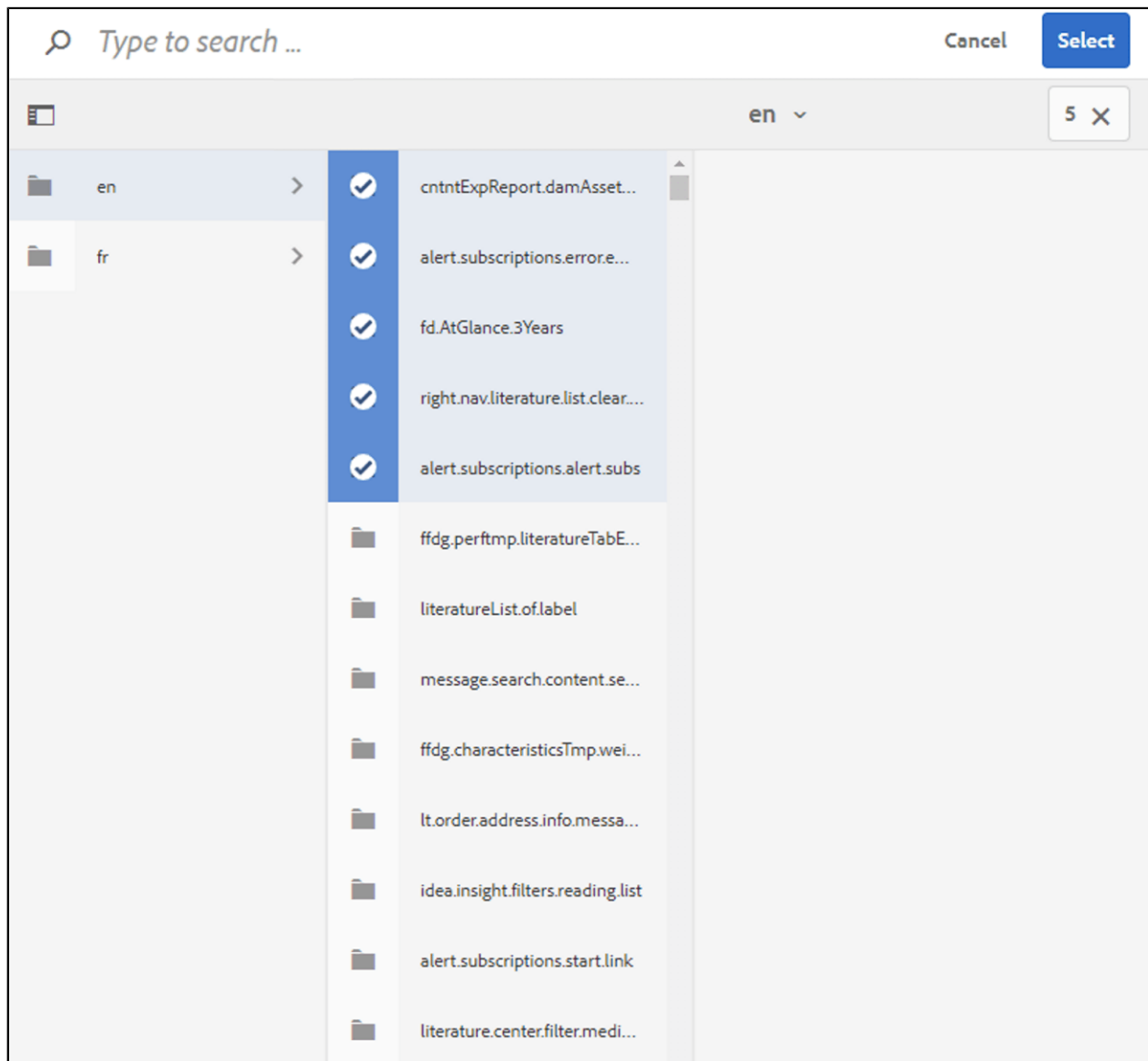


Required fields are marked with a red asterisk.

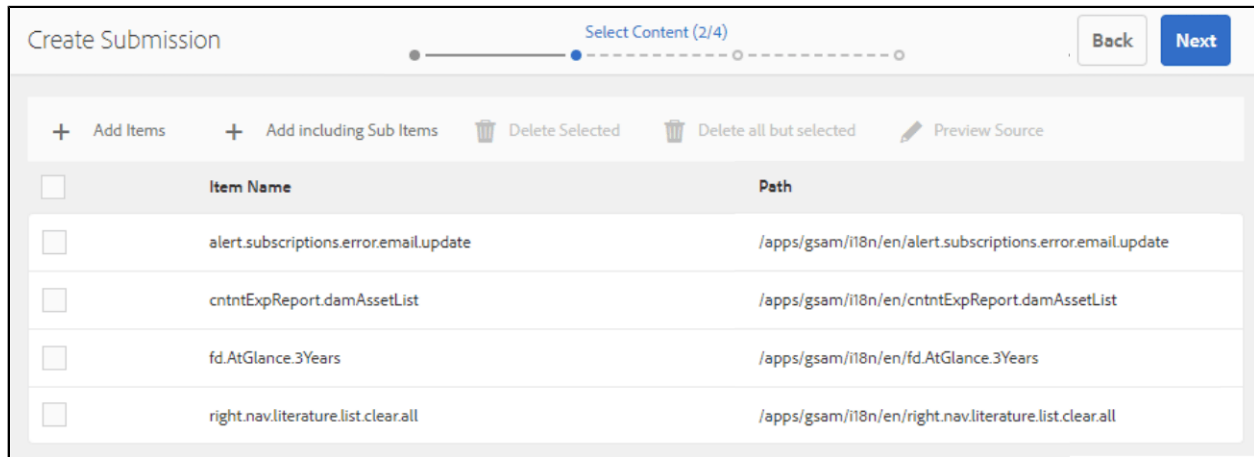
Field	Action
<b>Submission Name</b>	Enter a unique identification for the submission.
<b>Due Date</b>	Select a date for completion of this translation.

Field	Action
Repository	Select the repository path from the drop-down list.
Project Name	Select the project from the drop-down list.
Source Language	Select the originating language from the drop-down list, where the default is English.
Target Languages	Add the required languages for this translation request.

4. Click **Next**.

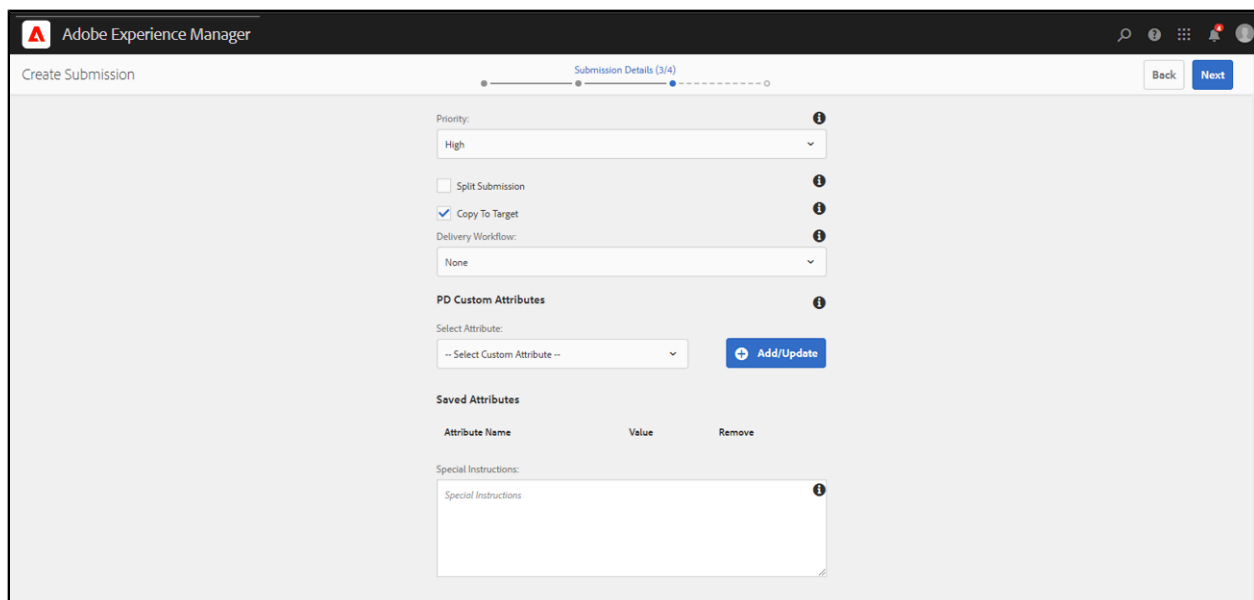


5. Enter or select the items for this i18n submission.



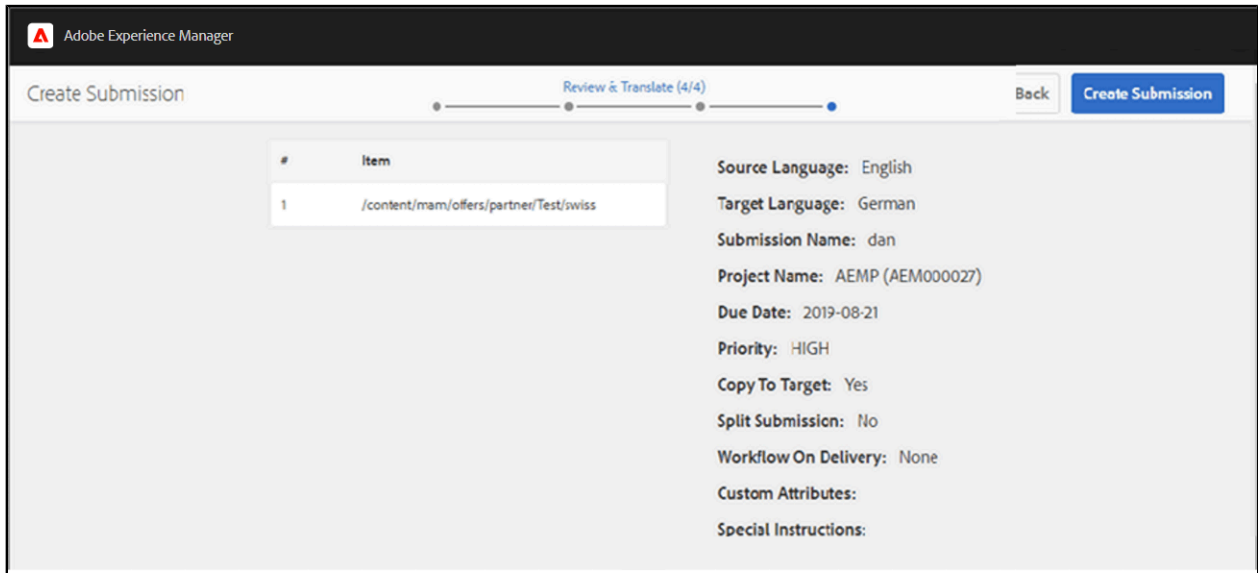
6. Click **Next**.

7. Enter the **Submission Details**.



Field	Action
<b>Priority</b>	Select a priority for this submission.
<b>Split Submission</b>	Select <b>Split Submission</b> to separate a submissions into discrete XML files.
<b>Copy to Target</b>	Select to include the source content in the completed submission.
<b>Delivery Workflow</b>	Select to identify a specific workflow for the returned translation.
<b>PD Custom Attributes</b>	Click to select or enter the following Project Director (PD) attributes in the <b>Custom Attributes</b> dialog: <ul style="list-style-type: none"> <li>• <b>Combo</b>—Select a combination option from the drop-down list.</li> <li>• <b>Colors</b>—Enter a color for the custom attribute.</li> <li>• <b>Numbers</b>—Select your numbers.</li> </ul>
<b>Special Instructions</b>	Enter any instructions for the submission.

8. Click **Next**.
9. Review your submission, then click **Create Submission**.



The i18n content is submitted for translation.

	SUBMISSION NAME	ROOT PAGE PARENT	CONTENT TYPE	STATUS	IMPORTED	SUBMISSION TYPE	SOURCE LANGUAGE	TARGET LANGUAGES	PROJECT SHORTCODE	PD SUBMISSION ID	INITIATOR	DATE CREATED	DUE DATE	RECEIVED DATE
<input type="checkbox"/>	i18n Submission 2	/conf/i18n/en	i18n	IMPORTED	1/1	RECURSIVE_SPLIT	en@en-US	fr@fr-FR	AEM000027	077285	admin	Mar. 07, 2022 11:47	Mar. 25, 2022 00:00	Mar. 07, 2022 11:48
<input type="checkbox"/>	i18n Submission 1	/conf/i18n/en	i18n	IMPORTED	1/1	RECURSIVE_SPLIT	en@en-US	de@de-DE	AEM000027	077284	admin	Mar. 07, 2022 11:46	Mar. 25, 2022 00:00	Mar. 07, 2022 11:47

# 8. Submit Content with Adaptive Forms

You can submit the content of a single item or multiple items for translation through Adaptive Forms.

To submit content for translation using the AEM Adaptive Forms:

1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**, then click **Submissions**.
2. Click **Create**.

Submission Name	Root Page Parent	Content Type	Status	Imported	Submission Type	Source Language	Target Languages	Project Shortcode	ID Submission ID	Initiator	Date Created	Due Date	Received Date
surfing	/content/live-rtal/language-masters/en/surfing	PAGE	SENT	0/0	SINGLE	en/en-US	high-FR	AEM000027	033232	admin	Aug 27 2019 12:31	Aug 28 2019 23:00	N/A
women	/content/live-rtal/language-masters/en/women	PAGE	IMPORTED	1/1	SINGLE	en/en-US	high-FR	AEM000027	033231	admin	Aug 27 2019 12:25	Aug 27 2019 23:00	Aug 27 2019 12:25
experience	/content/live-rtal/language-masters/en/experience	PAGE	IMPORTED	1/1	SINGLE	en/en-US	de/de-DE	AEM000027	033230	admin	Aug 27 2019 12:23	Aug 27 2019 23:00	Aug 27 2019 12:23
we-rtal/en	/content/live-rtal/language-masters/en/en	PAGE	IMPORTED	1/1	SINGLE	en/en-US	de/de-DE	AEM000027	033229	admin	Aug 27 2019 12:20	Aug 27 2019 23:00	Aug 27 2019 12:21

3. On the **Create Submissions** dialog, enter your necessary information.

Submission Name:

Due Date:

Repository\*:

Project name\*:

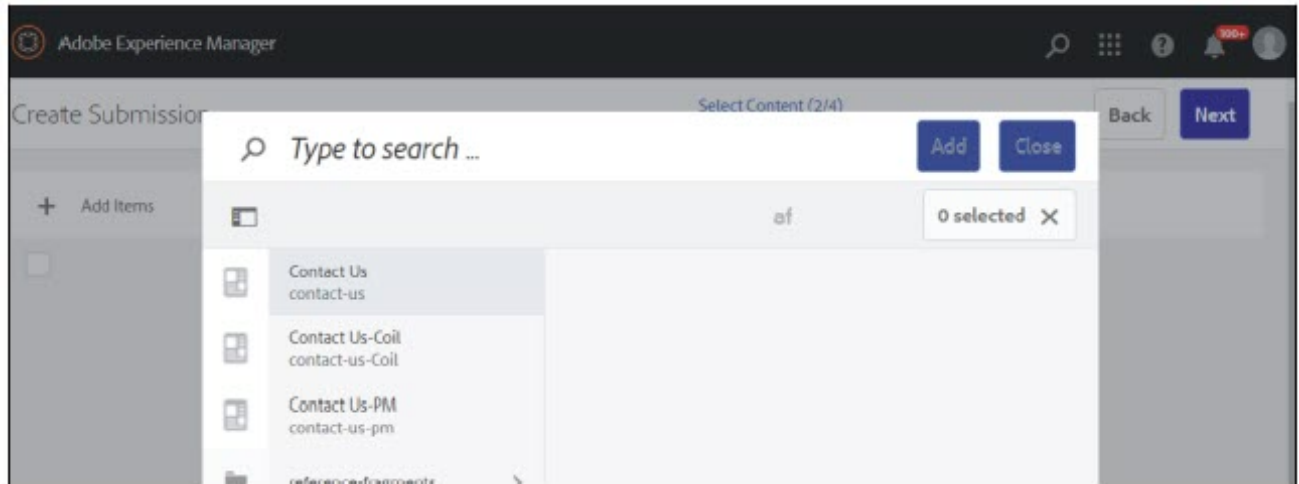
Source Language\*:

Target Languages\*:

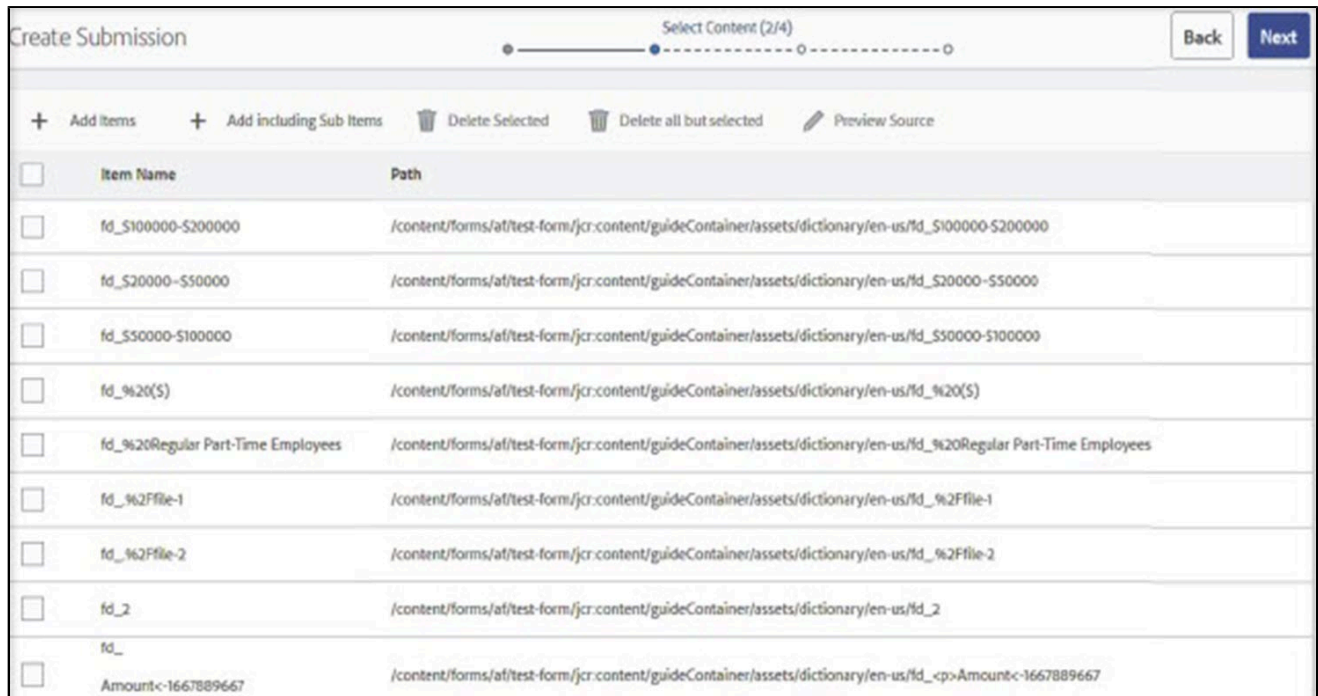
Required fields are marked with a red asterisk.

Field	Action
<b>Submission Name</b>	Enter a unique identifier for the submission.
<b>Due Date</b>	Select a date for completion of this translation.
<b>Repository</b>	Select the repository path from the drop-down list.
<b>Project Name</b>	Select the project from the drop-down list.
<b>Source Language</b>	Select the originating language from the drop-down list, where the default is English.
<b>Target Languages</b>	Add the required languages for this translation request.

4. Click **Next**.



5. Enter or select the items for this Adaptive Form submission.

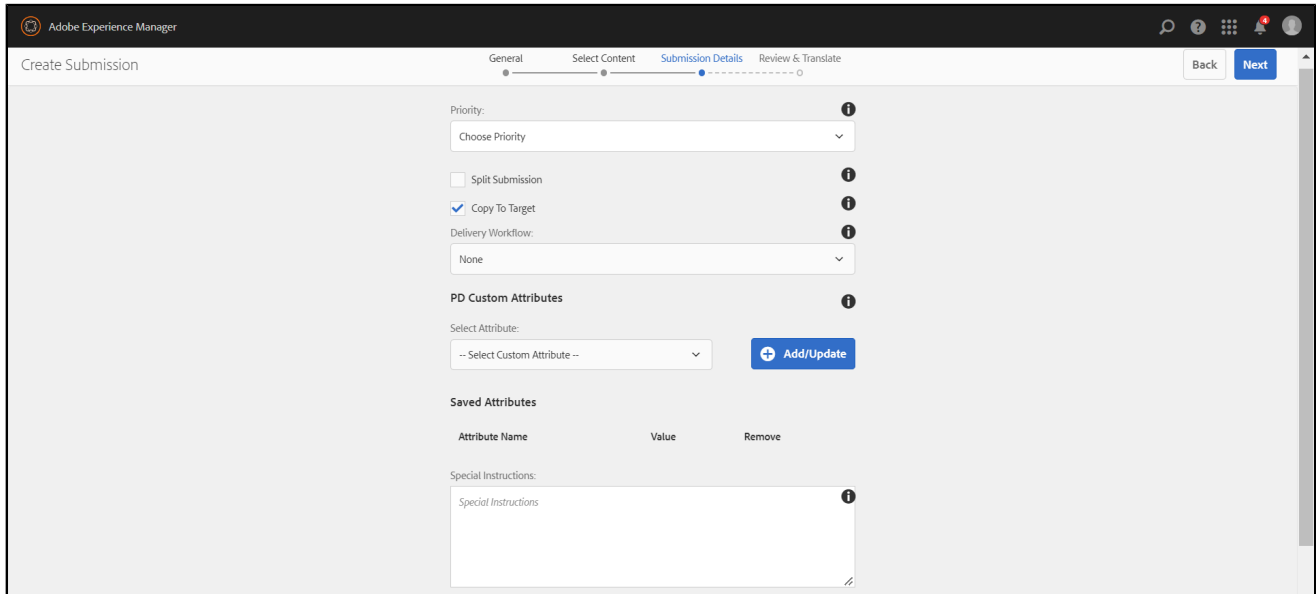


The dictionary items from the Adaptive Form are added to the translation list.

6. Click **Next**.



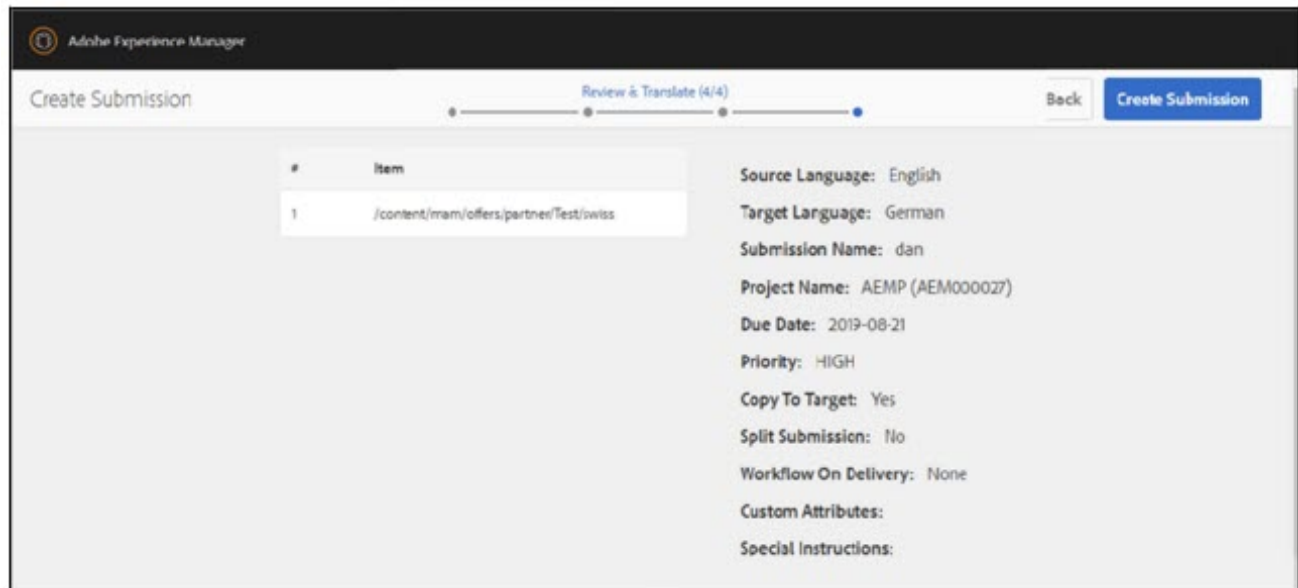
7. Enter the **Submission Details**.



Field	Action
<b>Priority</b>	Select a priority for this submission.
<b>Split Submission</b>	To separate submissions into discrete XML files, select <b>Split Submission</b>
<b>Copy to Target</b>	Select to include the source content in the completed submission.
<b>Delivery Workflow</b>	Select a specific workflow for the returned translation from the drop-down list.
<b>PD Custom Attributes</b>	Select or enter the following Project Director (PD) attribute in the Custom Attributes dialog: <ul style="list-style-type: none"> <li>• <b>Combo</b>—Select a combination option from the drop-down list.</li> </ul>
<b>Special Instructions</b>	Enter any instructions for the submission.

8. Click **Next**.

9. Review your submission, then click **Create Submission**.



The Adaptive content is submitted for translation.

Submission Name	Root Page Parent	Content Type	Status	Imported	Submission Type	Source Language	Target Languages	Project Shortcode	PD SubmissionID	Initiator	Date Created	Due Date	Received Date
af	/content/forms/af	file	SENT	0/0	RECURSIVE	en-us/en-US	de/de-DE, fr/fr-FR	AEM000027	004E	admin	May 25, 2022 17:16	Jun 06, 2022 23:59	N/A

# 9. Manage Submissions

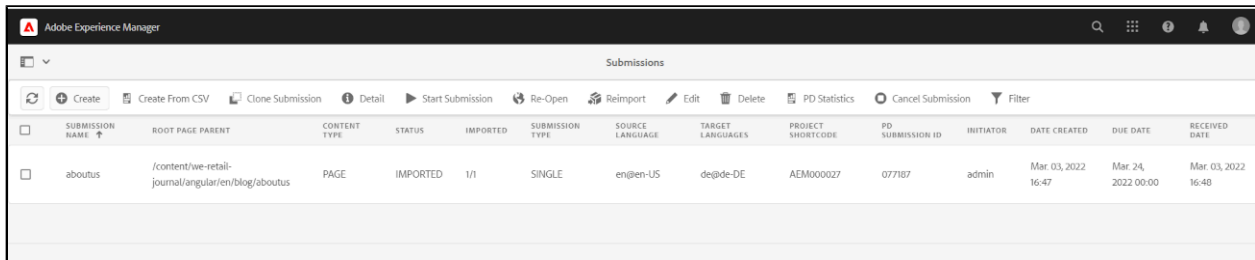
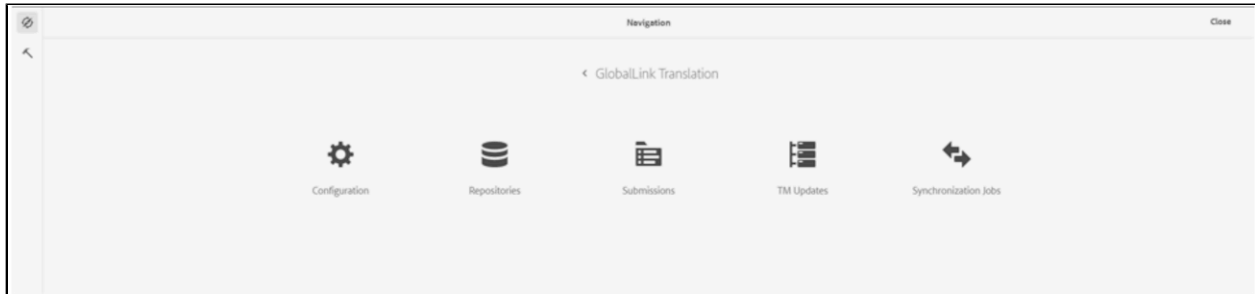
You can manage your submissions through the **Submissions** page.

## View Submissions

You can view your Project Director (PD) submissions using the **GlobalLink Translation, Submissions** page.

To view submissions:

1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**, then click **Submissions**.



The following table lists and explains each possible submission status.

Status	Explanation
<b>CREATING</b>	The repository content is being converted to translatable XML files.
<b>ERROR_WHILE_CREATING</b>	The adaptor encountered an error during submission creation.
<b>NOT_READY</b>	The submission content, ready for translation, is holding in AEM for the user to click <b>Start Submission</b> .
<b>READY</b>	The submission content is sent to PD when ready for translation.
<b>EMPTY</b>	The submission contains no translatable files.
<b>WAITING_TO_SEND</b>	The submission content is ready and waiting to be sent to PD.
<b>SENDING</b>	The submission content is being sent to PD.
<b>ERROR_WHILE_SENDING</b>	The AEM PD submission send failed.
<b>SENT</b>	The AEM PD submission send completed successfully.
<b>WAITING_TO_DOWNLOAD</b>	The scheduler found the completed submission on PD.
<b>DOWNLOADING</b>	The PD translated files are being downloaded to AEM.
<b>ERROR_WHILE_DOWNLOADING</b>	The download of translated files to AEM failed.

<b>Status</b>	<b>Explanation</b>
<b>DOWNLOADED</b>	The download of translated files to AEM succeeded.
<b>WAITING_TO_IMPORT</b>	The translated files are awaiting import into AEM.
<b>IMPORTING</b>	The translated files are importing into AEM.
<b>ERROR_WHILE_IMPORTING</b>	The adaptor encountered an error during import.
<b>IMPORTED</b>	The import of translated files into AEM is complete. This is the final submission status.
<b>WAITING_TO_DELETE</b>	The submission was deleted by a user. This state can only be generated through the user interface.
<b>DELETING</b>	The removal of this submission from AEM is waiting on cancellation of the submission in PD.
<b>ERROR_WHILE_DELETING</b>	The submission removal encountered an error.
<b>CANCELLED</b>	The submission was cancelled on the PD side.
<b>IMPORTED/CANCELLED</b>	One or more files of a multi-file submission is cancelled, but all other files in the submission are complete.
<b>PARTIALLY_IMPORTED</b>	One or more files of a multi-file submission are imported but some are waiting for the translation to complete.

2. Choose one of the following actions to view specific submission information:
  - a) (Optional) For **Not Ready** submissions, click on the submission name to edit the submission options.
  - b) (Optional) For submissions you already sent, click **source** to see the XML file as sent for translation. After delivery, you can click **translated** to see the returned XML file.
  - c) (Optional) Conduct a search in the **Filter** dialog. Each column header has a filter defined with a default of **No Filter**. Click a filter type for the list. The column can be viewed in descending or ascending order by clicking the column header. Click **Filter** to view the available filters.

### Filter

---

Use this dialog to filter grid search. Partial search is default. For exact search wrap value in double quotes. For multi values search separate values using comma without quotes as it is always exact search.

Identifier:	<input style="width: 95%;" type="text"/>	Name:	<input style="width: 95%;" type="text"/>
Root Page Path:	<input style="width: 95%;" type="text"/>	Content Type:	<input style="width: 95%;" type="text"/>
Status:	<input style="width: 95%;" type="text"/>	Type:	<input style="width: 95%;" type="text"/>
Source Language:	<input style="width: 95%;" type="text"/>	Target Languages:	<input style="width: 95%;" type="text"/>
Project Short Code:	<input style="width: 95%;" type="text"/>	PD Submission ID:	<input style="width: 95%;" type="text"/>
Initiator:	<input style="width: 95%;" type="text"/>		
Date Created (Start):	<input style="width: 95%;" type="text" value="Choose a date"/>	Date Created (End):	<input style="width: 95%;" type="text" value="Choose a date"/>
Received Date (Start):	<input style="width: 95%;" type="text" value="Choose a date"/>	Received Date (End):	<input style="width: 95%;" type="text" value="Choose a date"/>

## Resend Submissions

You can use the **GlobalLink Translation, Submissions** page to resend select components of a page instead of all translatable components of that page. This is useful when only changed components of a submission must be resubmitted.

To resend select components of a page for translation:

1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**, then click **Submissions**.



2. On the **Submissions** page, select the page component to resend from the list.

Submission Name	Root Page Parent	Content Type	Status	Imported	Submission Type	Source Language	Target Languages	Project Shortcode	PD Submission ID	Initiator	Date Created	Due Date	Received Date
surfing	/content/we-retail/language-masters/en/products/equipment/surfing	PAGE	SENT	0/0	SINGLE	en@en-US	fr@fr-FR	AEM000027	033232	admin	Aug 27, 2019 12:31	Aug 28, 2019 20:00	N/A
women	/content/we-retail/language-masters/en/women	PAGE	IMPORTED	1/1	SINGLE	en@en-US	fr@fr-FR	AEM000027	033231	admin	Aug 27, 2019 12:25	Aug 27, 2019 20:00	Aug 27, 2019 12:25
experience	/content/we-retail/language-masters/en/experience	PAGE	IMPORTED	1/1	SINGLE	en@en-US	de@de-DE	AEM000027	033230	admin	Aug 27, 2019 12:23	Aug 27, 2019 20:00	Aug 27, 2019 12:23
we retail men	/content/we-retail/language-masters/en/men	PAGE	IMPORTED	1/1	SINGLE	en@en-US	de@de-DE	AEM000027	033229	admin	Aug 27, 2019 12:20	Aug 27, 2019 20:00	Aug 27, 2019 12:21

3. Click **Edit**.
4. On the **Edit Submission** dialog, click **Resend**.

The selected page component is resent for translation.

## Reimport Completed or Failed Submissions

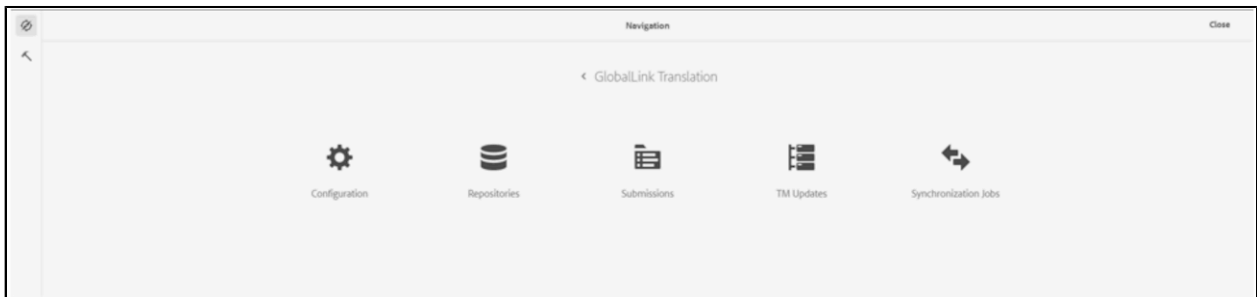
You can use the **GlobalLink Translation, Submissions** page to reimport completed or failed submissions into AEM from Project Director (PD).



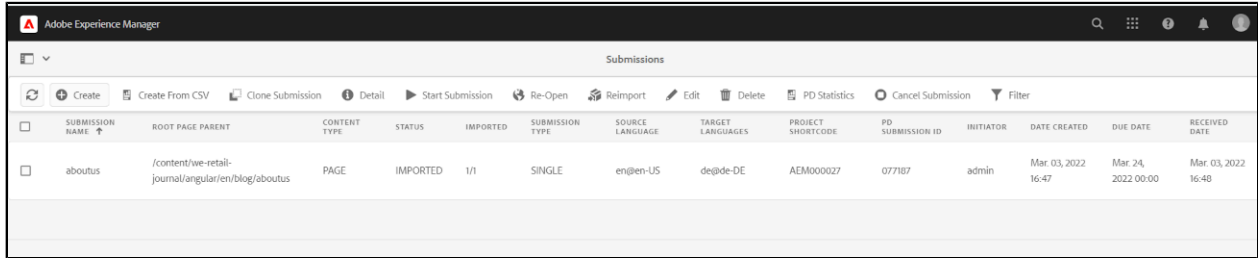
You must re-open the submission in PD before you can reimport it.

To reimport a completed submission:

1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**, then click **Submissions**.



2. On the **Submissions** page, select the re-opened, completed or failed submission to reimport from the list.



3. Click **Reimport**.

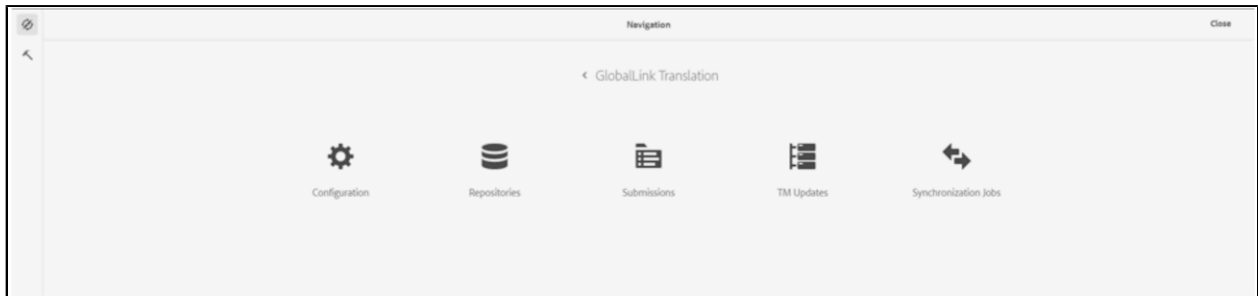
The selected submission is reimported into AEM from PD.

## Delete Submissions

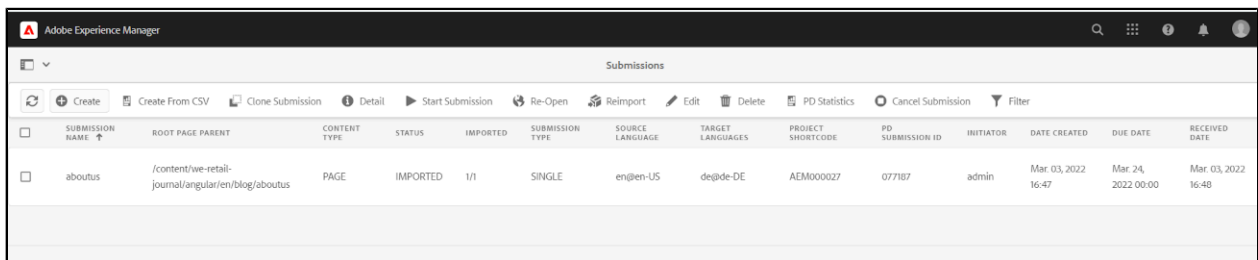
You should delete **Imported** or **Cancelled** submissions that are more than six months old through the **GlobalLink Translation, Submissions** page.

To delete submissions:

1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**, then click **Submissions**.



2. On the **Submissions** page, select submissions that are more than six months old.



3. Click **Delete**.
4. Click **Yes** to the confirmation message.

The selected submissions are deleted.

## Cancel Submissions

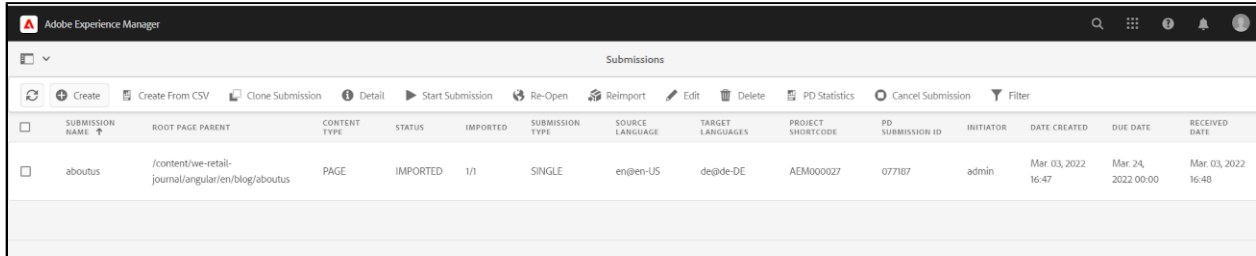
You can cancel any submissions that are currently **In Progress** in Project Director (PD) through the **GlobalLink Translation, Submissions** page.

To cancel a submission:

1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**, and then click **Submissions**.



2. On the **Submissions** page, select those submissions that you want to cancel.



3. Click **Cancel Submission**.
4. Click **Yes** to the confirmation message.  
The selected submissions are cancelled.



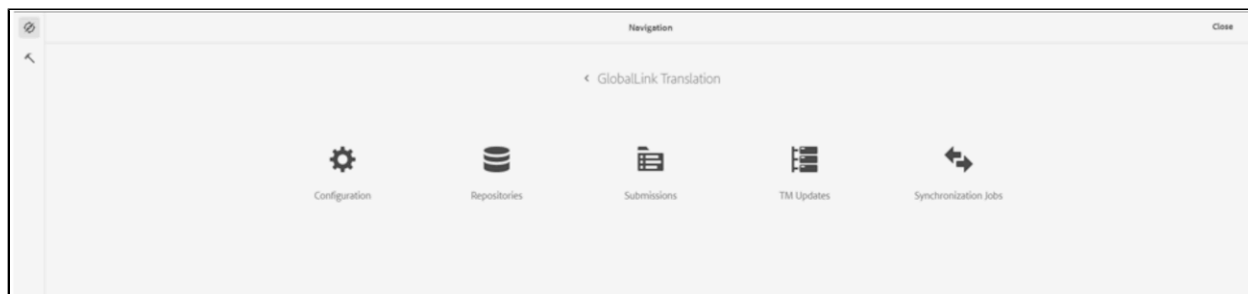
# 10. TM Updates

You can view and update your TM files by running **TM Updates**. When you click **TM Updates**, all adaptor-initiated TM updates and the associated status are displayed.

## View TM Updates

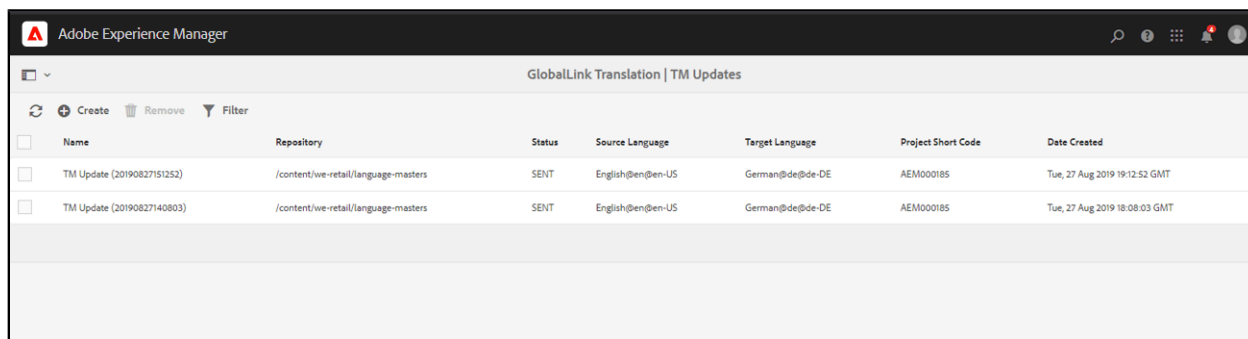
To view TM updates:

1. On the **AEM Navigation Pager** dashboard, and then click **GlobalLink Translation**.



2. Click **TM Updates**.

The TM updates list displays.

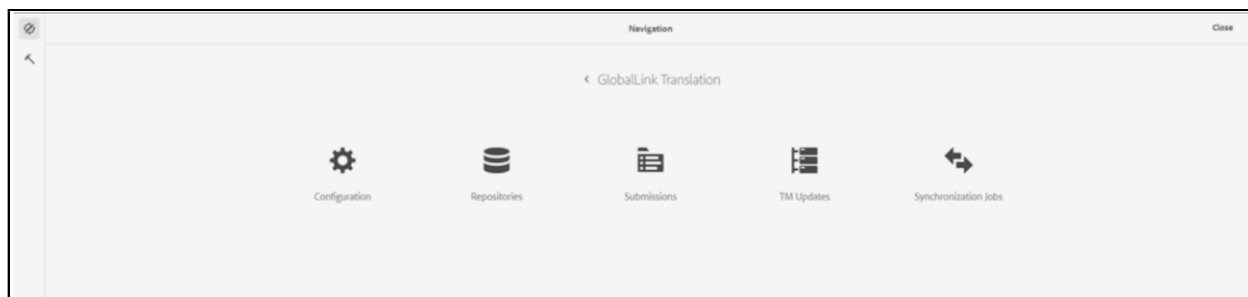


You can filter for a select list of TM updates. Click **Filter** to view the available filters.

## Create TM Updates

To create TM updates:

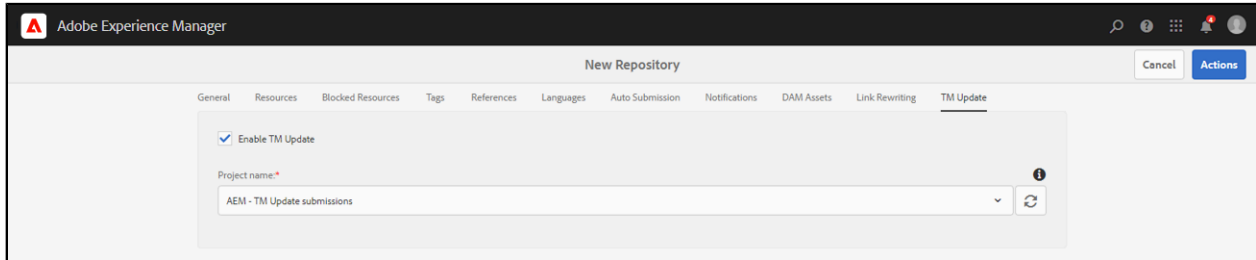
1. On the **AEM Navigation** dashboard, click **GlobalLink Translation**, click **Repositories**.



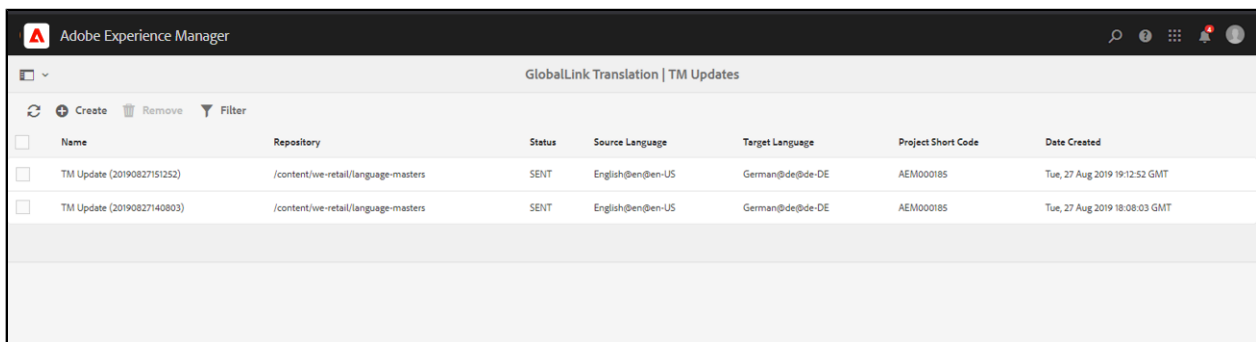
- On the **New Repository** page, select the **Enable TM Update** and choose a project from the **Project name** drop-down list, then click **TM Update**.



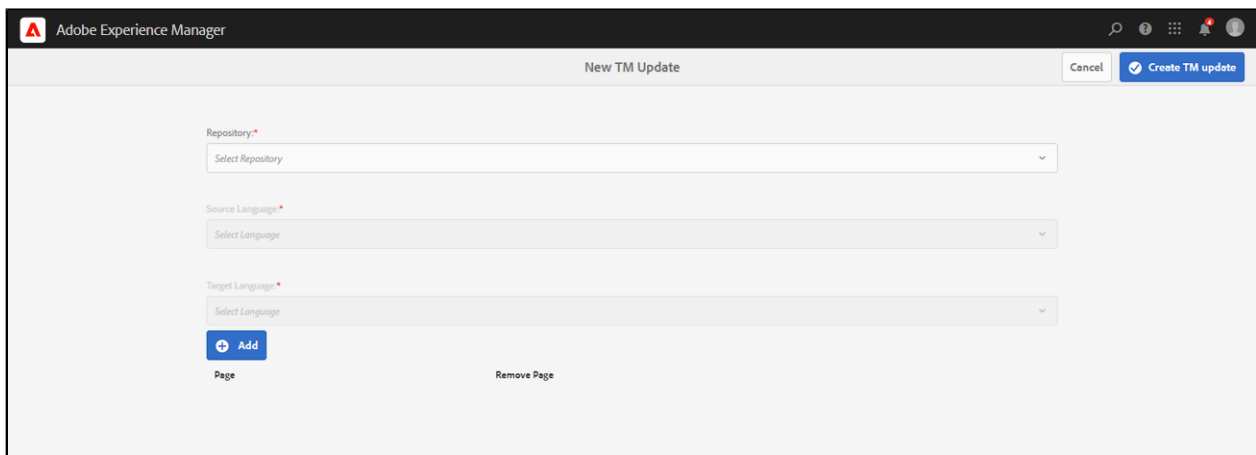
For additional details, contact your GlobalLink representative.



- On the **TM Updates** page, click **Create**.



- On the **New TM Update** dialog, enter the following information.



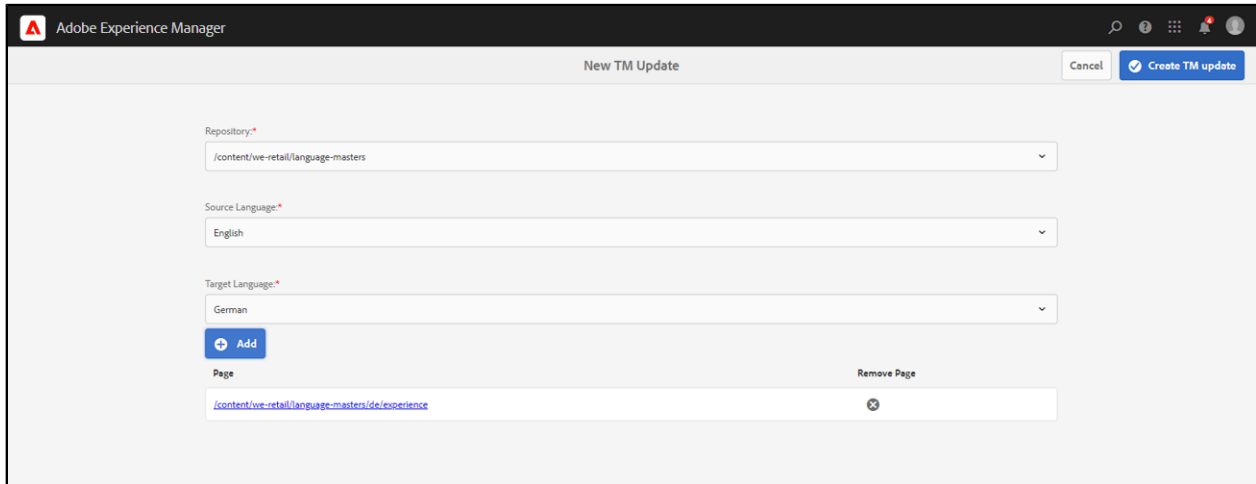
Required fields are marked with an asterisk.

**Repository**            Select the repository path from the drop-down list.

**Source Language**    Select a source language.

**Target Language**    Select the target languages with updates.

5. Click **Add**.

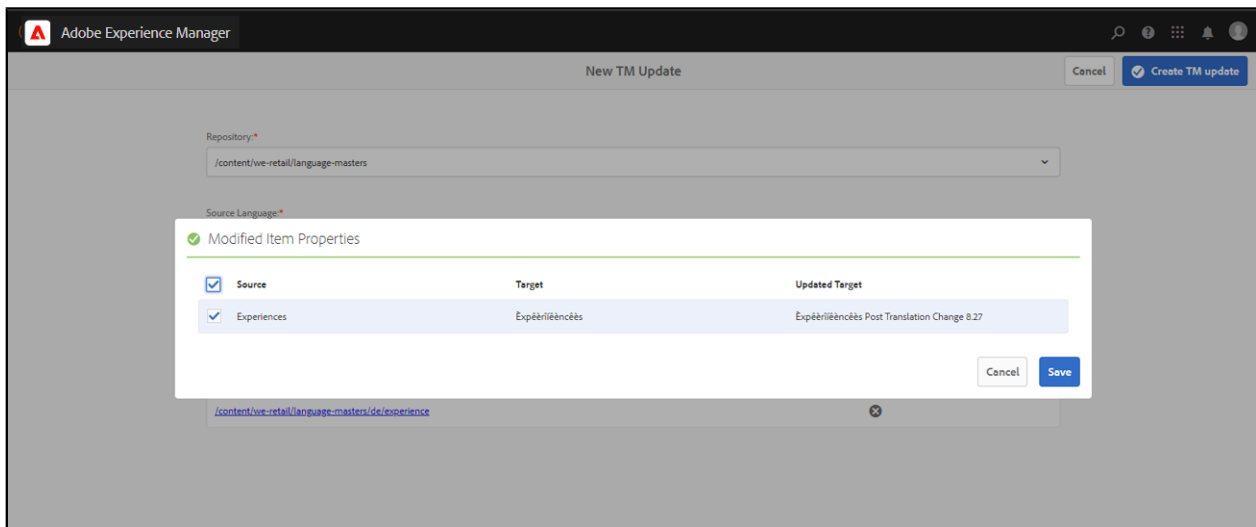


6. Select the root folder or individual pages to scan for additions to the translations.

The scans are done to the selected items and their children.

7. If changes are detected, the paths are added to the list.

Review each item, confirming the changes were made to the translations.



8. Click **Save**, then click **Create TM update**.



For more details on how to enable TM update requests, contact your GlobalLink representative.

Your TM updates are created.

# 11. Synchronization

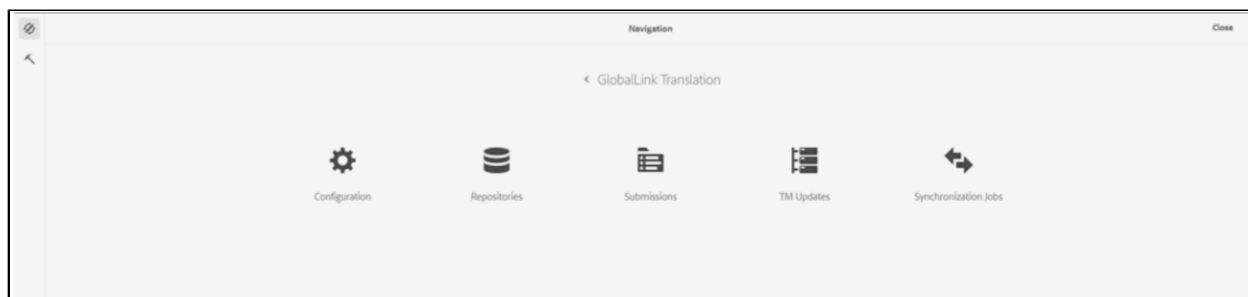
You can coordinate all non-translatable nodes using AEMP **Synchronization Jobs**.

## View Synchronization Jobs

You can view all synchronization jobs initiated by AEMP on the **Synchronization Jobs** page of the **GlobalLink Translation** dashboard. A list of synchronization jobs, including their status, displays.

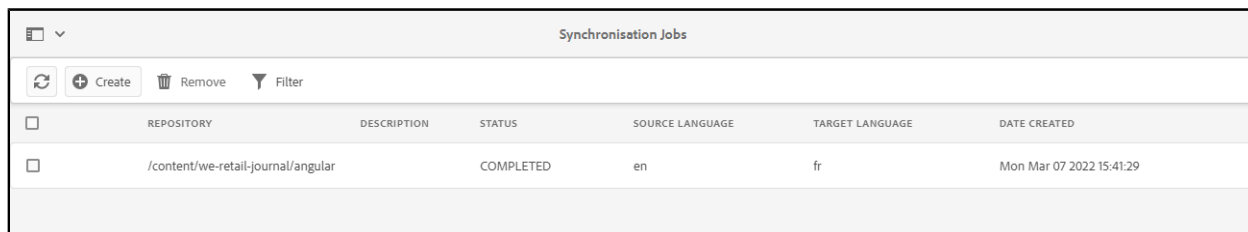
To view the synchronization jobs list:

1. Click **GlobalLink Translation** in the **Experience Manager** drop-down menu.



2. Click Synchronization Jobs.

The synchronization jobs list displays.

A screenshot of the Synchronisation Jobs list. The table has a header with columns: REPOSITORY, DESCRIPTION, STATUS, SOURCE LANGUAGE, TARGET LANGUAGE, and DATE CREATED. There is one row of data. Above the table, there are controls for "Create", "Remove", and "Filter".






	REPOSITORY	DESCRIPTION	STATUS	SOURCE LANGUAGE	TARGET LANGUAGE	DATE CREATED
<input type="checkbox"/>	/content/we-retail-journal/angular		COMPLETED	en	fr	Mon Mar 07 2022 15:41:29



You can use the **Filter** to limit the view to your specific synchronization jobs.

### Filter

Use this dialog to filter grid search. Partial search is default. For exact search wrap value in double quotes. For multi values search separate values using comma without quotes as it is always exact search.

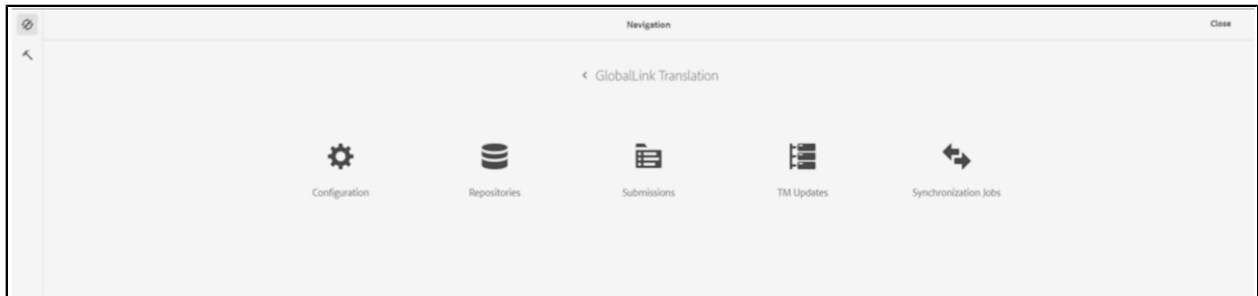
Identifier:	<input type="text"/>	Name:	<input type="text"/>
Root Page Path:	<input type="text"/> 	Content Type:	<input type="text"/>
Status:	<input type="text"/>	Type:	<input type="text"/>
Source Language:	<input type="text"/>	Target Languages:	<input type="text"/>
Project Short Code:	<input type="text"/>	PD Submission ID:	<input type="text"/>
Initiator:	<input type="text"/>		
Date Created (Start):	<input type="text" value="Choose a date"/> 	Date Created (End):	<input type="text" value="Choose a date"/> 
Received Date (Start):	<input type="text" value="Choose a date"/> 	Received Date (End):	<input type="text" value="Choose a date"/> 

## Create a Synchronization Job

You can create synchronization jobs to match all non-translatable nodes on the selected pages using the **GlobalLink Translation** dashboard.

To create a synchronization job:

1. Click **GlobalLink Translation** in the **Experience Manager** drop-down menu, then click **Synchronization Jobs**.



2. Click **Create**.

	REPOSITORY	DESCRIPTION	STATUS	SOURCE LANGUAGE	TARGET LANGUAGE	DATE CREATED
<input type="checkbox"/>	/content/we-retail-journal/angular		COMPLETED	en	fr	Mon Mar 07 2022 15:41:29

3. On the **New Synchronization Job** dialog, enter the required information.

Repository\*

Choose Workflow\*

Source Language\*

Target Language\*

Resources

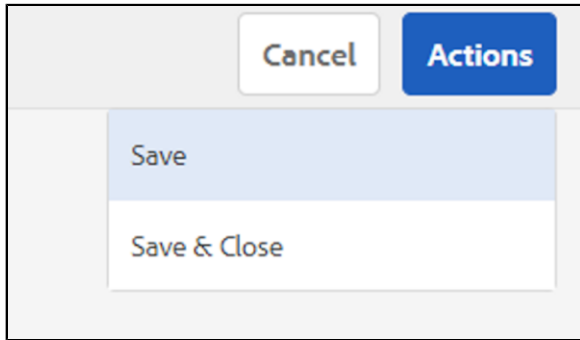
Page	Name	Properties Created	Properties Modified	Properties Removed	Remove Page
/content/we-retail/language-masters/en/user/smartlist	smartlist	19	0	0	<input type="checkbox"/>

Comment:

Required fields are marked with a red asterisk.

Field	Action
<b>Repository</b>	Select the repository path from the drop-down list.
<b>Choose Workflow</b>	Select a workflow for the target page after translation delivery.
<b>Source Language</b>	Select the original language.
<b>Target Language</b>	Select the translation language.
<b>Comment</b>	Enter any comments.
<b>Resources</b>	Select the resources for synchronization.

4. Click **Actions** > **Save**.



The synchronization job is created.

# 12. Submission Templates

You can create submission templates with specific configurations for reuse on future translation requests.

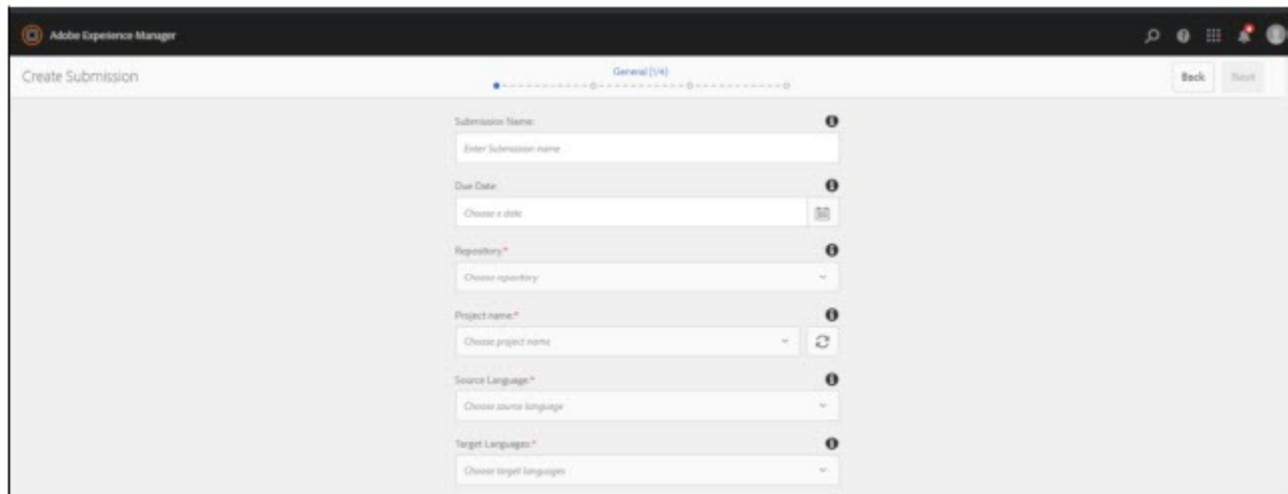
## Create Templates

To create a submission template:

1. On the **AEM Navigation Pager** dashboard, click **GlobalLink Translation**, then click **Templates**.
2. Click **Create**.



3. On the **Create Template** dialog, enter the information requested.

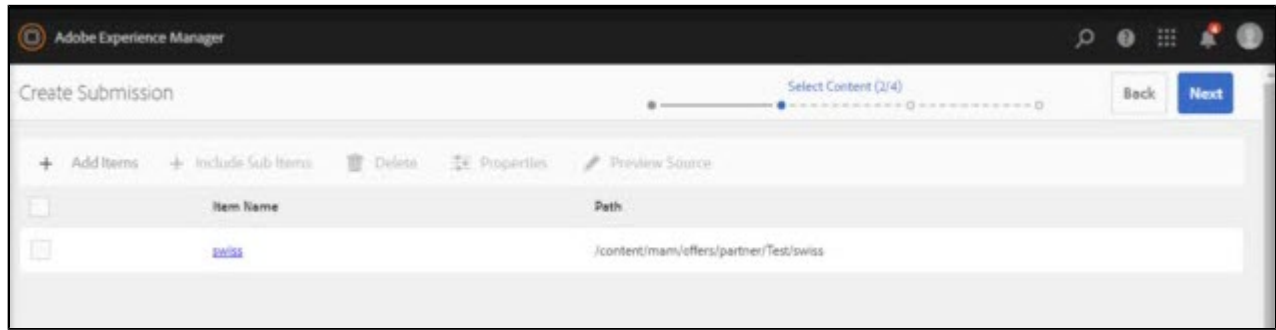


Required fields are marked with a red asterisk.

Field	Action
<b>Submission Name</b>	Enter a unique identification for the submission.
<b>Due Date</b>	Select a date for completion of this translation.
<b>Repository</b>	Select the repository path from the drop-down list.
<b>Project Name</b>	Select the project from the drop-down list.
<b>Source Language</b>	Select the originating language from the drop-down list, where the default is English.
<b>Target Languages</b>	Add the required languages for this translation request.

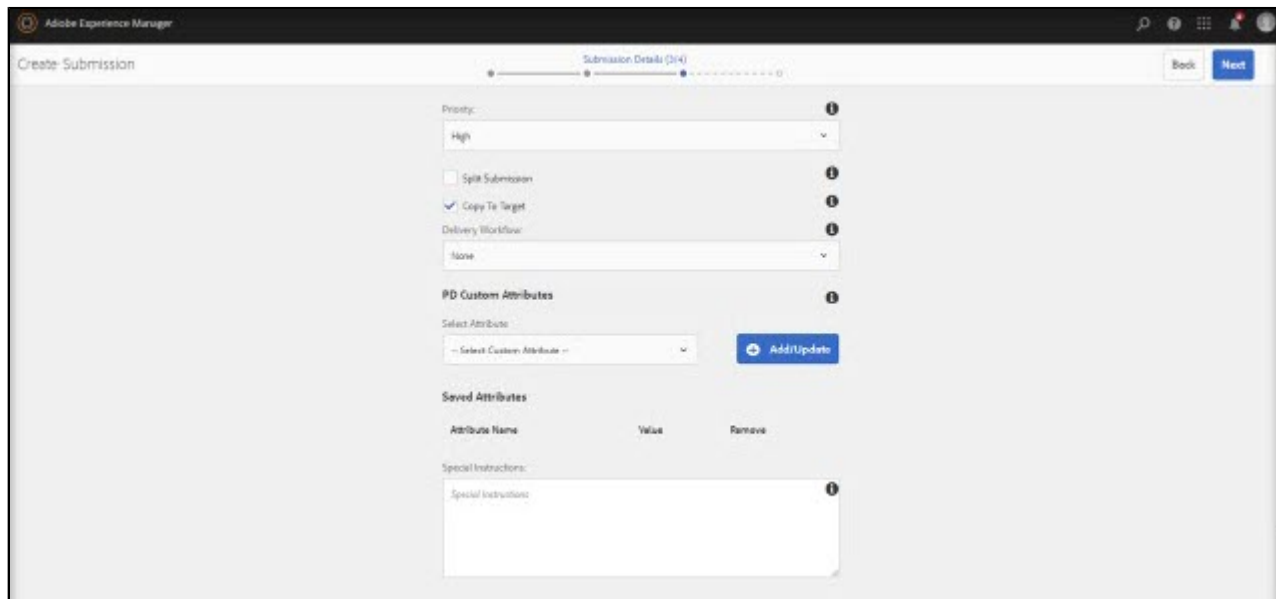


- Click **Next**.
- Select the items for this submission.



Options	Action
<b>Add Items</b>	Click to select the pages for this submission.
<b>Include Sub Items</b>	Click to include sub items of the selected page in this submission.
<b>Delete</b>	Click to remove the selected item.
<b>Properties</b>	Click to view the translatable properties of the selected page.
<b>Preview Source</b>	Click to preview the source XML of the submission.

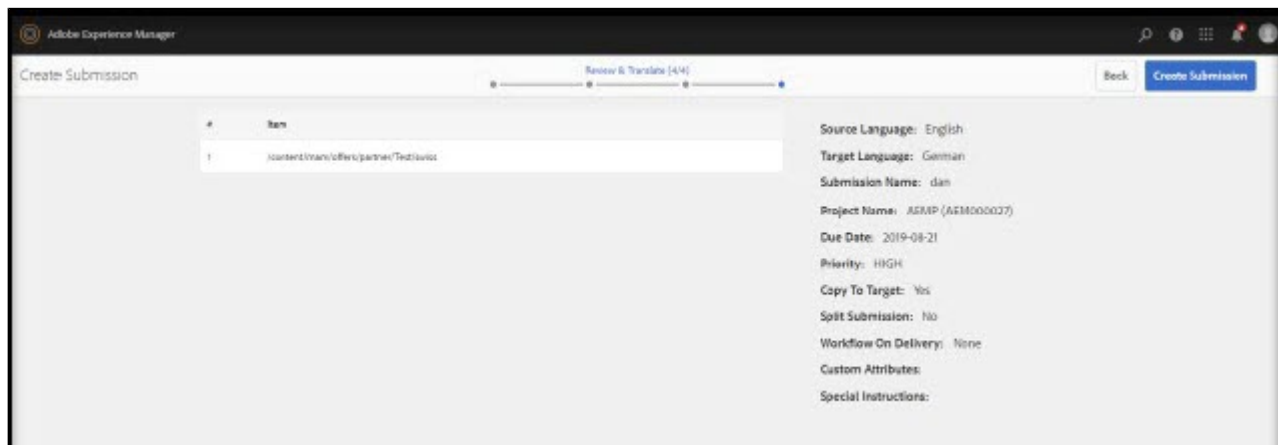
- Click **Next**.
- Enter the **Submission Details**.



Field	Action
<b>Priority</b>	Select a priority for this submission.
<b>Split Submission</b>	Select Split Submission to separate a submission into discrete XML files.

Field	Action
<b>Copy to Target</b>	Select to include the source content in the completed submission
<b>Delivery Workflow</b>	Select to identify a specific workflow for the returned translation.
<b>PD Custom Attributes</b>	Click to select or enter the following Project Director (PD) attributes in the Custom Attributes dialog: <ul style="list-style-type: none"> <li>• <b>Combo</b>—Select a combination option from the drop-down list.</li> <li>• <b>Colors</b>—Enter a color for the custom attribute.</li> <li>• <b>Numbers</b>—Select your numbers</li> </ul>
<b>Special Instructions</b>	Enter any instructions for the submission.

8. Click **Next**.
9. Review your submission, then click **Create Template**.



The template is created.


## Create a Submission from Templates

You can create a submission request from a list of templates.

To create a submission from a template:

1. On the **AEM Navigation Page** dashboard, click **GlobalLink Translation**, then click **Templates**.
2. On the **Templates** page, select the templates that you want to use.

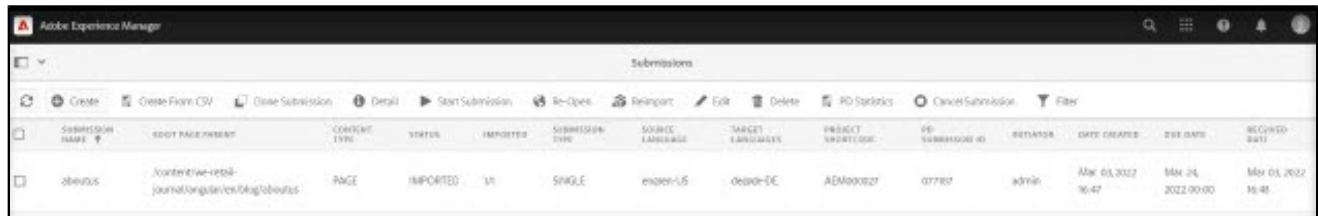
3. Click **Create**.



The screenshot shows the 'GlobalLink Translation | Templates' interface. At the top, there are navigation icons and buttons: 'Create', 'Create Submission', 'Edit', and 'Delete'. Below this is a table with the following data:

Template Name	Root Page Parent	Content Type	Submission Type	Source Language	Target Languages	Project Shortcode	PD Submission ID	Initiator
template for LATAM	/content/we-retail/language-masters/en/experience	PAGE	RECURSIVE_SPLIT	en@en-US	fr@fr-FR	AEM000027		admin

4. Click **OK**.



The screenshot shows the 'Submissions' interface in Adobe Experience Manager. At the top, there are navigation icons and buttons: 'Create', 'Create From CSV', 'Clone Submission', 'Detail', 'Start Submission', 'Re-Open', 'Reassign', 'Edit', 'Delete', 'PD Statistics', 'Cancel Submission', and 'Filter'. Below this is a table with the following data:

Submission Name	Root Page Parent	Content Type	Status	Importer	Submission Type	Source Language	Target Languages	Project Shortcode	PD Submission ID	Initiator	Date Created	Est Date	Record Date
obvatus	/content/we-retail-journal/language/en/blog/obvatus	PAGE	IMPORTED	IT	SINGLE	en@en-US	de@de-DE	ADM000027	07787	admin	Mon 01/23/22 16:47	Mon 24, 2022 00:00	Mon 01/23/22 16:48

The submission is created as a draft for you to edit later.

# 13. Link Rewriting

You can update all external and internal links using AEMP **link rewriting**.

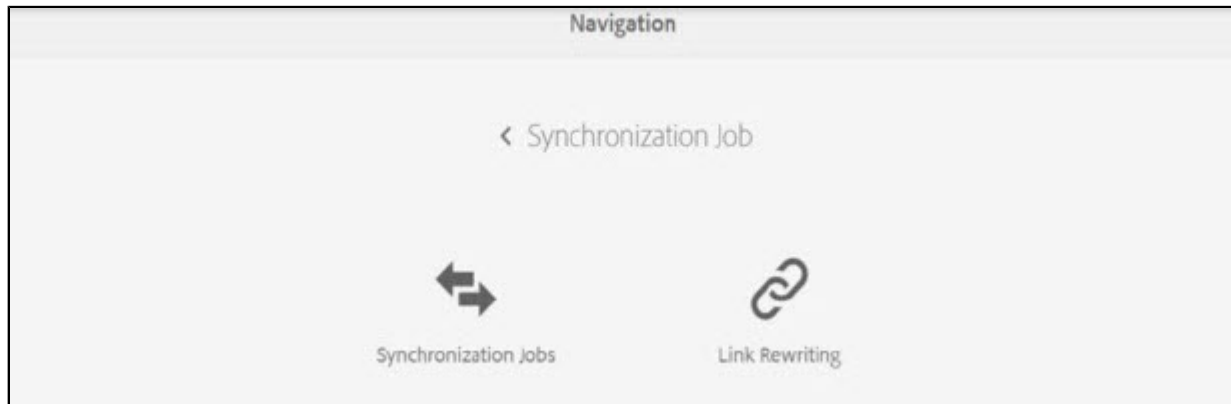
## Link Rewriting Jobs

You can view all link rewriting jobs initiated by AEMP on the Link Rewriting page of the **GlobalLink Translation** dashboard. The displayed list of link rewriting jobs includes the job status.

To view the link rewriting jobs:

1. In the **Experience Manager** drop-down menu, select **GlobalLink Translation**, then click **Synchronization Jobs**.

## 2. Click **Link Rewriting**.



The link rewriting jobs list displays.

The screenshot shows the Adobe Experience Manager interface. The breadcrumb trail is "@lobeLink Translation | Link Rewrite". The table below has the following data:

<input type="checkbox"/>	Repository^	Status	Source Language	Target Language	Date Created
<input type="checkbox"/>	/content/live-retail/language-masters	COMPLETED	en	de	Wed Aug 25 2021 14:59:33



You can use the Filter to view only specific link rewriting jobs.

The screenshot shows a "Filter" dialog box with the following fields and controls:

- Repository:
- Status:
- Source Language:
- Target Languages:
- Date Created (Start):
- Date Created (End):

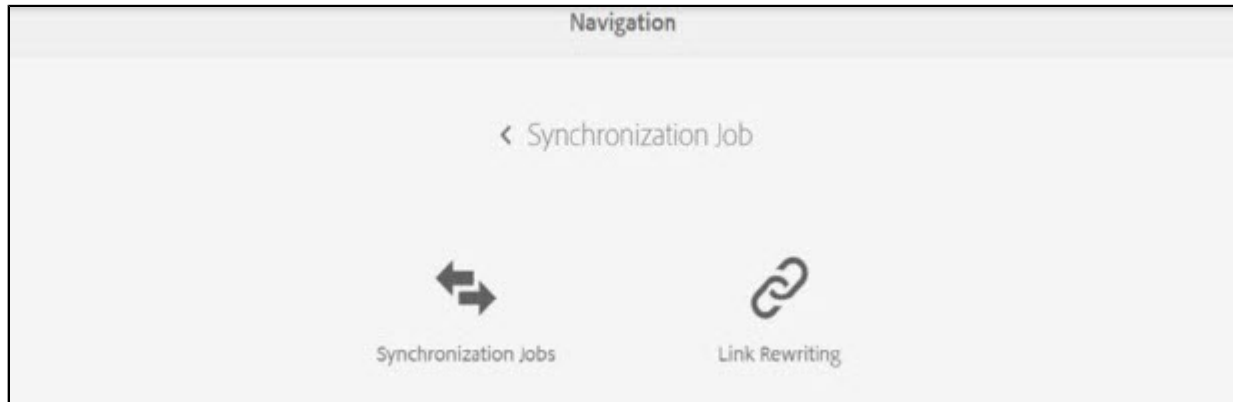
At the bottom of the dialog, there are three buttons: "Filter", "Clear", and "Close".

# Create Link Rewriting Jobs

You can create link rewriting jobs to update all internal and external links on target using the **GlobalLink Translation** dashboard.

To create a link rewriting job:

1. In the **Experience Manager**, click **GlobalLink Translation**, then click **Synchronization Jobs**.
2. Click **Link Rewriting**.



3. Click **Create**.

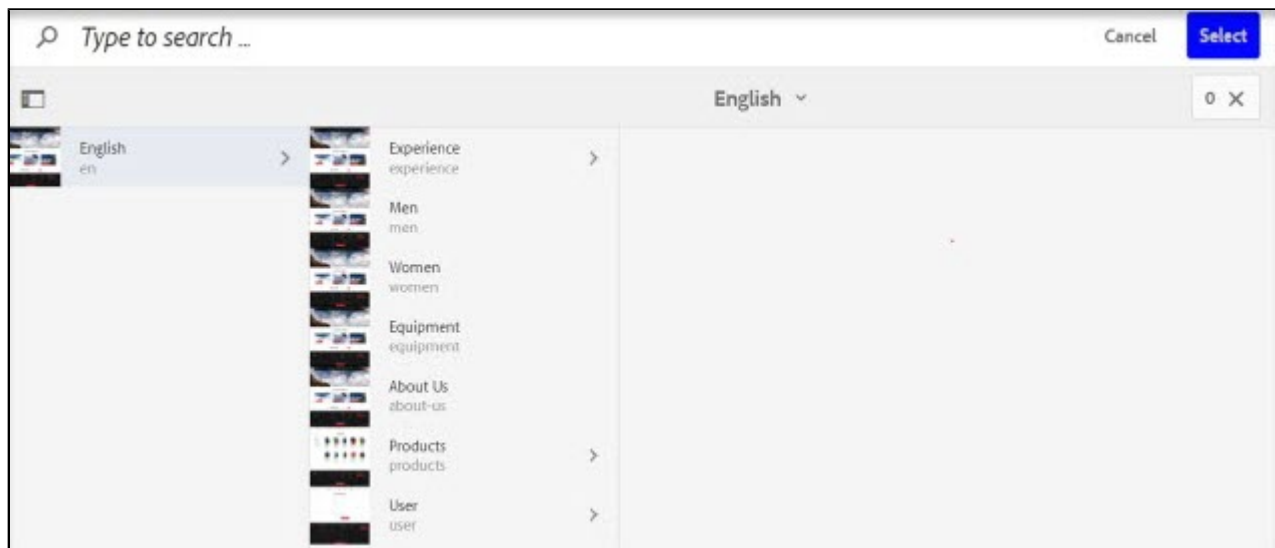


4. On the **New Synchronization Job** dialog, enter the required information.

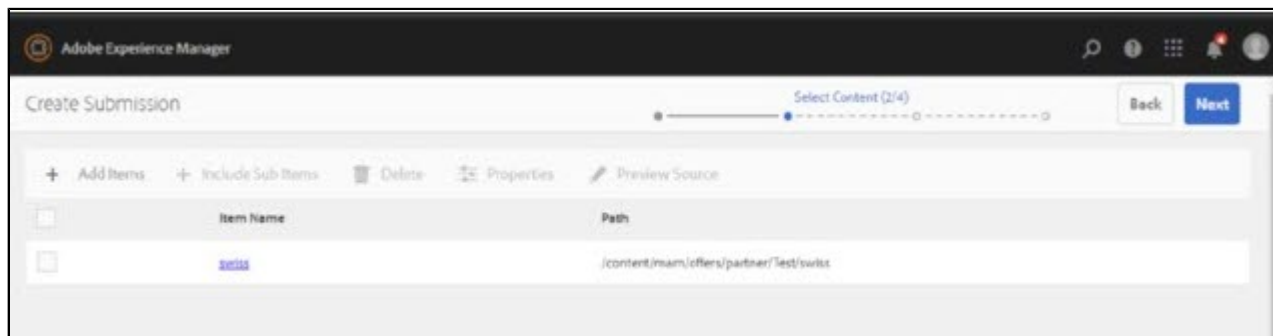
Required fields are marked with a red asterisk.

Field	Action
<b>Submission Name</b>	Enter a unique name for the submission.
<b>Repository</b>	Select the repository path from the drop-down list.
<b>Source Language</b>	Select the original language.
<b>Target Language</b>	Select the translation language.

5. Click **Next**, then click **Select**.



6. Select the items for translation.



Option	Action
<b>Add Items</b>	Click to select the pages for this submission.
<b>Include Sub Items</b>	Click to include items of the selected page in this submission.
<b>Delete</b>	Click to remove the selected item.
<b>Properties</b>	Click to view the translatable properties of the selected page.
<b>Preview Source</b>	Click to view the source XML of the submission.

7. Click **Next**.

The link rewriting job is created.